

**Please find attached the Public Minutes in respect of
Item 6 on the agenda for the above meeting**

6.	<p>Committee Minutes (Pages 3 - 174)</p> <p>Consider Minutes of the following Committees:-</p> <ul style="list-style-type: none"> a) Major Contracts Governance Group 1 June 2021 (b) Audit & Scrutiny 3 June 2021 (c) Innerleithen Common Good Fund 3 June 2021 (d) Sustainable Development 4 June 2021 (e) Jedburgh Common Good Fund 7 June 2021 (f) Executive 8 June 2021 (g) Teviot & Liddesdale Area Partnership 8 June 2021 (h) Selkirk Common Good Fund 9 June 2021 (i) Community Planning Strategic Board 10 June 2021 (j) Peebles Common Good Fund 10 June 2021 (k) Berwickshire Area Partnership 10 June 2021 (l) William Hill Trust 15 June 2021 (m) Lauder Common Good Fund 15 June 2021 (n) Kelso Common Good Fund 15 June 2021 (o) Tweeddale Area Partnership 15 June 2021 (p) Hawick Common Good Fund 18 June 2021 (q) Eildon Area Partnership 24 June 2021 (r) Planning & Building Standards 28 June 2021 (s) Audit & Scrutiny 29 June 2021 (t) Berwickshire Area Partnership 1 July 2021 (u) Tweeddale Area Partnership 13 July 2021 (v) Teviot & Liddesdale Area Partnership 22 July 2021 (w) Eildon Area Partnership 22 July 2021 (x) Civic Government Licensing 23 July 2021 (y) Planning & Building Standards 2 August 2021 (z) Tweeddale Area Partnership 4 August 2021 <p>(Copies attached.)</p>	5 mins
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(a)	Major Contracts Governance Group	1 June 2021
(b)	Audit & Scrutiny	3 June 2021
(c)	Innerleithen Common Good Fund	3 June 2021
(d)	Sustainable Development	4 June 2021
(e)	Jedburgh Common Good Fund	7 June 2021
(f)	Executive	8 June 2021
(g)	Teviot & Liddesdale Area Partnership	8 June 2021
(h)	Selkirk Common Good Fund	9 June 2021
(i)	Community Planning Strategic Board	10 June 2021
(j)	Peebles Common Good Fund	10 June 2021
(k)	Berwickshire Area Partnership	10 June 2021
(l)	William Hill Trust	15 June 2021
(m)	Lauder Common Good Fund	15 June 2021
(n)	Kelso Common Good Fund	15 June 2021
(o)	Tweeddale Area Partnership	15 June 2021
(p)	Hawick Common Good Fund	18 June 2021
(q)	Eildon Area Partnership	24 June 2021
(r)	Planning & Building Standards	28 June 2021
(s)	Audit & Scrutiny	29 June 2021
(t)	Berwickshire Area Partnership	1 July 2021
(u)	Tweeddale Area Partnership	13 July 2021
(v)	Teviot & Liddesdale Area Partnership	22 July 2021
(w)	Eildon Area Partnership	22 July 2021
(x)	Civic Government Licensing	23 July 2021
(y)	Planning & Building Standards	2 August 2021
(z)	Tweeddale Area Partnership	4 August 2021

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SCOTTISH BORDERS COUNCIL MAJOR CONTRACTS GOVERNANCE GROUP

MINUTE of Meeting of the MAJOR
CONTRACTS GOVERNANCE GROUP held
in Via Microsoft Teams on Tuesday, 1 June
2021 at 2.00 pm

Present:- Councillors M Rowley (Chairman), G Edgar, J Fullarton, T Weatherston
Apologies:- Councillors A. Anderson, S. Haslam, E. Thornton-Nicol
In Attendance:- Chief Officer Roads, Chief Officer Audit & Risk, Financial Service Manager,
Contracts Manager, Estimator (M Douglas) J Skully and G Newman (CGI),
Democratic Services Officer (J Turnbull).

1. **MINUTE**

There had been circulated copies of the Minute of the meeting of the Major Contracts Governance Group of 2 March 2021.

DECISION

NOTED the Minute of the Major Contracts Governance Group of 2 March 2021.

2. **BUSINESS**

AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business contained in the following items on the ground that they involved the likely Part 1 of Schedule 7A to the Act.

SUMMARY OF PRIVATE BUSINESS

3. **MINUTE**

Members approved the Private Section of the Minute of the Major Contracts Governance Group of 2 March 2021.

4. **SBC CONTRACTS TRADING OPERATION UPDATE**

Members considered a report on the trading and financial position of SBc Contracts for the period to 2 March 2021.

5. **CGI EXECUTIVE PERFORMANCE REVIEW**

Members considered the CGI Performance Review.

The meeting concluded at 3.35 pm

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SCOTTISH BORDERS COUNCIL AUDIT AND SCRUTINY COMMITTEE

MINUTE of Meeting of the AUDIT AND
SCRUTINY COMMITTEE held via Microsoft
Teams on Thursday, 3 June 2021 at 10.00
am

- Present:- Councillors S. Bell (Chairman), H. Anderson, J.A. Fullarton, J. Greenwell,
N. Richards, E. Robson H. Scott and S. Scott.
- Apologies:- Councillor E. Thornton-Nicol
- In Attendance:- Service Director Assets & Infrastructure, Clerk to the Council, Democratic
Services Officer (F. Walling).

SCRUTINY BUSINESS

1. **MINUTE.**

There had been circulated copies of the Minute of the Meeting held on 10 May 2021.

DECISION

APPROVED for signature by the Chairman.

2. **RECYCLING AND WASTE POLICY UPDATE**

- 2.1 There had been circulated copies of report by the Service Director, Assets & Infrastructure providing an update on the effectiveness of the Council's Recycling and Waste Policies. The report was presented by Mr Ross Sharp-Dent, the Council's Waste Manager, who gave a summary of the comprehensive report and accompanying appendices. In his introduction, Mr Sharp-Dent explained that over the last two decades there had been a significant change in the way we view and manage waste. We were moving away from a throwaway society, where materials were discarded, towards more sustainable practices where materials were re-used or recycled. In Scotland this change had largely been driven by National Waste Policy targets and legislative measures, as set out in Appendix 1 to the report. In response to the various drivers, Scottish Borders Council had delivered a number of significant service changes as set out in Appendix 2 to the report. The report itself summarised the Council's current service provision. Statutory kerbside collection services were delivered to around 59,000 households, with recycling material and general waste being collected from all households and food waste from approximately 25,000 households. The Council also provided a non-statutory trade waste service on a commercial basis; a bulky uplift Service (non-statutory); 7 Community Recycling Centres (statutory); 74 Recycling Points (only the provision of glass banks being statutory); and Waste Transfer Stations (statutory). Historically the Council had managed the disposal of waste itself at various landfills. However, as the Council had increased the quantity of materials that it recycled it had put in arrangements with third party providers to treat its waste. The report highlighted the significant impact on waste services as a result of the COVID19 pandemic, although the full impact was not yet fully understood. Initial analysis indicated a 40% increase in glass, 12% increase in general waste and increased contamination of kerbside recycling, the increases likely to be due to people staying in their homes. Ultimately the pandemic increased collection and disposal costs and reduced trade waste income.
- 2.2 The report went on to provide details of the Council's performance compared with other Councils. Scottish Borders Council achieved the single biggest recycling increase of any local authority in Scotland between 2018 and 2019, ensuring we were now recycling more than the national average (44.9%). Scottish Borders Council was the highest performing Council in terms of recycling performance, when compared to local authorities with similar

rural characteristics. It was clear from the data presented that there were a lot positives to be taken from the Performance of the Councils Waste Service. This included: increasing recycling rates; reducing landfill rates; reducing carbon emissions; low numbers of missed collections; high satisfaction levels; and relatively low service provision costs. However there were areas that required improvement including the large quantity of potentially recyclable material that remained in the general waste bin i.e 70%; the increasing levels of contamination in kerbside recycling i.e. 25%; and the long term viability of the bulky uplift service. The report summarised the next steps as the Council strived to deliver a waste service that was fit for purpose and was both financially and environmentally sustainable in the long term. Service reviews would be undertaken over the coming months and years to improve performance and respond to national policy/regulation. It would be of particular importance to investigate the options to increase participation in Council services and incentivise residents to 'play their part'. Areas to consider would include: further education and awareness campaigns; a Council Recycling Policy or Charter to define respective roles and responsibilities of Council and Householders; and a robust kerbside collection contamination policy. Also to be given consideration would be the reduction of the capacity of residual waste bins and the wider roll out of the food waste collection service. It was important to recognise that significant further action was required if the Council was to achieve the Scottish Government's aspirational municipal recycling target of 70% by 2025.

- 2.3 Members thanked Mr Sharp-Dent for the comprehensive update. They also asked for their appreciation to be passed to his team, who they said should be commended for keeping the kerbside collection service in operation throughout the pandemic. They recognised the challenge of delivering these essential services and commented that the staff involved and other staff who had been redeployed in order to maintain service provision were the 'forgotten' frontline workers during the crisis. In terms of the detail of the report, Mr Sharp-Dent was asked a specific question about the criteria for allowing householders to present their waste for collection in sacks rather than in bins. Members commented that in certain streets in Borders' towns, for example Magdala Terrace in Galashiels, householders were unable to take bins into their properties and that this resulted in a permanent unsightly conglomeration of bins which very often also caused obstruction to pavements. Mr Sharp-Dent explained that there was no set criteria but that the preference was to provide bins in order to minimise manual handling. However he accepted that some housing stock was not designed for bins and recognised the challenges in some areas. He offered to set up a meeting with the Galashiels Councillors to discuss the situation in Magdala Terrace. In response to a question about Covid19 restrictions and at what stage in the relaxation of restrictions CRC staff would again be able to assist customers and the additional manning required for kerbside collections would be reduced, Mr Sharp-Dent could not give an exact stage, explaining that the approach was risk-based and, as with other authorities, was based on Waste Industry Safety and Health Forum guidance. With regard to dealing with "missed collection" enquiries, Mr Sharp-Dent advised that, based on recent feedback from Members about contact with advisors, the response has been amended to give a less ambiguous message. It was noted however that the total number of missed collections in 2020 represented the equivalent of 0.07% collections being missed.
- 2.4 With reference to the Council's decision in 2015 to close the landfill site at Easter Langlee, Galashiels and enter into a new residual waste contract, Members agreed that, notwithstanding the fact that this decision had been made to ensure compliance with the ban on biodegradable waste going to landfill from 2025, it would be useful to be provided with the comparative costs of dealing with waste before and after closure of the landfill site. Discussion continued on the challenge faced by the service in that, unlike in the past, its continuing effectiveness was dependent on the behaviour of service users in terms of increasing recycling and reducing contamination. In response to a question about methods of communication and interaction with the public, Mr Sharp-Dent explained that the current emphasis was on encouraging people to more effectively use the existing service - as there was significant scope for improvement – for example in one Borders

town the recycling rate was 17% compared with another where it was at 60%. The Council was looking at ways of improving effectiveness and clarity of the “contamination hangers” which were placed on bins to explain why the bins had not been lifted and there was also pressure to reduce the capacity of general waste bins. Although there was a limitation on what a single local authority could do, the Council was working closely with Zero Waste Scotland on ways of raising public awareness about which bin a particular material should be placed. Scottish Government had recently announced a £70 million fund to improve local authority collection infrastructure. In recognition that the main contaminant was food waste, Scottish Borders Council could explore expanding the food waste collection service with additional funding, which would tie into long term aims of the policy drivers within Scotland. Members commented that communication should be by education and encouragement rather than through penalties and that Local Authorities were in a position to reach a large proportion of households by effective communication through schools and the care at home service.

- 2.5 The Chairman thanked Mr Sharp-Dent and his team for the update and Members discussed their recommendations. Councillor Anderson, seconded by Councillor Greenwell, asked to receive a report in 3 months to give an update on progress on communications with the public to encourage a reduction in contamination of waste. Councillor Harry Scott, seconded by Councillor Richards, asked for comparative costs for the Council to be provided for processing waste before and after landfill was closed in the Borders. Both recommendations were agreed and Members’ thanks to staff was noted.

DECISION

AGREED:

- (a) **that thanks were due to all staff in Waste Services for their diligent attendance to duties, particularly over the period of the pandemic;**
- (b) **that the Service Director Assets & Infrastructure provide a report to the Audit & Scrutiny Committee, in 3 months, to provide an update on progress on communications with the public to encourage a reduction in contamination of waste; and**
- (c) **that comparative costs for the Council be provided for processing waste before and after landfill was closed in the Borders.**

3. URGENT BUSINESS

Under Section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Chairman was of the opinion that the item dealt with in the following paragraph should be considered at the meeting as a matter of urgency, in view of the need to keep Members informed.

Scrutiny Work Programme

The Clerk to the Council agreed to the Chairman’s request for an update of the list and timescale of Scrutiny items to be provided at the next meeting of the Audit & Scrutiny Committee. The Chairman also referred to a question raised at a previous meeting about the definition of a Community School. Miss Wilkinson agreed to arrange for this question to be addressed and the information provided.

DECISION

NOTED

The meeting concluded at 11.25 a.m.

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SCOTTISH BORDERS COUNCIL INNERLEITHEN COMMON GOOD FUND SUB COMMITTEE

MINUTE of Meeting of the INNERLEITHEN
COMMON GOOD FUND SUB-COMMITTEE
conducted remotely by Microsoft Teams Live
Event on Thursday, 3 June 2021 at 3.00 pm.

Present:- Councillors R. Tatler (Chairman) and S. Bell.

Apologies:- Councillors S. Haslam and Community Councillor M. Douglas

In Attendance:- Treasury Business Partner (S. Halliday), Solicitor (G. Sellar), Estates
Surveyor (T. Hill), Democratic Services Officer (F. Walling).
R. McGinn (Innerleithen Community Trust). B. Lamb and D. McKearney (Live
Borders).

1. **MINUTE**

The Minute of Meeting of the Innerleithen Common Good Fund Sub-Committee held on 10 December 2020 had been circulated.

DECISION

APPROVED the Minute for signature by the Chairman.

2. **MONITORING REPORT FOR 12 MONTHS TO 31 MARCH 2021 AND PROPOSED BUDGET FOR FINANCIAL YEAR 2021/22**

There had been circulated copies of a report by the Executive Director, Finance & Regulatory providing details of the assets held by the Innerleithen Common Good Fund as at 31 March 2021, a full year revenue out-turn for 2020/21 and projected balance sheet values as at 31 March 2022. Detail on income and expenditure for the year to 31 March 2021 was provided in Appendix 1 to the report. Appendix 2 provided actual balance sheet values as at 31 March 2021, which showed a decrease in the reserves of £31,230 which would be off-set by a corresponding contribution from the Revaluation Reserve at the end of the financial year. The report explained that all fixed assets of the Common Good Fund were revalued every five years as part of the Council's rolling programme. The fixed assets had been revalued at 1 April 2019. Appendix 3 to the report showed the actual value of the individual properties at 31 March 2021, actual depreciation charges for 2020/21 and projected values at 31 March 2022.

DECISION

(a) NOTED within the appendices to the report:-

- (i) the actual income and expenditure for 2020/21 in Appendix 1;**
- (ii) the final balance sheet value as at 31 March 2021 in Appendix 2; and**
- (iii) the summary of the property portfolio in Appendix 3.**

(b) AGREED the proposed budget for 2021/22 as shown in Appendix 1.

3. **INNERLEITHEN MEMORIAL HALL**

With reference to paragraph 3 of the Minute of 10 December 2020, the Chairman welcomed Mr Ross McGinn to the meeting, representing the Innerleithen Community

Trust and Memorial Hall User Group and also Mr Ben Lamb and Mr David McKearney from Live Borders. Mr McGinn explained that the User Group had continued to meet regularly, on a remote basis, to keep contact and maintain continuity in terms of planned improvements to the hall. However, apart from the installation of the cooker there were no further developments to report. As requested at the last meeting, the Estates Surveyor, Tricia Hill, had arranged for the electrics to be checked and the User Group confirmed there were no ongoing issues with the electrics. Mr Lamb reported that the partnership between Live Borders, the Innerleithen Community Trust and Scottish Borders Council had been working well over the past 12 months. Mr McKearney explained that, in terms of tenancy of the office space, all 6 available rooms had now been taken. It was clear that there was a lot of interest and demand in the area. Going forward attention was being given to the availability of space on the ground floor to meet the demand. With regard to the condition of some of the rooms, it was noted that there had originally been an undertaking from the Council to investigate whether funding could be sourced to take forward works to refurbish the rooms in preparation for handover to Live Borders for letting as office space. Members agreed that re-decoration should be carried out as soon as possible. Mr Lamb confirmed that Live Borders were happy to continue to invest in the hall and to share the cost of refurbishment. After further discussion it was agreed that Mr McKearney and team would move quickly to draw up a list of requirements and costs to carry out necessary improvement to the décor. Mr Lamb would then liaise with Ms Hill about how this would be funded. In order for the work to be implemented as soon as possible Members agreed to delegate to Mr Lamb and Miss Hill, in consultation with the Chairman, the authority to work up a proposal including funding to implement the work required, noting that no work should commence until funding was in place.

DECISION

- (a) NOTED the update in relation to tenancy of office space within the Memorial Hall; and**
- (b) AGREED:-**
 - (i) in principle to improve the décor within the Memorial Hall foyer and available space to prepare rooms for letting;**
 - (ii) that Live Borders get quotes for the redecoration work and that the Estates Surveyor discuss obtaining funding from SBC to support this work; and**
 - (iii) to delegate the decision to identify funding and then implement the work to the Service Director Assets & Infrastructure, in consultation with Live Borders and the Chairman.**

4. WAR MEMORIAL AND GARDEN

With reference to paragraph 4 of the Minute of 10 December 2020, Mr McGinn reported that the Innerleithen Community Trust had, at the end of January, pulled together a working group made up of local organisations and groups who had an interest in the Memorial Garden. The services of a landscape architect had been obtained and following a meeting on site a professional sketch was prepared and quotes requested from local contractors. Funding options were also being looked at. Although it was unlikely that the work could be done during this centenary year Mr McGinn was hopeful that the design and estimated costs could be brought to the next meeting in August. Members welcomed the proposal to improve the War Memorial and garden to enhance the visual impact of the hall as well as respecting the war dead. Mr McGinn added that an information board may be included in the garden as an offer to write a history of the hall and site had been received.

DECISION

NOTED the progress in relation to the plan to improve the garden adjacent to the Innerleithen Memorial Hall and that more detailed proposals would be brought to the next meeting.

The meeting concluded at 3.25 pm

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SCOTTISH BORDERS COUNCIL SUSTAINABLE DEVELOPMENT COMMITTEE

MINUTE of Meeting of the SUSTAINABLE DEVELOPMENT COMMITTEE held remotely by Microsoft Teams on Friday, 4 June 2021 at 10.45 am

Present:- Councillors S. Aitchison (Chairman), H. Anderson, G. Edgar, J. Greenwell, H. Laing, D. Paterson and S. Scott
Also present:- Councillors J. Linehan and M. Rowley.
Apologies:- Councillors K. Chapman and S. Haslam
In Attendance:- Chief Planning & Housing Officer (I. Aikman), Corporate Policy Advisor (M. Cook), Environmental Strategy Officer (L. Cox), Project Management Team Leader (E. Doyle), Youth Engagement Officer (P. Rigby), Youth Ambassadors for Sustainability (L. Barber and E. Gibson), Democratic Services Officer (F. Walling).

WELCOME

Chairman, Councillor Aitchison, welcomed Members, officers, guest presenters and members of the public to the on-line meeting of the Sustainable Development Committee. The Chairman did not change the order of business but gave notice that he would take two additional items at Item 10 of the agenda.

1. MINUTE

It was noted that the Minute of 4 December 2020 had been mistakenly included with the agenda papers. Apologies were offered for this oversight. The Minute of 5 March 2021 was circulated to Members during the meeting and this was approved.

DECISION

APPROVED for signature by the Chairman.

2. CLIMATE CHANGE ROUTE MAP

- 2.1 Before asking Chief Planning & Housing Officer, Ian Aikman, to introduce the slide presentation on the Climate Change Route Map, the Chairman thanked Mr Aikman, Mr Cook, Ms Cox and all the officers included in the huge amount of work involved to get to this point of setting out the scope and rationale of a way forward for the Scottish Borders towards a position of net zero in 2045. With reference to paragraph 5 of the Minute of 5 March 2021 Mr Aikman gave a summary of the Draft Climate Change Route Map, which would be presented to Council on 17 June 2021. Mr Aikman explained that the Route Map was a Scottish Borders Council led document but the absolute focus was on partnership and collaboration to work towards the two goals of a net zero Council and a net zero region. The Route Map was a framework to support long term planning with phased definition and delivery. It aligned with the Scottish Government net zero emissions target of 2045 and interim targets for reductions of 75% by 2030 and 90% by 2040. Focus would be on a green recovery 'which prioritises economic, social and environmental wellbeing and responds to the twin challenges of the climate emergency and biodiversity loss'. Corporate Policy Advisor, Michael Cook, went on to explain the direction of the Route Map, from a calculated emissions baseline, through 5 main themes of Resilience; Transport Use; Nature Based solutions; Energy; and Waste Management. Each theme would be translated into milestones and within the milestones there would be actions identified by officer workshops and detailed to drive delivery. The presentation gave an example of how milestones, actions and sub-actions would be developed within

one particular theme. Mr Cook went on to refer to engagement, governance and delivery of the Route Map. As part of active engagement with the public and stakeholders it was planned to have a Climate Citizens Assembly/Panel. Also proposed was a high level Advisory Group to provide external oversight and a Biennial Conference to involve interest groups, communities, local and national partners and elected Members in a review of climate change matters and our response.

- 2.2 Members thanked officers for the presentation and for the work undertaken to get to this point. They stressed the importance of translating the Route Map into actions as soon as possible recognising that some actions were already in progress. Mr Aikman advised that the actions in progress and those under development would be reflected in future reports. Once the Route Map was approved officers would address implementation with work being carried out to ensure actions and sub actions were mainstreamed throughout the Council. Organisationally the Council should show leadership in terms of what was needed for the region. In response to a question about the presence of natural carbon sinks in the Borders, Mr Cook explained that there was some evidence of sites. However there was still debate over the significance of carbon absorption and technology was still in development in terms of sequestration of carbon from the atmosphere. With regard to the Citizens Assembly which was proposed as part of the Route Map, Mr Cook advised that this was not likely to be on a one-off basis but would continue to exist in order to inform and advise the regional approach. It would be necessary for the membership of the assembly to be truly representative to enable co-governance of the approach, particularly around a 'just transition'.

DECISION

NOTED the presentation attached as an appendix to this minute.

3. ESESCR WORKFORCE MOBILITY PROGRAMME UPDATE

The Chairman introduced Project Management Team Leader, Ewan Doyle, who was in attendance to give a presentation on the Workforce Mobility Project – Integrated Regional Employability & Skills, being developed as part of the Edinburgh & South East Scotland City Region Deal. Mr Doyle explained that the aim of the project was to identify mobility barriers to sustained education, training and employment in the region and to implement long term sustainable interventions. There was evidence that the transport barrier in Edinburgh and South East Scotland was not solely related to affordability and there were numerous factors that had created a fragmented transport system. The presentation gave results of data gathering - which led to the calculation of a Workforce Mobility Index scoring methodology - and analysis which included surveys across employability partners and business groups and data gathering across transport partners. Analysis of major employer staff data for 700 staff based at Scottish Borders Council Headquarters showed the level of provision of bus services and routes that would be needed to result in all staff having access to bus transport. The benefits would include more services to support employment, education and training; services designed around the need of the passengers; and cheaper bus fares. In terms of benefits to the environment and based on the 700 employees, there would be fewer cars on the road (a reduction of approximately 9 thousand miles per day); more sustainable transport options; and carbon savings of approximately 467,200 kg CO₂ per annum. There would also be less requirement for Council subsidised bus services. The presentation went on to outline the next steps for the project which included further data gathering and analysis; policy review; and other transport issues. Members welcomed the report and recognised the potential of the programme as it developed, noting the level of access to transport deprivation in the Borders area. In response to a question, Mr Doyle emphasised that, through the policy and ambition towards a net zero position it was important not to increase inequalities. The National Transport Strategy was being developed in a way to create better connectivity and transport links. There was a need to be innovative and consider all options such as demand responsive transport. In terms of timescale, Members were advised that there were no easy or quick solutions to the challenges presented and that this would be a long term project.

DECISION

NOTED the presentation attached as an appendix to this minute.

4. REGIONAL SPATIAL STRATEGY/NATIONAL PLANNING FRAMEWORK 4 UPDATE

4.1 By way of a slide presentation, Mr Aikman provided Members with an update on the National Planning Framework (NPF) 4 and Regional Spatial Strategies as related to Climate Change. Mr Aikman explained that the Planning (Scotland) Act 2019 had brought about a fundamental change to the planning system. The NPF now incorporated Scottish Planning Policy and became part of the Development Plan. Strategic Development Plans had been removed and Regional Spatial Strategies introduced. There would also be 10 year Local Development Plans with the addition of Local Place Plans. Within NPF4 there had been a reframing of Planning Policy on climate change which signalled a significant shift in the way we thought about planning and a move from a focus on 'low carbon' towards a more ambitious 'net zero' agenda. There were four key themes: net zero emissions; resilient communities; wellbeing economy; and better, greener places. The presentation went on to provide further details of where the focus would be within each theme. The themes of the Regional Spatial Strategy (RSS) for South East and South Scotland were: efforts to address the global climate change emergency; deliver a greener economy; resilience to the effects of climate change; safeguarded and enhanced natural capital; and utilise transition assets and sustainable development opportunities. The draft NPF4 would be laid before Parliament in Autumn 2021 before going out for consultation and adoption in Spring 2022.

4.2 Members discussed the presentation and received further information in response to their questions. A definition of 'nature-based solutions' was requested. According to the International Union for Conservation of Nature, 'nature-based solutions' were defined as 'actions to protect, sustainably manage, and restore natural or modified ecosystems, that address societal challenges effectively and adaptively, simultaneously providing human well-being and biodiversity benefits'. In terms of how NPF4 would link with Scottish Borders Council planning policy, Mr Aikman explained that at present there would be a transitional arrangement with the current Local Development Plan and NPF4 used as guidance. However it was likely to have a strong influence on policy in the preparation of the next Local Development Plan. With regard to land use and the issue of large scale forestry plantations in the South of Scotland, to offset carbon, Mr Aikman noted opportunities to test approaches presented by a number of initiatives, including the Regional Land Use Partnership Pilot. Indeed, the two-year South of Scotland Regional Land Use Partnership Pilot offered a very significant opportunity to examine a range of issues at landscape scale, helping communities, land owners and stakeholders work together to find ways to optimise land use in a fair and inclusive way and supporting Green Recovery and the journey to net zero. It was proposed to prepare a Special Planning Guidance document (SPG) for approval by Council in the not too distant future, to encourage the planting of more sustainable woodland. If the pilot was successful this could conceivably inform land use in other parts of Scotland.

DECISION

NOTED the presentation attached as an appendix to this minute.

5. CATERING PACKAGING IN SCHOOLS

With reference to paragraph 3 of the Minute of 4 June 2021, Mr Aikman gave an update on discussions with colleagues in Education, Catering, Finance and Waste on the proposal to decommission single use plastic bottles in schools. As expected, the proposal was not straightforward and there were implications to consider. There remained work to do on the financial implications but this was in progress and it was hoped to take a briefing paper soon to CMT before presenting a proposal to Members.

DECISION

NOTED the update.

MEMBERS

Councillors Edgar and Laing left the meeting.

6. URGENT BUSINESS

Under Section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Chairman was of the opinion that the items dealt with in the following paragraphs should be considered at the meeting as a matter of urgency, in view of the need to keep Members informed.

6.1 Learning For Sustainability

The Chairman introduced Debbie Matthewson, Principal Teacher at Stow Primary School and representative on the Education Scotland National Learning for Sustainability Group. Ms Matthewson was in attendance to give a presentation on the background and significance of Learning for Sustainability (LfS) in schools. She gave a definition of LfS as 'a whole school approach that enabled schools and their wider communities to build the values, attitudes, knowledge, skills and confidence needed to develop practices and take decisions which are compatible with a sustainable and equitable society'. LfS was aligned with National Improvement Framework Priorities and the values underpinning the Curriculum for Excellence were also consistent with the values of LfS – wisdom, justice, compassion and integrity. The LfS Report, published in December 2012, contained over 30 recommendations across many aspects of education. These were currently being taken forward by the LfS National Implementation Group. Members thanked Ms Matthewson for the interesting presentation. In response to a question about whether all Primary Schools in the Scottish Borders were incorporating LfS at the same level, Ms Matthewson advised that there was a lot of good practice going on but there was a need for a more joined-up and co-ordinated approach across schools. She added that work was ongoing nationally to co-ordinate LfS across schools in connection with COP26. She confirmed that, rather than having dedicated teachers, the LfS approach was embedded across all teaching staff. The Chairman thanked Ms Matthewson for her attendance.

DECISION

NOTED the presentation attached as an appendix to this minute.

6.2 Pesticide Action Network

Councillor Anderson explained that Peebles Community Council had requested assistance to take forward a pilot in Peebles to go pesticide-free, following guidance from the Pesticide Action Network. Councillor Anderson asked if the Community Council representatives could be invited to make a presentation to the Sustainable Development Committee. The Chairman agreed in principle to the request but advised that he would firstly consult with the Service Director Assets & Infrastructure about the proposal for a pilot and he would keep Members informed.

DECISION

NOTED

The meeting concluded at 1.05 pm

SCOTTISH BORDERS COUNCIL JEDBURGH COMMON GOOD FUND SUB-COMMITTEE

MINUTES of Meeting of the JEDBURGH
COMMON GOOD SUB-COMMITTEE held
via Microsoft Teams on Monday, 7 June
2021 at 4.30 pm

Present:- Councillors J. Brown, S. Hamilton, S. Scott, Community Councillor
J Taylor.

In Attendance:- Pension & Investment Manager, Solicitor
(Steven Robertson), Democratic Services Officer (F. Henderson).

Members of the Public:- 0

1.0 **MINUTE**

1.1 There had been circulated copies of Minute of the Jedburgh Common Good Fund Sub-Committee held on 22 March 2021.

DECISION

NOTED the Minute.

2.0 **MONITORING REPORT FOR 12 MONTHS 31 MARCH 2021**

2.1 There had been circulated copies of a report by the Executive Director, Finance and Regulatory which provided details of the income and expenditure for the Jedburgh Common Good Fund for the year 2020/21 including balance sheet values as at 31 March 2021, a full year projected out-turn for 2021/22, and projected balance sheet values as at 31 March 2022. Appendix 1 provided the projected income and expenditure for 2020/21 which showed a projected surplus of £33,044 for the year, which was better than the surplus figure reported at the 23 March 2021 meeting, as a result of an underspend in the Grants and Donation budget. Appendix 2 provided actual balance sheet value as at 31 March 2021, which showed an increase in the reserves of £166,920, due to the annual release from Revaluation Reserve off-set by unrealised gain on the Aegon Asset Management Fund. Appendix 3(a) provided a breakdown of the property portfolio showing actual rental income and net return for 2020/21. Appendix 3(b) provided breakdown of the property portfolio showing actual property expenditure for 2020/21. Appendix 4 provided a breakdown of the property portfolio showing actual property valuations at 31 March 2021. Appendix 5 detailed the value of the Aegon Asset Management Investment Fund to 31 March 2021. The Pension & Investment Manager highlighted the main points in the report and answered members' questions, as well as advising that Aegon would be presenting to the Trustee's later in the year at the annual Trustee meeting.

DECISION

AGREED to:-

- (i) **Note the actual income and expenditure for 2020/21 in Appendix 1;**
- (ii) **Note the final balance sheet value as at 31 March 2021, and projected balance sheet value as at 31 March 2022 in Appendix 2;**
- (iii) **Note the summary of the property portfolio in Appendices 3 and 4; and**

- (iv) **Note the current position of the Aegon Asset Management Investment Fund in Appendix 5.**

3.0 **APPLICATION FOR FINANCIAL ASSISTANCE**

3.1 **Jedburgh Legion Football Club**

There had been circulated copies of an application from the Jedburgh Legion Football Club requesting financial support in the sum of £15,000 towards the upgrade of the Pavilion. The proposal was to upgrade the interior of the Pavilion/Clubrooms particularly the wet areas including showers/toilets and changing rooms, which had deteriorated over the years and were no longer considered fit for purpose. The total cost of the Upgrade was estimated at £30,000, with £5,000 having been secured from the Co-op Local Community Fund, £16,000 from the Covid Business Closure/Restart Grant and £3,000 from fundraising. The Sub-Committee raised the following concerns with regards to the application:-

- No evidence that other sources of funding had been explored
- The total cost of the upgrade was stated as £30,000 and £15,000 was sought from the Common Good, however there was no evidence of costings and no quotes for the work (3 Quotes is what is asked for)
- There were no drawings/sketches/plans to illustrate what work was proposed and whether the facility would be DDA compliant etc.
- The Club did not have an Equal Opportunities Policy or Equality Statement
- Whether the grant of £16,000 awarded to cover loss of revenue due to Covid lockdown could be used to fund a capital project.
- Whether a feasibility study had been carried out in terms of other sports facilities and community groups using the upgraded facility when the Jedburgh Campus had been purpose built for these activities.

The Sub-Committee felt unable to continue consideration of the application until these matters had been addressed.

DECISION

AGREED:-

- (a) **to defer consideration of the application until such time as the concerns raised above had been addressed;**
- (b) **that the Democratic Services Officer write to the Jedburgh Legion FC outlining the matters which required to be addressed.**
- (c) **that a further meeting be arranged to consider the application, following receipt of information addressing the concerns raised.**

The meeting closed at 4.45 p.m.

SCOTTISH BORDERS COUNCIL EXECUTIVE COMMITTEE

MINUTE of Meeting of the EXECUTIVE
COMMITTEE held remotely by Microsoft
Teams on Tuesday, 8 June 2021 at 10.00
am

- Present:- Councillors S. Haslam (Chairman), S. Aitchison (Vice-Chairman), G. Edgar, C. Hamilton, S. Hamilton, E. Jardine, S. Mountford, M. Rowley, R. Tatler, G. Turnbull and T. Weatherston
- Apologies:- Councillor S. Aitchison
- Also present:- Councillors W. McAteer, S. Scott.
- In Attendance:- Executive Director Corporate Improvement & Economy, Service Director Customer & Communities, Financial Services Manager, Principal Officer (Housing Strategy, Policy & Development), Democratic Services Team Leader, Democratic Services Officer (F. Henderson).

1. **MINUTE**

There had been circulated copies of the Minute of the meeting of 18 May 2021.

DECISION

APPROVED for signature by the Chairman.

2. **MONITORING OF THE GENERAL FUND REVENUE BUDGET 2020/21**

- 2.1 There had been circulated copies of a report by the Executive Director Finance & Regulatory providing a statement comparing final revenue outturn expenditure and income for 2020/21 with the final approved budget for the year along with explanations for significant variances. The report explained that an unaudited outturn net underspend of £2.516m was achieved in the 2020/21 revenue budget. The £2.516m net underspend (0.9% of final approved budget) was delivered following a number of earmarked balances being carried forward from 2020/21 into 2021/22. In total, these amounted to £25.582m and related to a number of initiatives across the Council and specifically included £15.682m of carry forward into the Council's COVID-19 reserve and £1.220m of carry forward by schools under the Devolved School Management scheme (DSM). Council services had delivered an underspend position whilst delivering significant financial plan savings totalling £12.091m. A high level summary of the outturn position in each Service was detailed within the report.
- 2.2 The COVID-19 emergency situation, which had affected the UK throughout 2020/21, had caused unprecedented pressure to society and the economy with significant financial challenges. The pandemic had caused a major impact on delivery of public services. In response the Council made major changes to its service delivery model during the year with the Council playing a key role in supporting Borders communities, businesses and residents. The Council had received significant support from Scottish Government to maintain public services during the pandemic and had administered over £70m of funding which had been passed to over 5,770 businesses through a variety of business grants. During 2020/21 detailed Revenue Monitoring Reports were reviewed by CMT on a monthly basis allowing proactive corporate management action to be taken during the

year where required. Council approved a major in-year budget review in August 2020 to reflect the impact of COVID-19 on the budget. In line with Financial Regulations quarterly monitoring reports were approved by the Executive Committee, authorising the necessary adjustments to the budget throughout the year. The financial impacts of COVID-19 during 2020/21 provided the basis to inform 2021/22 forecasting. The 2020/21 outturn information would be used to inform and influence the monitoring of the 2021/22 revenue budget and the 2022/23 financial planning process.

- 2.3 As previously reported, there had been a significant impact on the delivery of approved Financial Plan savings during 2020/21 as a result of the emergency situation with slippage experienced in the delivery of planned savings. The level of savings required by the financial plan, totalled £12.091m, in 2020/21 and analysis of delivery of savings was provided in Appendix 2 to the report. The outturn position showed that £7.938m (66%) savings were delivered permanently in line with approved plans, with £4.153m (34%) delivered on a temporary basis through alternative savings. Particular emphasis was being placed on the permanent delivery of these savings during the early part of 2021/22.
- 2.4 The Members acknowledged the exceptional year and the efforts from Officers across the Council in achieving this position. In response to a question in terms of further savings requiring cutting services, the Financial Services Manager advised that the investment in CGI should enable efficiency savings to continue to be made but acknowledged that making savings would become increasingly more difficult. In terms of Live Borders, it was explained that the Management Fee had been paid and government support had been received through the staff furlough scheme which had resulted in a balanced position for 2020/21. However, there were significant challenges ahead as they re-opened services.

**DECISION
AGREED:-**

- (a) **the content of the report and noted the favourable outturn position for 2020/21 prior to Statutory Audit; and**
- (b) **to endorse the CMT proposals for the balance of £2.516m identified in the report.**
- (c) **To approve the adjustments to previously approved non-COVID-19 related earmarked balances noted in Appendix 1 to the report.**
- (d) **to note:-**
- (i) **that the draft unaudited outturn position would inform the budgetary control process during 2021/22, especially in relation to ongoing COVID-19 impacts, and inform the financial planning process for future years; and**
- (ii) **the sums earmarked under delegated authority by the Executive Director, Finance & Regulatory as shown in Appendix 1 to the report.**
3. **CAPITAL FINACIAL PLAN 2020/21 – FINAL UNAUDITED OUTTURN**
There had been circulated copies of a report by the Executive Director Finance & Regulatory which provided a statement comparing the final capital outturn for 2020/21 with the final budget for the year and identified the main reasons for any significant variations. The final capital outturn statement for 2020/21 was included at Appendix 1 to the report and included the reasons identified by the Project Managers and Budget Holders for the variances to the final approved budget. These identified an outturn expenditure of £54.787m which was £9.531m below the final revised budget of £64.318m.

The Capital Plan was materially impacted by COVID-19 and the resultant national “lockdown” of the construction industry and the associated inevitable delays in planned programmes of work during 2020/21. The overall impact on the capital plan was that net £44.872m of budget within the Capital Plan had been moved as a timing movement to future years as a result of delays and re-profiling of programmes of work. The Financial Services Manager answered Members questions. In response to a question on increased costs of building supplies, Mr Curry advised that he was currently looking into this and would provide an update for Members at their next briefing.

DECISION

(a) AGREED:-

- (i) the projected outturns in Appendix 1 to the report as the revised capital budget and approved the virements required;**
- (ii) the remaining budget of £0.16m from Emergency & unplanned was allocated to IT transformation as reflected in Appendix 1 to the report; and**
- (iii) The block allocations detailed in Appendix 3 of the report.**

(b) NOTED:-

- (iii) the adjustments to funding in Appendix 1 to the report;**
- (iv) the final block allocations in Appendix 2 to the report**
- (v) the whole project costs detailed in Appendix 4 to the report.**

4. BALANCES AT 31 MARCH 2021

There had been circulated copies of a report by the Executive Director Finance & Regulatory which provided an analysis of the Council’s balances as at 31 March 2021. The report explained that the unaudited Council’s General Fund useable reserve (non-earmarked) balance was £6.315m at 31 March 2021. The balances for 2020/21 were prior to a series of technical accounting adjustments, the effect of which were expected to be broadly neutral. Adjustments required as a result of the Statutory Audit process would be reported at the conclusion of the Audit. The total of all useable balances, excluding developer contributions, at 31 March 2021 was £47.672m compared to £29.866m at 31 March 2020. The increase in balances between 2019/20 and 2020/21 can be attributed to the COVID-19 reserve of £15.682m being carried forward through earmarked balances from 2020/21 to support financial impacts in 2021/22 along with the allocation of the 2020/21 revenue underspend of £2.516m to balances. The Financial Services Manager answered Members questions.

DECISION

NOTED:-

- (a) the revenue balances as at 31 March 2021 as contained in Appendices 1 & 2 to the report, including movement in the allocated Reserve since the last reporting period; and**
- (b) the balance in the Capital Fund as contained in Appendix 3 to the report.**

5. CORPORATE DEBTS – WRITE OFFS IN 2020/21

5.1 There had been circulated copies of a report by the Executive Director, Finance & Regulatory as required by the Financial Regulations, the report detailed the aggregate amounts of debt written off during 2020/21 under delegated authority. The report covered

the areas of Council Tax, Non-Domestic Rates, Sundry Debtors, Housing Benefit Overpayments and aged debt from the balance sheet and it was noted that the total value of write-offs decreased from £1.872m in 2019/20 to £0.726m in 2020/21. There were ongoing risks associated with the management of the Council's debts and these may lead to an increase in the level of debts that may require to be written off as irrecoverable in future years and were detailed in paragraph 6.2 of the report. The Council maintained an appropriate bad debt provision to help manage these risks. It was highlighted that, within Sundry Debt, the Council continues to encounter difficulties in recovering social care debt and liquidations/sequestrations, however a decision to reduce debt recovery action during 2020/21 due to Covid 19 had resulted in lower write-offs than initially expected. The amount of Sundry Debt currently owed to the Council, and deemed to be at risk, stood at £1.05m. The Bad Debt Provision as at 31 March 2021 stood at £0.93m with an additional £0.12m to be added in 2021/22. The Council Tax debts which had been written off in 2020/21 were detailed in table 2 of the report and had been categorised by reason for the write off. The Financial Services Manager answered Members questions. It was highlighted that the impact of Covid would continue to be felt for some time and it had been a strategic decision not to pursue debt recovery during the pandemic.

DECISION

NOTED the debtor balances written off during 2020/21 under delegated authority.

6. OUR PLAN AND YOUR PART IN IT: SBC'S CORPORATE PERFORMANCE IMPROVEMENT REPORT 2020/21

There had been circulated copies of a report by the Executive Director, Corporate Improvement and Economy which presented a high level summary of Scottish Borders Council's 2020/21 performance information with more detail contained within Appendices 1 – 5 to the report. The report included reporting on the progress of change and improvement projects across Scottish Borders Council (SBC), under Fit for 2021 programme and highlighted the work undertaken during the course of the organisation's response to the Covid -19 pandemic. During 2020/21, SBC had continued to press ahead with a range of important initiatives and innovation, including the progression of a number of key projects including commencement of the Reston Station project works in March 2021 and the appointment of McLaughlin & Harvey as the Main Works contractor for the Hawick Flood Protection Scheme; the accelerated implementation of the Inspire Learning programme, with every student, from Primary 4 onwards, and teachers receiving an iPad, enabling SBC to adapt quickly to remote learning when required throughout the pandemic; the accelerated roll out of MS Teams across the entire organisation, providing a digital platform for staff to collaborate virtually online as well as enabling the vast majority of office based staff to transition to home working with minimal disruption; continued engagement with the Borderlands Inclusive Growth deal, formally signed on 18 March 2021, which would deliver multiple benefits to the Scottish Borders; d the contract with CGI for the delivery of end-to-end managed IT Services until 2040, positioning the Scottish Borders as the UK's first Smart Rural Region; Developed a group of Young People from across the Borders to become Youth Ambassadors for Sustainability. The Youth Ambassadors would focus on highlighting the climate emergency and encouraging local people to take action under the campaign **#OurPromiseToThePlanet** and an Award Winning Council, with the work on both the Inspire Learning Project and Dirtpot Corner Improvement works receiving a total of 3 National awards. Members welcomed the report and the continued improvement, highlighting the improvements in waste recycling, payment of invoices and the CAT team successes in tackling drugs.

DECISION

AGREED to:-

- (a) **Note the progress update relating to Change and Improvement Projects, referenced in Section 5 and detailed further in Appendix 2;**
- (b) **Note the changes to performance indicators outlined in Section 6 of this**

report;

- (c) **Note the performance summarised in Sections 7 and 8, and Approves the Annual Reports set out at Appendices 1, 2 and 3 and the action that is being taken within services to improve or maintain performance.**

7. **LOCAL HOUSING STRATEGY (LHS) 2017-22 YEAR 4 PROGRESS**

With reference to paragraph 6 of the Minute of 9 February 2021, there had been circulated copies of a report by the Executive Director Corporate Improvement and Economy seeking agreement of the Annual Progress Report, setting out what had been achieved in the delivery of year four of the Local Housing Strategy (LHS) 2017-22, contained in Appendix 1 of the report and approval to submit this to the Scottish Government More Homes Division. The report explained that the Housing (Scotland) Act 2001 placed a statutory requirement on local authorities to develop a Local Housing Strategy, supported by an assessment of housing need and demand. This strategy set out the strategic direction for housing investment and service delivery in the Scottish Borders for 2017-22 and was approved by Scottish Borders Council and submitted to the Scottish Government in September 2017. The report went on to explain that the Council and its partners had made good progress since the LHS was formally approved. Year four had seen some challenges as a result of the ongoing Covid-19 pandemic, however, work during 2020/21 included the delivery of 107 affordable homes, the submission of an ambitious Strategic Housing Investment Plan (2021-2026) underpinned by up to £163m of investment, implementing the second year of the Affordable Warmth and Energy Efficiency Strategy, delivering the Warm and Well Borders project and 41 major adaptations being completed in the private sector were just some of the achievements and progress made over the year. It was highlighted that Scottish Borders Council were awarded £1.34m in Energy Efficient Scotland: Area Based Scheme funding. The Covid-19 pandemic had had a significant impact on the programme's delivery, despite this it was still possible to install 100 of the planned 278 energy efficiency measures supporting over 75 households. £550,000 of the £1.34m grant allocation was drawn down over that period. For the 2020/21 programme (expected to complete in December 2021) Scottish Borders Council had been allocated over £1.7m, and this would support over 250 measures; result in over £900,000 in lifetime financial savings and save over 700 tonnes of carbon. RSL's had continued to make good progress towards the Energy Efficiency Standard for Social Housing (EESH) and the Borders Home Energy Forum celebrated its second year of operation. SBC also secured two years of funding amounting to £551,000 from National Grid's Warm Homes Fund to deliver the "Warm and Well Borders" project. Over 300 households have been supported with benefits and energy savings of £300,000 having been realised. Members welcomed the report and the positive news it conveyed given the challenges faced over the last year.

DECISION

AGREED to:-

- (a) **note the progress made in delivering on the strategic actions as set out in the appended Annual Progress Report and Monitoring and Evaluation Matrix; and**
- (b) **approve submission of the Annual Progress Report and Matrix to the Scottish Government More Homes division.**

8. **SCOTTISH BORDERS RAPID REHOUSING TRANSITION PLAN 2019-2024**

- 8.1 There had been circulated copies of a report by the Service Director- Customer and Communities which provided an update on progress with the Scottish Borders Rapid Rehousing Transition Plan 2019/2020 – 2023/2024 (RRTP) (Appendix 1), and sought endorsement of the reviewed Scottish Borders RRTP – Action Plan (Appendix 2), Integrated Impact Assessment (Appendix 3) and Funding and Activity Monitoring Return

(Appendix 4) for submission to the Scottish Government. The report explained that the Scottish Government was committed to making “radical changes to end homelessness in Scotland” and saw “Rapid Rehousing by default” as a cornerstone of this commitment. In 2018 the Scottish Government requested that all Local Authorities submit a 5- year RRTP for the period 2019/20 – 2023/24 by the end of March 2019. Development of the Scottish Borders RRTP was led by the Borders Homelessness and Health Strategic Partnership and included consultation with key partners including the Borders Housing Alliance and the Health and Social Care Integration Strategic Planning Group. The Council formally approved the Scottish Borders RRTP at its meeting on 28 March 2019 and it was submitted to the Scottish Government in March 2019. The Scottish Government had provided funding to local authorities for the development of RRTP from the ‘Ending Homelessness Together Fund’ and further detail were contained in Section 4 of the report. The RRTP Action Plan had been reviewed and updated by the Homelessness and Health Strategic Partnership, particularly in light of the impact of the pandemic, and a Funding and Activity Monitoring Return had been prepared for submission to the Scottish Government.

- 8.2 It was highlighted that there had been significant delays to progress on the RRTP, particularly in light of the impact of the pandemic, when Borders Homelessness and Health Partnership (BHHSP) members had been on the front line of the crisis and had worked closely together throughout the pandemic to ensure that tenants, customers and those at risk of homelessness continued to receive the services and support they required. Homelessness services were delivered by telephone wherever possible, however, given the vulnerable nature of many homeless households, face to face access and support was retained where required. Early actions in response to the pandemic were focused around ensuring homeless or potentially homeless households within the Scottish Borders had suitable accommodation available to them that allowed them to comply with the imposed lockdown measures. To achieve this homelessness services and RSLs worked in partnership to increase the availability of temporary homeless accommodation by 15 properties, and ensured homeless applicants had continued access to permanent accommodation and support. The report further detailed the Rapid Rehousing Transition Plan Funding, the Scottish Borders Rapid Rehousing transition plan 219/2020 – 2023/2024 and financial implications. In response to a question about the average length of tenure of homelessness accommodation, Jordan Manning advised that it had been 123 days last year and 116 days the year before.

DECISION

AGREED to:-

- (a) note the progress made with delivery of the Scottish Borders RRTP.**
- (b) approve submission of the reviewed and updated Scottish Borders RRTP Action Plan, Integrated Impact Assessment, and Funding and Activity Monitoring Return to the Scottish Government.**

9. PAY AND DISPLAY PARKING

With reference to paragraph 7 of the Minute of 18 May 2021, there had been circulated copies of a report by the Service Director Assets and Infrastructure which examined the current scope of Pay and Display operations in the Scottish Borders and proposed a number of changes to standardise these. The report provided the further information as requested by Councillors at the meeting on 18 May 2021. The report also provided feedback on the recent suspension of Pay and Display in the run up to Christmas 2020. Members welcomed the more detailed report which they were now happy to support.

DECISION

AGREED:-

- (a) to standardise the daily operational period across Pay & Display car parks at 08.30 to 17.00.**
- (b) that Pay & Display operating days be Monday to Saturday, but with the specific exceptions detailed in (c), (d) and (e) below.**
- (c) Buccleuch Street, Melrose additionally operating on a Sunday.**
- (d) St Abbs Car Park additionally operating on a Sunday.**
- (e) Edinburgh Road, Peebles operating on a Saturday only.**
- (f) to standardise tariff bands across all Pay & Display car parks as:**
 - **Up to 2 hours**
 - **Between 2 to 4 hours**
 - **Between 4 to 6 hours**
 - **Over 6 hours (in any one day)**

And that a separate daily charge for buses and coaches can still apply in those car parks that provide that facility.

- (g) to set costs for the proposed tariff bands as follows:**
 - **50p for up to 2 hours**
 - **£1.50 for between 2 to 4 hours**
 - **£3.00 for between 4 to 6 hours**
 - **£5.00 for over 6 hours (in any one day)**
- (h) to set a standardised charge of £40 (with a reduced charge of £20 if payment is received within 10 days) across all towns for any surcharges / Excess Charges / Irregular Parking Charges that may be incurred.**
- (i) to improve signage in existing Pay & Display car parks including emphasising the ability to pay by smart phone.**

The meeting concluded at 11.35 a.m.

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Public Document Pack

SCOTTISH BORDERS COUNCIL TEVIOT AND LIDDESDALE AREA PARTNERSHIP

MINUTE of Meeting of the TEVIOT AND LIDDESDALE AREA PARTNERSHIP held in via Microsoft Teams on Tuesday, 8 June 2021 at 6.00 pm

Present:- Councillors N Richards (Chairman), W McAteer, D Paterson, C Ramage, G Turnbull.
17 representatives of partner organisations, Community Councils, and members of the public

In Attendance:- Service Director Customer & Communities, Communities and Partnerships Manager, Locality Development Co-ordinator (G Jardine), Democratic Services Team Leader

1. **WELCOME AND MEETING PROTOCOLS**

The Chairman welcomed everyone to the meeting of the Teviot and Liddesdale Area Partnership held remotely via Microsoft Teams, which included Elected Members, guests attending and those watching the live stream.

2. **FEEDBACK FROM MEETING ON 9 MARCH 2021**

The Minute of the meeting of the Teviot and Liddesdale Area Partnership held on 9 March 2021 had been circulated and was noted. The Chairman encouraged everyone to complete the request for evaluation following the meeting. Regarding the comment on bringing back representatives from Police Scotland and Fire & Rescue, views were sought as to whether it would be desirable. Those present generally welcomed their inclusion on future agendas.

3. **PLACE MAKING - CO-PRODUCING THE FUTURE OF OUR PLACES**

With reference to paragraph 5 of the Minute of 9 March 2021, the Chairman welcomed Diarmaid Lawlor from Scottish Futures Trust to the meeting. Mr Lawlor had been invited by Scottish Borders Council to work with Area Partnerships to assist with the development of Place Making proposals. Mr Lawlor had already worked with other areas and had a wide experience of place making. Mr Lawlor gave a short presentation and advised that from an understanding of local need and ambition, and using Covid learning, there was an opportunity for a different way of working between communities and public agencies. A 'place based' approach sought to co-produce an understanding of local priorities and co-deliver action. The format for the workshop was based on three areas namely what were the key issues, what would success look like and how could we work together better. Mr Lawlor led the discussion and made real-time notes to summarise the comments and points made. Those present contributed to the discussion and expressed their concerns and frustrations. The importance of not losing the gains in communities working together during the Covid pandemic was highlighted. The need to listen to all generations was also emphasised. Mr Lawlor advised that his notes summarising the key points of the discussion, would be circulated following the meeting and are also attached as an appendix to this Minute. Jenni Craig, Service Director Customer and Communities advised that Mr Lawlor was visiting all Area Partnerships and a summary of all the workshop discussions across all the five area partnerships would inform a report to Council at the end of August setting out the detail of the place-making approach. The Chairman thanked Mr Lawlor for his facilitation.

4. **AREA PARTNERSHIP CONSULTATION**

Gillian Jardine, Locality Development Co-ordinator advised that the consultation was now live, the link to which was included on the agenda. The consultation would close on 1 August with a report to Council in the Autumn.

5. **TEVIOT & LIDDESDALE COMMUNITY ASSISTANCE HUB**

Information on the Community Assistance Hub had been circulated with the agenda and Gillian Jardine, Locality Development Co-ordinator gave an update and advised that the Hub was currently focussing on mental health and wellbeing.

6. **TEVIOT & LIDDESDALE COMMUNITY UPDATE**

With reference to paragraph 7 of the Minute of 9 March 2021, Philip Kerr asked for feedback following the flooding in March. He advised that other Chairs were attending meetings of Southdean Community Council. He also requested that the extension of the railway should be included on every agenda, that the Area Partnership should be a forum for shared learning on items such as windfarms and forestry traffic. A wider discussion on roads issues was also required.

7. **COMMUNITY FUND PROJECT EVALUATION**

The Chairman welcomed Sian Snowden from Escape who was in attendance to give an evaluation of the funding that had been received for the Escape Youth Café Community Lunch Club. Sian advised that outdoor tables, a pizza oven, foldable tables and chairs had been purchased from the funding. Help was being provided by the young people and they were looking for volunteers who would be working towards a Saltire Award. Work had been carried out in the garden area and the produce would be used for the lunch club. Lidl and Aldi were also providing surplus food which was helping to keep costs down. On-line cookery sessions had been started during lockdown which allowed young people to cook in their own home. Drop in baking sessions were also being held. Over the summer the promotional material would be finalised and there would be information stands to raise awareness. The club would be promoted to existing users of the centre with a view to getting a wider group to come along. If successful it was hoped that the club could move from monthly to weekly if more funding could be obtained and they were keen to get started. Shona Smith thanked Sian on behalf of the Community Partnership Team.

8. **COMMUNITY FUND WORKING GROUP DISCUSSION**

Gillian Jardine, Locality Development Co-ordinator shared the slides produced by the Working Group, thanked the Community Councils for their time and input and outlined progress to date. Those present discussed the way forward and indicated their desire to make early progress with the proposals for a two tier Pot A and Pot B funds. It was noted that some decisions around the scoring matrix were still required and that Gillian had not received the views from all Community Councils yet. It was agreed that the final arrangements would be agreed by the end of June and that a special meeting would be held in July to ratify these arrangements.

9. **BUILD BACK A BETTER BORDERS RECOVERY FUND**

The new fund had been launched on 1 June and the link for applications had been circulated. Applications would be brought to the Area Partnership for approval. As this was a one-off fund it would not be incorporated into the new Assessment Panel Model. The fund was open for 12 months until 31 May 2022.

10. **DATE OF NEXT MEETING**

The date would be confirmed in due course.

11. **ANY OTHER FORMAL BUSINESS**

No items were raised.

12. **OPEN FORUM**

- 12.1 Mr Kerr and Ms Batsch commented on recent issues they had both experienced in receiving their second Covid-19 vaccine to raise awareness.
- 12.2 Mr Tait queried if any of the funding from the Governments levelling-up fund was being used for projects in Hawick. Jenni Craig advised that applications were being assessed by an independent Panel with a report to Council. Information on the successful projects would be available following the Council meeting.
- 12.3 Mr Kerr advised that Keltbray were offering vouchers for households disrupted by recent power outages and he would follow up. Severed phone lines had recently been repaired by Open Reach. SBC's emergency planning team did not have BT or Open Reach on their preferred contact list and Ms Jardine would discuss this with emergency planning.
13. **CHAIRMAN**
The Chairman thanked everyone for their attendance, reminded those present to complete the meeting evaluation and closed the meeting.

The meeting concluded at 8.05 pm

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Agenda

- Key issues
- Success =
- Working together priorities

What

Working better together around local needs

Why

Build on Covid experiences and support community ambitions

How

- Shared principles; way of working
- Alignment
- Simplification

Vulnerabilities

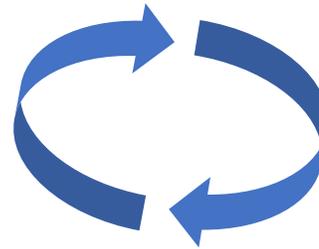
- *social inequalities*
- *hidden harm*
- *shielding*
- *stop people getting ill*

Common Purpose

- *the order of doing*
- *what matters - a common purpose*
- *quick decisions - oversight by trust*
- *affects every aspect of life*
- *leadership at all levels*

Localism

- *social partnerships - impact*
- *gaps before statutory responses*
- *distributed services*
- *real world learning*



Capabilities

- *trusted people*
- *rediscovered interests*
- *national tensions*
- *new ways of working*

Infrastructures

- *ownership of space*
- *resourcing*
- *digital equity*
- *new settings*

Agenda

What

Working better together around local needs

Why

Build on Covid experiences and support community ambitions

How

- Shared principles; way of working
- Alignment
- Simplification

Page 8

- Key issues
- Success =
- Working together priorities

Agenda

- Key issues
- Success =
- Working together priorities

- Ambition; we need to have an ambition to get somewhere, a shared ambition
- Improvement in the quality of life, socially and economically
- Be treated with respect
- Have concerns listened to
- No need for grand plans
- Concentrate on the communities]
- Communities are about people, not buildings and spaces
- Community spirit
- Too often requests have been ignored and people have got on with things themselves
- Volunteers, gold
- The time that people give of themselves to help their communities; support them and especially when it comes to organisation looking for financial assistance
- Make it clear and as simple as can be
- Local communities working very well together]the issue is the link up with SBC to work with communities
- Trying to get things moving forward
- Lots of talk, little action
- Lots of the gains from Covid being flushed away
- Need more co-operation
- Talk is there, not the action
- Requests for information to move forward aggressively not being followed
- Trying to make the community work together strongly
- Appreciative of support to bring plans forward
- Listening
- Move to the next level; demonstrating. Listening and doing
- Empowerment, delivering

Key Issues

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- What we say we are going to do, doing it
- Trial and error.....try it
- Whats wrong with communities taking some risks
- Not moribund
- Moving on
- Learning from covid; being agile, responsive, getting things done
- Community creating a lot of promise
- A mechanism for the future
- Take more risk
- Get on and delivering
- Make the hub special; not there yet
- The eneed for action
- Galashiels...siting concerns; the concerns of those who have an interest
- Not railroading things through, not listening
- TSI, linking third sector and public agencies
- Community development support
- Volunteers who are happy to take a leadership role and make things happen
- Volunteers happy to do things on the ground
- Both important
- Those thinking strategically have a major part to play in the place planning; making communities what they are today
- Take rosks to move forward
- Be willing to be different
- May get things wrong; but tweak them. Be flexible
- Can't dismiss people's opinions
- Listen to people
- We [sbc] don't have all the answers

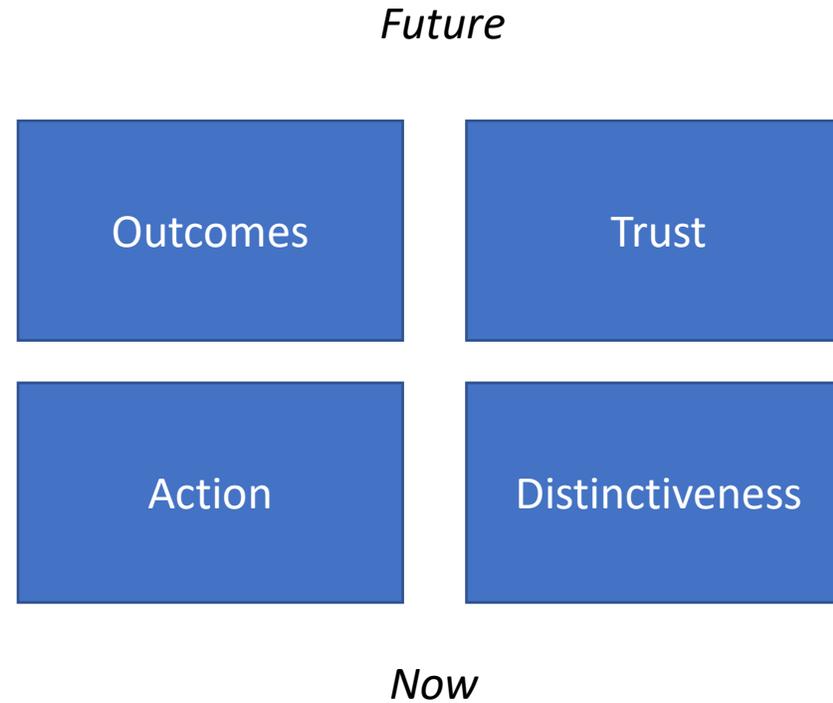
- Key word
- This is a pilot
- Each of the areas is different
- Can experiment
- Learning by doing
- Respect the differences between areas
- Outcomes...if we can see a difference, it helps everybody point in the right direction
- Reduce the number of times we revisit the same issue
- Put stuff to bed with a clear objective
- Reduce the boredom and repeat
- Get things done
- Make sure all generations are listened to from small children to older...all the community and not just some
- Some communities have a plan....come up with it...would like to be listened to this, try it
- Sometimes local volunteers and organisations have looked at projects and found it frustrating....trying to work together
- Volunteer park
- Where manpower is wasted, where things are not making headway
- People walk with their feet
- Assist organisations to come and achieve what their targets are
- Get rid of gobbleygood phrase....placemaking=?
- What does it mean?
- Has been a lot of focus on future things but less focus on existing problems
- The sunny uplands and current issues that need to be worked through and listened to
- balance

- When problems raised [flooding], work well together, quickly and effectively
- The council trusting the local community...how well things work when the trust is put into the community/third sector
- 'they are only volunteers'...
- The Borders are amazing for its fantastic people, high capacity people...
- Don't ignore the capacity
- Ignoring is to the detriment
- Need to trust each other
- We could do it at the beginning of covid...got in before agencies
- Trust, getting on with it
- Some communities have a plan....come up with it....would like to be listened to this, try it
- Sometimes local volunteers and organisations have looked at projects and found it frustrating....trying to work together
- Volunteer park
- Where manpower is wasted, where things are not making headway
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- The sunny uplands and current issues that need to be worked through and listened to
- balance

- SBC working closely with communities in a way that works
- SBC learning to trust us
- In 60's Borders relied on Hawick for employment...that debt hasn't been repaid
- SE encouraging businesses to locate elsewhere
- How does investment benefit the whole of the Borders
- More investment in places and their people
- If you say you are going to learn from experience, then learn from experience and use it
- We have learned a lot from covid, distill it down, and apply
- Agility, quick thinking...shape the learnings and drive our agenda against the learnings
- Learn, move on
- Listen to the community, less buzz words, not constantly going back to drawing board
- Communities doing this as part of daily lives
- 8 community councils came up with plan
- Sometimes feels like lip service when nothing happens
- Tired
- Communities if they are not listened to will walk away, find the funding, do it themselves
- Would be so much better if agencies and communities could find ways to work much better together, linking local knowledge, local caring, local knowledge with funding and staff etc
- Container ship....community are the pilot ships
- More professional assistance to meet communities to meet and make a project
- Cut through the paper works
- Hawick....work together with other communities to make the place great again

- This is the first Area Partnership
 - Moving across all the Areas
 - This is key for SBC to shape the approach to work better
 - Really helpful to get insight from community colleagues
 - Will inform report
 - Will look at resources to support communities for things like place plans
 - There will be huge opportunities around investment so key to get the right resources to support communities to capitalise on the opportunities
 - Will share the individual Area Partnership notes and notes from across all the partnerships
- This has the largest community council and the smallest ones
 - So a place plan for the different places will look very different
 - Maybe a different approach for the size and scale of places
 - Share the learning

- Use the learning
- Less buzz words
- Respect volunteers
- Support effort
- Simplify
- Work together
- Benefits for Borders



Place workshop | Teviot & Liddesdale Area Partnership

Issues

"It's about community spirit"

Our ambition is for improvement in quality of life, socially and economically. There is no need for grand plans. Concentrate on the communities.

We are trying to make the community stronger. And, work together. Communities are about people, not buildings and spaces. They are a mechanism for the future.

The Borders are amazing for its fantastic people. So, value the time people give of themselves to help communities. Volunteers are gold. They have a major part to play in place planning, leading and doing things on the ground. Don't ignore the capacity. We need to trust each other.

"Our communities are creating a lot of promise"

Communities want to have concerns listened to. Too often, requests have been ignored. We need more co-operation. Where manpower is wasted, people walk with their feet. So, local people have just gotten on with things.

And, we worry that lots of the gains from Covid are being flushed away. It would be so much better if agencies and communities could link local knowledge, local caring, and local knowledge with funding and staff. Agencies are like container ships. Communities are the pilot boats.

We want empowerment. Demonstrate listening and doing. And not railroading things through. No one has all the answers. Use the learning from Covid about being agile, responsive, getting things done. Take risks to move forward. Try things. Learn by doing. Be willing to be different. Be flexible.

"Communities are not moribund"

Success

We have the smallest community council and the biggest one. Recognise the differences There should be a different approach for different places. But, let's share learning from all our places. And, make sure all generations are listened to from small children to older.

"Include all the community and not just some"

Priorities

"If we say we are going to learn from experience, then learn from experience and use it"

We need a balance between the future sunny uplands and current issues that need to be worked through. We have learned a lot from Covid. Distill it down. And apply. Drive our agenda against the learning. And, work with other communities. Use other positive learning experiences of working together, like the flooding, where communities and Council worked quickly and effectively.

"trusting the community"

Some communities have a plan. Some need help to come up with it. So, assist organisations achieve their targets. Make things clear and simple as can be. Get rid of gobbledygook phrases like placemaking.

So, help communities capitalise on investment opportunities, benefitting the whole of the Borders. Encourage businesses to locate here. Reduce the number of times we revisit the same issue. Put stuff to bed with a clear objective. Focus on outcomes.

"If we can see action making a difference, it helps everybody point in the right direction"

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SCOTTISH BORDERS COUNCIL SELKIRK COMMON GOOD FUND SUB COMMITTEE

MINUTE of Meeting of the SELKIRK
COMMON GOOD FUND SUB COMMITTEE
conducted remotely by Microsoft Teams Live
Event on Wednesday, 9 June 2021 at 3.00
pm

Present:- Councillors G. Edgar (Chairman), C. Cochrane and Community Councillor
T. Combe

Apologies:- Councillors E. Thornton-Nicol

In Attendance:- Treasury Business Partner (S. Halliday), Solicitor (J. Webster), Estates
Surveyor (T. Hill), Democratic Services Officer (F. Walling).

1. **MINUTE**

There had been circulated copies of the Minute of 10 February 2021.

DECISION

APPROVED the Minute for signature by the Chairman.

2. **FINANCIAL MONITORING REPORT FOR 12 MONTHS TO 31 MARCH 2021**

There had been circulated copies of a report by the Executive Director Finance & Regulatory providing details of income and expenditure for the Selkirk Common Good Fund for the year to 31 March 2021, a full year projected out-turn for 2021/22 and projected balance sheet values as at 31 March 2022. Treasury Business Partner, Sara Halliday, highlighted the main points of the report and appendices and provided further information in response to Members' questions. Appendix 1 to the report provided the actual income and expenditure for 2020/21. This showed a surplus of £10,512 for the year which was better than the previously reported surplus on 10 February 2021, as a result of an underspend in Grants and Donations and in the property expenditure budget. Appendix 2 of the report, provided an actual balance sheet value as at 31 March 2021. It showed a decrease in the reserves of £63,147, partly due to the annual release from Revaluation Reserve off-set by unrealised gain on the Aegon Asset Management Fund. A breakdown of the property portfolio showing actual rental income and net return for 2020/21 was shown in Appendix 3a whilst Appendix 3b provided a breakdown of the property portfolio showing actual property expenditure for 2020/21. Appendix 4 provided a breakdown of the property portfolio showing actual property valuations at 31 March 2021. The value of the Aegon Asset Management Investment Fund to 31 March 2021 was shown in Appendix 5 to the report. This indicated a huge turnaround in that the unrealised loss reported at 31 March 2020, which was due to a fall in the overall markets resulting from COVID-19, had over the last 12 months been fully recovered. Overall, taking account of the income received the fund had achieved a return of 16.84% since investment in February 2018. The Chairman referred to the grant of £1,500 to Selkirk Musical Theatre Group which had been approved in 2020 but which was subject to the condition that if, under COVID-19 restrictions, the production did not go ahead then the grant would not be paid. As the production had not gone ahead Members agreed that the grant be cancelled and the group asked to re-apply once a production was planned. In response to a question about whether there was any rental income from Common Good properties

managed by Live Borders, Ms Hill advised that she was seeking clarity about this for all Common Good properties.

DECISION

(a) NOTED within the appendices to the report:-

- (i) the actual income and expenditure for 2020/21 in Appendix 1;**
- (ii) the final balance sheet value as at 31 March 2021 and projected balance sheet value as at 31 March 2022 in Appendix 2;**
- (iii) the summary of the property portfolio in Appendices 3 and 4; and**
- (iv) the current position of the Aegon Asset Management Investment Fund in Appendix 5.**

(b) AGREED:-

- (i) the projected income and expenditure for 2021/22 in Appendix 1 to the report as the revised budget for 2021/22;**
- (ii) that the agreement in principle for a grant of £1,500 to Selkirk Muscial Theatre Group be cancelled and the group asked to re-apply for a grant once a production was possible under Covid-19 restrictions;**
- (ii) that the Estates Surveyor provide clarification about any income from properties owned by the Common Good and managed by Live Borders.**

3. PROPERTY UPDATE

With reference to paragraph 3 of the Minute of 10 February 2021, the Estates Surveyor, Tricia Hill, gave a verbal update on property issues. Ms Hill advised that work on the roof gutters at South Common Farm had been instructed and was nearly complete. Work on the smaller jobs at Smedheugh had started and was ongoing. In a response to a question from the Chairman Ms Hill agreed to investigate the position and provide an update with regard to the bridge over the burn east of Buxton House. In response to a further question, Ms Hill agreed to investigate whether any items from museum services, belonging to Selkirk Common Good, were stored in the old Fire Station building.

DECISION

(a) NOTED the property update.

(b) AGREED to request that the Estates Surveyor provide an update about the bridge east of Buxton House

4. BENCH AT HAINING PARK

A letter from the Haining Charitable Trust had been passed to Members of the Sub Committee, by Councillor Cochrane, asking Members to consider sponsorship by Selkirk Common Good of a commemorative seat at The Haining, for the benefit of Selkirk residents. The cost of sponsorship would be £750 for a ten year lease of the seat. Members discussed the request and were unhappy at the lack of information provided, noting that the request had not been by way of an application for a grant/donation in the usual way and on the standard form which requested the provision of certain information. Members agreed that Selkirk Common Good Fund should not take up the offer of sponsoring a seat on the Haining at the present time.

DECISION

AGREED not to sponsor a seat at the Haining at the present time.

**5. PRIVATE BUSINESS
DECISION**

AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in the Appendix to this Minute on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7A to the Act.

6. PROPERTY UPDATE

Members considered a briefing note by the Estates Surveyor providing quotes for Electrical Installation Condition Reports.

The meeting concluded at 3.30 pm

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**SCOTTISH BORDERS
COMMUNITY PLANNING
STRATEGIC BOARD**

MEETING

Date: 10 June 2021 from 2.00 to 3:50 p.m.

Location: Via MS Teams

Attendees: Councillor Mark Rowley (SBC) [Chair], Councillor Stuart Bell (SBC), Ms Elaine Acaster (Borders College), Mr Stephen Gourlay (Scottish Fire & Rescue), Professor Russel Griggs (SOSE), Ms Karen Hamilton (NHS Borders), Mrs Marjorie Hume (Third Sector), Mr Ralph Roberts (NHS Borders), Councillor Robin Tatler (SBC), Councillor George Turnbull (SBC).

Also in attendance: Netta Meadows, Jenni Craig, John Curry, Rob Dickson, Stuart Easingwood, Jenny Wilkinson (all SBC); Keith Allan (NHS Borders/SBC - Public Health); Ms Angela Cox (Borders College); Nile Istephan (Eildon Housing); Rob McCulloch-Graham (H&SC IJB); Julia Mulloy (SBHA).

MINUTE AND ACTION POINTS

1. WELCOME AND APOLOGIES

The Chairman welcomed everyone to the meeting. Apologies had been received from Superintendent D. Forrester (Police Scotland), Councillor C. Hamilton, and Mr Robin Hill (SBHA).

2. MINUTE

2.1 The Minute of Meeting of 4 March 2021 had been circulated.

DECISION

AGREED the Minute.

2.2 Mrs Hume advised that a number of presentations which had been made at the previous meeting had yet to be passed on to members, and officers confirmed this would be done. With reference to paragraph 11 of the Minute regarding an update on the TSI, Mrs Hume further advised that the new set up was now in place and if any partners wanted anything included in the regular Newsletter then they could make contact.

DECISION

NOTED.

3. COMMUNITY PLANNING PARTNERSHIP - KEY PRIORITIES/ACTION PLAN 2020/21

With reference to paragraph 9 of the Minute of 4 March 2021, copies of an updated CPP Key Priorities and Action Plan 2020/21 had been circulated. Ms Shona Smith, SBC Communities & Partnership Manager, presented the details which gave updates and timescales on projects/actions with an amber RAG status and showed those at green status. No projects had a red status. Ms Hamilton commented that it was really helpful to see the detail and her only observation was that it would be good if it could be more

measurable in terms of what was trying to be achieved. Netta Meadows advised that some of the actions needed to be more specifically measurable and further work would be carried out to allow better monitoring.

DECISION

NOTED that further work would be carried out on the Action Plan to ensure it would be more specifically measurable in terms of outcomes which would allow better monitoring.

4. EDUCATION & SKILLS

Angela Cox, Principal of Borders College, gave a presentation with an update on Borders Learning, Skills and Employability Partnership (BLSEP); the South of Scotland Digital Skills Hub; the Advanced Manufacturing project; and sustainable futures. Details were given of the governance structure which centred on the Borders Learning, Skills and Employability Partnership Strategic Board. The BLSEP was in place to facilitate local collective leadership and a shared commitment across the region responding to national, South of Scotland and the Edinburgh & South East City Regional Deal skills priorities. Details were given on partnership working over the last year. The Digital Skills Hub, led by Borders College and Dumfries & Galloway College aimed to make the region more competitive by facilitating the delivery of higher level digital skills, supporting digital upskilling and retraining for the key sectors of the south of Scotland's economy. Priorities for action had been identified along with 4 key themes: educational pathways; improving access to digital skills; career long professional learning and mentoring; and upskilling and reskilling for business. Further details were given of the current focus of the Hub. With regard to the Aims Project, Dumfries & Galloway and Scottish Borders Councils, along with D&G and Borders Colleges, SOSE and key stakeholders had received a funding allocation of £3.3m to deliver the Advanced Innovative Manufacturing in the South of Scotland project. This project – for manufacturing SMEs – would provide access to advanced manufacturing technologies, delivered through a regional Hub and Spoke approach, aligned with the Skills and Learning Network. Services would include: training and upskilling the workforce; R& D investment, innovation, concept development; product realisation; and enabling a manufacturing ecosystem. Future ambition was for a partnership response to sustainability through education, knowledge exchange and adoption of technologies. A sustainability summit was planned, Borders College was leading on 3 fringe events at COP26, and work continued with SOSE Energy Transitions Group, College Sector Energy Skills Partnership and the SDS Climate Emergency Skills Action Plan, and Change Works on upskilling local tradespeople. Future priorities included a carbon literacy education programme in schools, college and community; and Sustainability Champions and an Innovation Catalyst Programme. Ms Cox added that while priorities would change, it was about collective leadership and collective willingness to do things together which is what had to be held on to despite the complex ecosystem in which education operated.

DECISION

NOTED.

5. DRAFT SOUTH OF SCOTLAND REGIONAL ECONOMIC STRATEGY

Copies of a report by SBC Executive Director – Corporate Improvement & Economy had been circulated which set out the progress being made in the development of the South of Scotland Regional Economic Strategy. The draft Strategy had been developed by the South of Scotland Regional Economic Partnership (REP). The REP aimed to ensure that there was a strong strategic direction for the economic development of the South of Scotland that aligned partner activities with those of the South of Scotland Enterprise. The REP comprised members drawn from the public, private, voluntary and community sectors across the South of Scotland, including from the Scottish Borders. The first main task of the REP had been leading and overseeing the development of a South of Scotland Regional Economic Strategy and a draft of this was shown in Appendix 1 to the report. This draft Strategy provided a vision and a set of priority themes for the next 10 years

along with a set of high level actions. These would provide the ambition and intent for the development of a three year action plan that would be updated on an annual basis. This action plan would be developed over the following two months in tandem with a proposed public consultation on the draft Strategy. Mr Dickson gave a presentation on the Strategy, highlighting the context, challenges, strategic framework, and the timeline to the proposed final Strategy. Professor Griggs thanked everyone for all the work which had gone in to the draft Strategy, commenting on the very positive meeting of the REP which had approved it. Members of the Board gave their support to the draft Strategy and consultation.

DECISION

AGREED to welcome the draft South of Scotland Regional Economic Strategy, as detailed in Appendix 1 to the report, and to support the planned consultation on the Strategy by encouraging and promoting participation through partner networks.

6. EDINBURGH AND SOUTH EAST SCOTLAND CITY REGIONAL DEAL

Copies of a briefing note by SBC Executive Director, Corporate Improvement and Economy, on the Edinburgh and South East Scotland City Region Deal “Regional Prosperity Framework Consultation Plan” had been circulated. A six-week consultation was proposed on the Regional Prosperity Framework (RPF) key themes. The overarching aim of the RPF consultation was to create a plan for achieving a fairer, more inclusive and sustainable economy with equity, health and wellbeing of citizens at its core, incorporating the aspirations fed back during the consultation. The main areas for focus were:

- Flourishing – a fairer economy, environment & ecology, households & places
- Resilient – workforce, climate responses, infrastructure & buildings
- Innovative – private sector, third sector & public sector

The RPF would inform future approaches, strategies and policies across sustainability, transport, planning, housing and economic development to enable the region to generate and spread sustainable inclusive growth and to transition to a low carbon economy. This would ensure that the success of the region could continue to be realised and be a key driver of the Scottish economy. Details of the key dates for the consultation were given with the consultation due to end on 26 July 2021. Mr Dickson confirmed that the RPF sought to address some fundamental challenges and stressed the importance of the Framework due to the influence Edinburgh had on the Borders economy. This balanced nicely with the South of Scotland Regional Economic Strategy which together brought a number of opportunities. The RPF would be circulated after the meeting.

DECISION NOTED.

7. CHILD POVERTY 2020/21 AND 2021/22

With reference to paragraph 6 of the Minute of 19 November 2020, copies of a report by SBC Service Director Customer & Communities, along with a number of appendices, on Local Child Poverty had been circulated. These included the Scottish Borders Local Child Poverty Annual Progress Report for 2020/21 and the Scottish Borders Local Child Poverty Report and Action Plan for 2021/22 which required endorsement by the Strategic Board prior to submission to Scottish Government. The Child Poverty (Scotland) Act 2017 required Local Authorities and Health Boards to jointly prepare a Local Child Poverty Action Plan Report and an Annual Progress Report. The Annual Progress Report for 2020/21 was the third Annual Report for the Scottish Borders and provided the Community Planning Partnership and Scottish Government with an update on progress made within the Action Plan. Details were given of the background and main categories that drove poverty, along with the national context and measures to assess child poverty in Scotland. A summary was given of the local context and further details going down to Ward level were provided in Appendix 2 to the report. All indicators were showing an increase in poverty and that was without the impact of Covid which was still to come. A further insight from Borders College highlighted student poverty. Although this was a very

challenging environment, a lot of work was already underway to tackle child poverty. New actions had been identified and these were included in the Report and Action Plan for 2021/22. The focus would now move to that Action Plan and also thinking ahead to 2022/23. The Community Planning Partnership needed to consider what more it could do as a partnership given the impending impact of Covid, the effects of which were still to be felt. Reference was made to the links with the Council's work on its Anti-Poverty Strategy. The Chairman invited the partners to contribute to actions for 2022/23 and look beyond simply treating symptoms and try to treat causes to give people the tools to lift them out of poverty longer term.

DECISION

AGREED to endorse:

- (a) the Scottish Borders Local Child Poverty Annual Progress Report for 2020/21 for submission to Scottish Government; and**
- (b) the Scottish Borders Local Child Poverty Report and Action Plan for 2021/22 for submission to Scottish Government.**

8. FINANCIAL INCLUSION LANDSCAPE

Copies of a report by the SBC Service Director Customer & Communities setting out the current Financial Inclusion Landscape across the Borders had been circulated. The report summarised all the resources across the partnership being put into financial inclusion work to prevent poverty. The advice and support to individuals on how to access the right support at the right time was of critical importance, especially at this time given the impact of the Covid-19 pandemic. The report provided an understanding of what the Community Planning Partnership organisations offered in respect of financial inclusion advice and support, and to identify any gaps so that resources and activity could be targeted appropriately as well as maximising any funding opportunities. Each organisation and resources were fairly well joined up and best practice was being shared. The report also sought to make appropriate links to the CPP Child Poverty Report and Action Plan and Scottish Borders Council's Draft Anti-Poverty Strategy and Action Plan to ensure that financial inclusion resources and activity brought benefits to those who most needed support. In Early Years, the Service Director undertook to provide a response to a question around the time period for referrals and gains, which had totalled 430 and £1.3m respectively. Officers were feeding back through Cosla, professional groups, and the Housing Federation on the timing of the ending of the furlough scheme and the ending of the £20 Universal Credit top up. Partners were encouraged to lobby through their respective professional groups on retaining both these. Councillor Tatler proposed that a seminar/networking event for practitioners be held to identify any gaps, consider the impact of Covid19 and identify how to ensure people knew where to access help.

DECISION

AGREED to:

- (a) note the financial support and advice that was currently offered by the Community Planning Partnership;**
- (b) note the good links between all of the organisations undertaking financial inclusion work across the partnership and that in most cases referral processes were in place if required;**
- (c) note the concerns in relation to:**
 - (i) The Covid19 benefits support ending, and the demand on support services across the Partnership;**
 - (ii) Food poverty and fuel poverty – providing long term solutions; and**

- (iii) **Digital inclusion – this was an area of focus for the Partnership with many partners providing support through the Connecting Scotland Programme;**
- (d) **note the Council had recently developed a draft Anti-Poverty Strategy, which would be finalised in Autumn 2021. Actions in relation to financial inclusion would be taken forward as part of the Action Plan; and**
- (e) **arrange to hold a seminar/networking event for financial inclusion practitioners to identify any gaps, consider the impact of Covid19 and identify how to ensure people knew where to access help.**

9. INTEGRATED CHILDREN AND YOUNG PEOPLE'S PLAN PROGRESS REPORT 2019/21

Copies of the Integrated Children and Young People's Plan Progress Report 2019/21 by the SCB Service Director, Young People, Engagement and Inclusion had been circulated. SBC Chief Officer Education joined the meeting and presented the report, advising that Part 3 of the Children and Young People (Scotland) Act 2014 required each Local Authority, Local Health Board and Partners to prepare a Children's Services Plan and subsequently to prepare and publish a report on how they had delivered on the Plan. This requirement was the responsibility of the Community Planning Partnership which had delegated the task to the Children and Young People's Leadership Group. This Group had prepared the Progress Report to cover the two year period of 2019/20 and 2020/21. The Report set out the actions taken to deliver the Plan and achieve good outcomes for children and young people, and included some alternative actions taken as a result of Covid-19 restrictions. The Chairman thanked officers for the really helpful way that all acronyms had been expressed and made a plea to include a glossary of terms at the back of the Report for reference the next time it came back to the Board for consideration.

DECISION

AGREED to endorse the Integrated Children and Young People's Plan Progress Report for 2019 – 2021 for publication.

10. INTEGRATED CHILDREN & YOUNG PEOPLE'S PLAN 2021/23

Copies of a report by the SBC Service Director Young People, Engagement and Inclusion, on the Integrated Children and Young People's Plan for 2021/23, had been circulated. The Plan set out the strategic direction for the planning and delivery of services for Children & Young People in the Scottish Borders, working in partnership to achieve the best possible outcomes for children and families. It ensured that all services looked to support children, young people and families at the earliest point possible to prevent adverse childhood and family experiences through an early intervention and prevention approach. The Plan was flexible in the delivery of services and could support additional services and resources where required. The Plan contained 4 priorities and 8 themes. In response to questions, the SBC Chief Officer Education advised that Priority 2 was about supporting emotional and mental wellbeing, recognising a whole systems approach which included that provided by the Third Sector; the diagram on the back page of the Plan was an attempt to make things as simple as possible and was something that could be displayed in public places to show the intent of the Plan.

DECISION

AGREED to endorse the Integrated Children and Young People's Plan for 2021-23 for submission to Scottish Government.

11. CHILDREN'S RIGHTS REPORT

The Board noted the Children's Rights Report.

12. UNCRC REPORT

The Board noted the UNCRC Report.

13. **ANY OTHER BUSINESS**

Stephen Gourlay advised that a consultation on a 10 year Vision for the Scottish Fire and Rescue Service was due to begin from Monday 14 June and close on Sunday 18 July. The link to the consultation was - [SFRS Homepage - Working together for a safer Scotland \(firescotland.gov.uk\)](http://firescotland.gov.uk)

DECISION

NOTED.

The meeting concluded at 3.50 pm

SCOTTISH BORDERS COUNCIL

PEEBLES COMMON GOOD FUND SUB-COMMITTEE

MINUTE of Meeting of the PEEBLES
COMMON GOOD FUND SUB-COMMITTEE
held via Microsoft Teams on Thursday, 10
June 2021 at 5.00 p.m.

Present:- Councillors R. Tatler (Chairman), H. Anderson, S. Bell, S. Haslam, E. Small
and Community Councillor L. Hayworth
Absent:- Councillor K. Chapman
In Attendance:- Treasury Business Partner (S. Halliday), Solicitor (G. Sellar), Estates
Surveyor (T. Hill), Democratic Services Officer (F, Henderson)

1. **STREET TRADERS USE OF COMMON GOOD LAND**

With reference to paragraph 7 of the Minute of 26 May 2021, there had been circulated copies of a briefing note by the Estates Surveyor in respect of requests received from Street Traders to use Peebles Common Good land. The briefing note provided details on the traders, proposed locations, proposed trading days and times and a recommendation on the use of the land as follows:-

- 1.1 The Underdog was a local business serving food and drink from a converted horse trailer and were granted a roaming Street Trading Licence to operate within the Peeblesshire area. The business currently operated from a pitch at the Peebles Thursday Market at the Edinburgh Road Carpark and from other locations around Peebles and were looking to secure a pitch closer to the town centre in order to help in offering experience, support and potentially paid employment to local young people who are very much in need. The business worked in partnership with Tweeddale Youth Action Food Punks opening up many possibilities to work with disadvantaged young people. The locations which they sought were Victoria Park, Haylodge Park, Tweedgreen and Kingsmeadows Car Park.
- 1.2 The Flower of Milk was the producer and seller of artisan ice cream and sorbets and operated from a van or bike and had requested use of Victoria Park, Kingsmeadow Car Park and Tweedgreen Car Park.
- 1.3 Neighbourhood Services had been consulted on the use of the parks and they would not support regular entry into parks with a vehicle and trailer. In terms of the use of car parks, roads had been consulted and requested information on the specific pitch location within the car park prior to approving the use. In terms of charging for the use of car parks, it was SBC standard practice not to charge for the use of adopted roads and car parks by street traders.
- 1.4 Councillor Small was not in favour of allowing the use of car parks for Street Traders.
- 1.5 The Sub-Committee discussed the potential of introducing of a nominal fee of £10 plus vat per day for the use of car parks under the control of the Peebles Common Good by Street Traders. Following considerable discussion it was agreed that a nominal charge be made.

DECISION

AGREED that:-

- (a) **permission for the use of parks by street traders be refused;**

- (b) permission for the use of car parks within the ownership of Peebles Common Good by Underdog and Flower of Milk be granted, subject to the following conditions
- Approval of specific pitch locations for SBC Roads
 - Planning approval if using a pitch for more than 28 days in any calendar year
 - Obtaining the necessary Street Trader Licences
- (c) a charge of £10 plus VAT per day be made; and
- (d) the Estates Surveyor draw up the necessary documents of agreement.

2. **TOP UP TAP – TWEEDGREEN**

There had been circulated a request from Scottish Water to install a top up tap on Tweedgreen together with a plan of its location. The tap would enable the public to refill reusable bottles when they're out and about and was seen as a benefit to health and wellbeing as well as saving money and reducing plastic waste and the impact on the wider environment.

**DECISION
AGREED.**

The meeting concluded at 5.15 p.m.

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SCOTTISH BORDERS COUNCIL BERWICKSHIRE AREA PARTNERSHIP

MINUTES of Meeting of the
BERWICKSHIRE AREA PARTNERSHIP
held via MS Teams on Thursday, 10 June
2021 at 6.00 pm

- Present:- SBC Councillors: J. A. Fullarton (Chairman), C. Hamilton, H. Laing, D. Moffat and M. Rowley.
Other organisations attendees: Ms J. Amaral (BAVS), Mr J. Brown (Swinton & Ladykirk CC), Mr L. Inglis (Reston & Auchencrow CC), Ms A. McNeill (A Heart for Duns), Mr A. Mitchell (Duns CC), Ms J. Sutton (Cockburnspath Community).
- Apologies:- SBC Councillors J. Greenwell and D. Moffat; Comm. Cllr K. Dickinson (Gavinton, Fogo & Polwarth CC).
- In Attendance:- Locality Development Co-ordinator, Strategic Community Engagement Officer, Communities and Partnership Manager and Clerk to the Council.

1. **WELCOME**

The Chair welcomed everyone to the special meeting of the Berwickshire Area Partnership which was due to consider a report on the proposed appointment process and procedural rules for the Berwickshire Community Fund Assessment Panel. The meeting was held via Microsoft Teams and the Chair outlined how the meeting would be conducted and how those both in the meeting and watching via the Live Stream could take part.

2. **BERWICKSHIRE COMMUNITY FUND ASSESSMENT PANEL**

- 2.1 With reference to paragraph 10 of the Minute of 20 May 2021, copies of a report by the Service Director, Customer and Communities, on the Berwickshire Community Fund Assessment Panel had been circulated. The Clerk to the Council, Ms Wilkinson, presented the report which proposed details on how members would be appointed to the Panel and how the Panel would operate with regarding to meetings. The recruitment process for membership of the Assessment Panel from people living in Berwickshire began on 24 May, with a closing date for applications of 14 June 2021. It had originally been proposed that all members of the Assessment Panel, including the 3 SBC Councillors, would have equal voting rights. However, that had given rise to a potential conflict of interest when recommendations from the Assessment Panel were considered by the Area Partnership. It was now proposed that the 3 SBC Councillors would be non-voting members of the Assessment Panel. Ms Wilkinson further advised that reference to these SBC Councillors being ex-officio members was incorrect and they would be non-voting members. With regard to the appointment of applicants from the Berwickshire area public to the Assessment Panel, it was proposed that this decision should be delegated to the Service Director, Customer & Communities, in consultation with the Chair of the Berwickshire Area Partnership and the Executive Member for Community Development and Localities. Suitable training would be provided to all members of the Assessment Panel. Details of the proposed constitution and procedural rules for the Assessment Panel were given in the Appendix to the report.

- 2.2 The Chief Legal Officer, Mrs McKinlay, explained that the reason for the proposed change to SBC Councillors having voting rights at the Assessment Panel was that the award of a grant would fall within Section 7 of the Local Authority Councillors Code of Conduct and in that respect was a quasi-judicial matter. The Code of Conduct stated that local authority

Councillors could express a provisional view but could not form a final view until they had all information before them so any Councillor who was to vote at the Assessment Panel and then vote again at a subsequent Area Partnership meeting (should consensus not be reached on a recommendation from the Assessment Panel) would find themselves at risk of being in breach of the Code of Conduct. Members of the Area Partnership queried the role of the SBC Councillors on the Assessment Panel and expressed disappointment that all members of the Panel would not have equal voting rights. Mrs McKinlay confirmed that SBC Councillors could still participate in the questioning and debating at the Assessment Panel meetings but the key for them was this did not form a final view as if they were to advocate for or against a particular application then they would have to declare an interest at the meeting of the Area Partnership and not take part. This restriction only applied to SBC Councillors. Ms Wilkinson confirmed that any recommendations from the Assessment Panel would be considered by the Area Partnership meeting and it would only be if consensus could not be reached then the final decision would be taken by the SBC Elected Members on the Area Partnership, as was the case currently. In response to a question about consensus, Ms Wilkinson further confirmed that this did not mean 100% agreement but 1 or 2 people in dissent, with much depending on the numbers at the Area Partnership meeting on the day.

- 2.3 Mr Keith Dickinson, the Chair of the Area Partnership Review Sub-Group, had not been able to be present at the meeting, and Ms Wilkinson summarised an email he had sent to her with his concerns. A fundamental aspect of the plan from the Sub-Group was that all members of the Panel would be equal. As the Assessment Panel would be making recommendations to the Area Partnership, that is where the decision would be made. Mr Dickinson expressed further concern about the possibility of the SBC Elected Members at an Area Partnership meeting rejecting the recommendations of the Assessment Panel and what position this would leave the voting members of the Assessment Panel. There was further debate and it was suggested that the proposals should be tried and reviewed if necessary if it was found they were not working.
- 2.4 The Area Partnership then considered the quorum for meetings of the Assessment Panel but, after consideration, decided to leave this at the proposed five. There followed further consideration of how far in advance of meetings the papers for the Assessment Panel would be issued, with the 3 clear working days being thought insufficient. Agreement was reached on papers being issued 14 calendar days prior to meetings of the Assessment Panel. Consideration was then given to the nomination of SBC Councillors to the Panel to ensure representation from across Berwickshire. It was confirmed that should any member of the Panel drop out then the same recruitment and appointment process would be used for a replacement.

DECISION AGREED to:

- (a) delegate authority to the Service Director Customer and Communities, in consultation with the Chair of the Area Partnership and the Executive Member for Community Development and Localities, to appoint members of the Berwickshire community to the Berwickshire Community Fund Assessment Panel, following a suitable recruitment process;**
 - (b) approve the constitution and procedural rules for the Assessment Panel as detailed in the Appendix to this Minute; and**
 - (c) appoint SBC Councillors Greenwell, Laing and Rowley as non-voting members of the Assessment Panel.**
3. **ANY OTHER BUSINESS**
No other items of business were raised.

4. **DATE OF NEXT MEETING**

The next meeting of the Area Partnership was scheduled to take place on 1 July 2021 at 6:30pm.

The meeting concluded at 6.55 pm

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**BERWICKSHIRE AREA PARTNERSHIP
10 JUNE 2021
APPENDIX**

Berwickshire Community Grant Assessment Panel

Membership

Up to eight members of the Berwickshire community (appointed through a recruitment process) with, in addition, three SBC Elected Members. The term of office for Berwickshire public members of the Assessment Panel is 3 years.

Chairman

The Chairman of the Panel shall be a member of the Berwickshire community and shall be elected by the Panel.

Quorum

Five members of the Panel (excluding the SBC Elected Members) shall constitute a quorum.

Meetings

Meetings of the Panel shall take place online via Microsoft Teams or some other such suitable online platform. Meetings will be held in private.

Voting

Decisions of the Panel should be reached by consensus where possible. Otherwise, each member of the Panel shall have equal voting rights, with the Chair having a casting vote if required. SBC Elected Members on the Panel have no voting rights.

Remit and powers

1. To assess applications for grants from the Berwickshire Community Fund in line with current criteria.
2. To question as necessary applicants and officers on the details of specific applications.
3. To complete a scoring matrix on the suitability or otherwise of an application for grant funding.
4. To make recommendations to the Area Partnership on applications to the Berwickshire Community Fund.
5. The Chair or other Member of the Panel shall present the Panel's recommendations, with appropriate, supporting paperwork to the Area Partnership meeting for decision.
6. An annual report shall be provided to the Area Partnership by the Panel with details of its work throughout the year.
7. Any such other matters, as delegated by the Area Partnership.

Procedural rules

1. All members of the Assessment Panel must behave respectfully at any meeting, and should not behave in a manner that is improper or offensive, or disruptive to the business of the meeting.
2. Meetings of the Panel shall be held online, hosted by SBC if MS Teams is the chosen platform, and likely quarterly.
3. An agenda and papers for each meeting shall be provided by SBC Officers.
4. The agenda and papers for the meeting will be issued by electronic means to members of the Panel 14 calendar days in advance of any meeting.

5. Meetings of the Panel will be held in private to ensure a free and frank exchange of views.
6. A special meeting of the Panel may be called to deal with urgent business if necessary.
7. Members will be required to declare an interest in any application in which they have an interest (financial or otherwise) and not participate in any debate or decision around that particular application.
8. If the Chair is not present at a meeting, the meeting will be chaired by another member of the Panel appointed at the meeting.
9. No business will be carried out at a meeting unless a quorum of members is present.
10. No substitute members are allowed.
11. If a member fails to attend more than 3 meetings in any one calendar year, without suitable reason, then he/she will be deemed to have resigned from the Panel. The same recruitment process will be followed at any interim stage.
12. It is the duty of the Chair to ensure that meetings are held in accordance with these Procedural Rules and that a fair hearing is given to all participants.
13. The Chair shall have discretion to determine all questions of procedure where no specific provision is made under these Procedural Rules. The Chair may seek guidance for an SBC Officer. The Chair's decision in these matters shall be final.
14. Where one or more options for decision are before a meeting of the Panel, each of these options shall be proposed and seconded, and then voted on by individual members of the Panel (no SBC Elected Member shall propose or second any option). An SBC Officer will record the final decision.
15. Any member who has declared an interest in an application may not vote on the item concerned.
16. A note of the decisions of the Panel about each application will be taken by an SBC Officer.
17. Only the Area Partnership may amend any of the above Procedural Rules.

SCOTTISH BORDERS COUNCIL WILLIAM HILL TRUST SUB-COMMITTEE

MINUTE of Meeting of the WILLIAM HILL TRUST SUB-COMMITTEE held via Microsoft Teams on Tuesday, 15 June 2021 at 9.00 a.m.

Present:- Councillors D. Parker (Chairman), J. Linehan, T. Miers
Apologies:- Community Councillor W. Windram
In Attendance:- Pensions & Investment Manager, Principal Solicitor, Democratic Services Team Leader

1. MINUTES

There had been circulated copies of the Minutes of 23 February and 18 May 2021.

DECISION

NOTED the Minutes.

2. MONITORING REPORT FOR 12 MONTHS TO 31 MARCH 2021

There had been circulated copies of a report by the Executive Director Finance & Regulatory detailing income and expenditure for the William Hill Trust Fund for twelve months to 31 March 2021 including balance sheet values as at 31 March 2021, a full year projected out-turn for 2021/22, and projected balance sheet values as at 31 March 2022. Appendix 1 provided the actual income and expenditure for 2020/21. This showed a surplus of £8,915 for the year, which was better than the previously reported figure due to an underspend in the Grants and Donations budget and receipt of donations from other trusts. Appendix 2 provided the actual balance sheet as at 31 March 2021 which showed an increase in reserves of £37,249, partly due to the reduction in unrealised loss on the Aegon Asset Management Fund. Appendix 3 showed the value of the Aegon Asset Management Investment Fund at 31 March 2021. The Pensions and Investment Manager outlined the main points contained within the report. With regard to income from the Gibson Park Caravan Park it was noted that a budget had been included as it was hoping to stay open over the summer. This was based on the average income over the last 3 years.

DECISION

AGREED:-

- (a) to note the actual income and expenditure for 2020/21 in Appendix 1 to the report;
- (b) the projected income and expenditure for 2021/22 in Appendix 1 to the report as the revised budget for 2021/22;
- (c) to note the final balance sheet value as at 31 March 2021, and projected balance sheet value as at 31 March 2022 in Appendix 2 to the report;
- (d) to note the current position of the Aegon Asset Management Investment Fund in Appendix 3 to the report.

3. **APPLICATION FOR FINANCIAL ASSISTANCE**

- 3.1 There had been circulated copies of an application for financial assistance, from Melrose Rugby Club. The application explained that the Club were embarking on a series of capital works to bring the grandstand up to current “green book” regulations and works included adding new seats to replace the current benches, additional lighting and improved sound system. It was hoped that these works would be carried out in the weeks leading up to the new season starting in August 2021. The total cost of the project was £21,000 to install 800 seats and replace up to 150 bench spaces and a grant of £10,000 was requested. Members discussed the application and were happy to support it. It was noted that Community Councillor Windram had also expressed his support. The application for a grant of £10,000 was approved unanimously.
- 3.2 Councillor Miers asked if it was possible to receive details of grants given for capital projects showing the life of these assets. The Pensions and Investment Manager advised that, while details of awards made could be provided, the Council held no information of the lifespan or had the information available to make comment on the depreciation of any such assets. The Principal Solicitor advised that in this case as the Greenyards were owned by a Council administered Trust any improvement to the land increased the value of this Trust asset. It was agreed that a list of grants awarded by the William Hill Trust over the last 5 years be provided at the next meeting of the Trust in August for information.

DECISION

AGREED:-

- (a) **to award a grant of £10,000 to Melrose Rugby Club; and**
- (b) **that a list of grants awarded over the last 5 financial years be provided at the next meeting of the Trust.**

The meeting concluded at 9.20 a.m.

**SCOTTISH BORDERS COUNCIL
LAUDER COMMON GOOD FUND SUB-COMMITTEE**

MINUTE of Meeting of the LAUDER
COMMON GOOD FUND SUB-COMMITTEE
held remotely via Microsoft Teams on
Tuesday, 15 June 2021 at 12 noon.

Present:- Councillors D. Parker (Chairman), J. Linehan, T. Miers, Community
Councillor A. Smith
In Attendance:- Pension & Investment Manager, Principal Solicitor (H. MacLeod), Estates
Surveyor (J. Stewart), Democratic Services Team Leader.

1. MINUTES

There had been circulated copies of the Minute of the meeting held on 23 February and 8 April 2021.

DECISION

NOTED the Minutes for signature by the Chairman.

2. FINANCIAL MONITORING REPORT FOR 12 MONTHS TO 31 MARCH 2021

There had been circulated copies of a report by the Executive Director Finance and Regulatory detailing income and expenditure for the Lauder Common Good Fund for the year 2020/21 including balance sheet values as at 31 March 2021, a full year projected out-turn for 2021/22, and projected balance sheet values as at 31 March 2022. Appendix 1 to the report provided actual income and expenditure position for 2020/21. This showed a deficit for the year of £6,927 which was better than previously reported as a result of an underspend in the Grants and Donations and the general property expenditure budget. Appendix 2 to the report showed actual balance sheet values as at 31 March 2021. This showed an increase in reserves of £6,460, partly due to the annual release from Revaluation Reserve off-set by unrealised gain on the Aegon Asset Management Fund. Appendix 3(a) and 3(b) provided a breakdown of the property portfolio which showed actual rental income, net return for 2020/21 and actual property expenditure for 2021/22. Appendix 4 provided the property valuations at 31 March 2021. Appendix 5 detailed the value of the funds invested with Aegon Asset Management Investment Fund to 31 March 2021. The Pensions & Investment Manager highlighted the main points of the report.

DECISION

AGREED:-

- (a) To note the actual income and expenditure for 2020/21 as shown in Appendix 1 to the report;**
- (b) the projected income and expenditure for 2021/22 and the revised budget for 2021/22 as shown in Appendix 1 to the report;**
- (c) to note the final balance sheet value as at 31 March 2021 and projected balance sheet value as at 31 March 2022 as shown in Appendix 2 to the report;**

- (d) to note the summary of the property portfolio in Appendices 3 and 4 to the report; and
- (e) to note the current position of the investment in the Aegon Asset Management Investment Fund in Appendix 5 to the report.

3. APPLICATION FOR FUNDING

There had been circulated copies of an application for funding from Lauder Historical Society for a grant of £1674 to help fund the production of a book called "The Hidden History of the Royal Burgh of Lauder" at a total cost of £2374. Mr Scott, Secretary of the Society was present at the meeting and answered Members questions. Members were happy to support the application and asked Mr Scott to advise them when the book was to be launched. He confirmed they would receive an invitation in due course.

DECISION

AGREED to award a grant of £1674 to Lauder Historical Society.

4. PROPERTY UPDATE

The Estates Surveyor updated the Sub-Committee as detailed below.

4.1 Burnmill Planting

This work was now complete along with the required fencing works with maintenance costs being met from the Penmanshiel Fund over the next 5 years. The agreed contribution to the water pump and fencing for adjacent fields came to a total cost of £1,700 which was contained in the budget and would now be transferred over to the Penmanshiel Fund.

4.2 Grazing on Field known as Refuse Tips 1 and 2

The fencing works were now complete and the new tenant had been given early access to top and spray the field. The cost of the fencing works was £1,500.

4.3 Lauder Common Woodland Planting

Confirmation from Scottish Government Rural Payments was awaited regarding the transfer of land from the Lauderhill Sheep Company and it was hoped that this could be signed in the next few weeks. The solicitors acting on behalf of the Lauderhill Sheep Company had been a bit slow to respond but this was being addressed by Mr. Middlemiss.

4.4 Lauderhill Sheep Company

With regard to the maintenance of the fencing, Mr Middlemiss had carried out a review and provided a 5 year maintenance plan. The Common Good Fund was responsible for 50% of any costs and which would be £3,400 in the current year, then £2,000, £3,000 and £3,000 respectively over the following financial years. Very little work had been carried out for a number of years and the agricultural surveyor considered these sums to be reasonable. There were also fences which involved adjoining landowners which would involve a contribution of 25% from the Common Good Fund which would be £800 in the current year. The required budgetary provision would be made to cover these works. The provision of sheep handling pens was also being discussed as the current pens were not fit for purpose. The possibility of a modern moveable solution was being considered and there would be a report back to the sub-committee in due course. In response to a questions the Estates Surveyor confirmed that the works were essential and she agreed with spreading them over 5 years. The contribution was the Common Good Fund formed part of the terms of the lease.

4.5 Lauder Park Pavilion

A request had been received from the Football Club to erect a shed for storage of equipment in the compound at the rear of the building. Members supported this proposal.

DECISION

(a) NOTED the property updates as detailed above.

(b) AGREED:-

- (i) to the proposed expenditure on the fencing for the Lauderhill Sheep Company as detailed above; and**
- (ii) to approve the siting of a shed at the rear of the Pavilion for the storage of equipment by the Football Club.**

The meeting concluded at 12.20 p.m.

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SCOTTISH BORDERS COUNCIL
KELSO COMMON GOOD FUND SUB-COMMITTEE

MINUTE of MEETING of the KELSO COMMON
GOOD FUND SUB-COMMITTEE held via Microsoft
Teams on Tuesday, 15 June 2021 at 5.15 p.m.

Present: - Councillors S. Mountford, E. Robson, T. Weatherston and Community
Councillor D. Weatherston.

In Attendance: - Pensions and Investments Manager, Solicitor (Steven Robertson), Democratic
Services Officer (F. Henderson).

Members of the Public: - 1

ORDER OF BUSINESS

The Chairman varied the order of business as shown on the agenda and the Minute reflects the order in which the items were considered at the meeting.

DECLARATION OF INTEREST

Community Councillor Weatherston declared an interest in the following item of business in terms of Section 5 of the Councillors Code of Conduct and took no part in the discussion.

1.0 FINANCIAL ASSISTANCE

There had been circulated copies of an application for Financial Assistance from Visit Kelso in the sum of £2,000. Mrs Karen Hume, Treasurer was present to answer members questions. The application explained that Visit Kelso planned to use the funding for an annual marketing campaign calendar which would be delivered via social media channels. The target audience for the campaigns varied between prospective visitors to the town from outwith the Scottish Borders area, people living outwith Kelso and locals to Kelso and the surrounding area. The website would be updated which required time sourcing and adding local events and updates on a weekly basis and monitoring /updating members' listing pages. As these were time consuming and beyond what could be asked of a volunteer, they planned to pay for a resource for a specified period of time as the business and community groups re-started after COVID. In response to questions about the accounts, Mrs Hume advised that the £15,000 prize money for the Great British High Street was ring fenced as was the £1,800 from the Town Bids Fund. The application went onto explain in detail previous fundraising undertake by the Group and the Sub-Committee unanimously agreed to grant the sum of £2,000.

DECISION

AGREED that a grant in the sum of £2,000 be paid to Visit Kelso towards the annual marketing campaign and website update.

2.0 MINUTE

There had been circulated copies of the Minute of the Kelso Common Good Fund Sub-Committee held on 20 November 2021.

DECISION

AGREED to note the Minutes for signature by the Chairman.

3.0 MONITORING REPORT FOR 12 MONTHS TO 31 MARCH 2021

There had been circulated copies of a report by the Executive Director, Finance & Regulatory providing details of the income and expenditure for the Kelso Common Good Fund for the year

2020/21 including balance sheet values as at 31 March 2021, a full year projected out-turn for 2021/22 and projected balance sheet values as at 31 March 2022. Appendix 1 to the report provided the actual Income and Expenditure position for 2020/21 which showed a deficit of surplus of £4,569 for the year, which was better than the previously reported surplus in April 2021, mainly as a result of an underspend in Grants and Donations. Appendix 2 to the report provided a projected balance sheet value as at 31 March 2021 and showed a projected decrease in reserves of £12,284. Appendix 3(a) to the report provided a breakdown of the property portfolio showing actual rental income and net return for 202/21. Appendix 3(b) provided a breakdown of the property portfolio showing actual property expenditure for 2020/21. Appendix 4 showed the value of the Aegon Asset Management Investment Fund to 31 March 2021 and Appendix 5 detailed the value of the Aegon Asset Management Investment Fund to 31 March 2021. The Pension & Investment Manager highlighted the main points in the report, answered Members questions and advised that Aegon Asset Management would be presenting to the Council later in the year.

DECISION

NOTED the :-

- (a) actual income and expenditure for 2020/21 in Appendix 1;**
- (b) final balance sheet value as at 31 March 2021, and projected balance sheet value as at 31 March 2022 in Appendix 2;**
- (c) summary of the property portfolio in Appendices 3 and 4; and**
- (d) current position of the Aegon Asset Management Investment Fund in Appendix 5.**

The meeting closed at 5.30 p.m.

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SCOTTISH BORDERS COUNCIL TWEEDDALE AREA PARTNERSHIP

MINUTE of Meeting of the TWEEDDALE
AREA PARTNERSHIP held in Via MS
Teams on Tuesday, 15 June 2021 at 7.00
pm

Present:- Councillors R. Tatler (Chairman), H. Anderson, S. Bell, S. Haslam, E. Small
together with 20 representatives from Partner Organisations, Community
Councils and members of the public.

Absent:- Councillors K. Chapman
In Attendance:- Locality Development Co-ordinator (K. Harrow), Portfolio Manager (J. Lamb),
Adult Learning Worker (M. Smail), Project Manager (S. Renwick), Democratic
Services Team Leader

1. **WELCOME AND INTRODUCTIONS**

1.1 The Chairman welcomed everyone to the meeting of the Tweeddale Area Partnership
being held via Microsoft Teams and outlined how the meeting would be conducted and
how those both in the meeting and watching via the Live Stream could take part.

1.2 Mr Steven Renwick, Project Manager for the works at Peebles High School advised that a
community consultation on the new Community Campus to replace the fire-damaged
Peebles High School had now been launched and he encouraged everyone to take part.

2. **FEEDBACK FROM MEETING ON 30 MARCH 2021**

The Minute of the meeting of the Tweeddale Area Partnership held on 20 March 2021 had
been circulated and this was noted.

3. **PLACE MAKING APPROACH**

With reference to paragraph 3 of the Minute of 20 March 2021, the Chairman welcomed
Diarmaid Lawlor from Scottish Futures Trust to the meeting. Mr Lawlor had been invited
by Scottish Borders Council to work with Area Partnerships to assist with the development
of Place Making proposals. Mr Lawlor had already worked with other areas and had a
wide experience of place making. Mr Lawlor gave a short presentation and advised that
from an understanding of local need and ambition, and using Covid learning, there was an
opportunity for a different way of working between communities and public agencies. A
'place based' approach sought to co-produce an understanding of local priorities and co-
deliver action. The format for the workshop was based on three areas namely what were
the key issues, what would success look like and how could we work together better. Mr
Lawlor led the discussion and made real-time notes to summarise the comments and
points made. Those present contributed to the discussion and highlighted what was
important to communities within Tweeddale and the need to take account of the
differences between communities especially between rural and town. The importance of
not losing the gains in communities working together during the Covid pandemic was
highlighted. The need to listen to all age groups was also highlighted as was the need to
make Tweeddale an area where young people wanted to live and work. Mr Lawlor
advised that his notes summarising the key points of the discussion, would be circulated
following the meeting and are also be attached as an appendix to this Minute. Mr Lawlor
was visiting all Area Partnerships and a summary of all the workshop discussions across
all the five area partnerships would inform a report to Council at the end of August setting
out the detail of the place-making approach. The Chairman thanked Mr Lawlor for his

facilitation. Mr Harrow asked that if anyone had anything further to add that they should get in touch with him.

4. **AREA PARTNERSHIP CONSULTATION**

Mr Harrow advised that the consultation was now live, the link to which was included on the agenda. He encouraged everyone to engage and advised that he was happy to talk to any group or individual if they wished.

5. **TWEEDDALE COMMUNITY ASSISTANCE HUB**

A note of the recent work had been circulated with the agenda. If anyone had any questions or requests they were asked to email Ms Margaret Small.

6. **COMMUNITY FUND WORKING GROUP UPDATE / PROPOSALS**

With reference to paragraph 4 of the Minute of 30 March 2021, Councillor Anderson gave a presentation on the outcome of the Sub-Group meetings. They had met 10 times and copies of various documentation relating to the work of the Group had been circulated with the agenda. These included the proposals they had drawn up, the criteria for funding and the draft application form. It was proposed that the Assessment Panel comprise 6 Members including 2 community councillors, representatives of young and older people and representatives from the voluntary sector. Those present discussed the proposals and the Sub-Group members answered questions on the operation of the fund. Mr Harrow confirmed that recipients of funding would still complete evaluation forms and come and speak at Area Partnership meetings. Those present supported the proposed operation of the Community Fund Assessment Panel and that it should be reviewed after 1 year of operation. A report on the recruitment process would be brought to a special meeting of the Area Partnership later in the summer.

7. **COMMUNITY FUND APPLICATIONS**

7.1 **Applications**

(a) Men's Shed

There had been circulated an application for funding of £13,500 to cover additional costs of their toilet refurbishment programme. Mr Harrow advised that although additional information had been provided by Mr Malcolm Bruce the application did not currently meet the criteria for the fund as no estimates for the expenditure of the funds had been provided. Mr Bruce advised that he had now reduced his request to £9,500 towards an estimated total cost of £14,000. However, estimates for the work were still not available. Mr Bruce answered questions from those present. Following a discussion Councillor Tatler proposed that this application should be withdrawn and a new application be submitted for consideration by the new Assessment Panel in the next financial year. Councillor Haslam supported that proposal. Mr Bruce agreed to withdraw his application.

(b) Peebles Lawn Tennis Club

There had been circulated an application for funding of £10,000 from Peebles Lawn Tennis Club towards the cost of replacing their existing clubhouse. Ms Anne McKinnon from the Club advised that slow progress was being made regarding funding with £2k achieved so far. A number of applications were due to be considered soon and it was hoped that these would be successful as the building was in a very poor condition and membership was increasing significantly. Councillor Bell, seconded by Councillor Haslam moved approval of the application for £10,000 and this was approved.

(c) Citizens Advice Bureau

There had been circulated an application for funding of £4,000 from Peebles CAB to install a new telephony system which would allow a streamlined system of call handling. Ms Jill Westwood, Manager of the Peebles CAB outlined the benefits of a new system which would also enable the recruitment of new advisers. Councillor Anderson, seconded by Councillor Small, moved approval of the application for £4,000 and this was unanimously approved.

7.2 **Evaluations**

There had been circulated evaluation forms from St Ronan's Bowling Club, Peebles Christmas Lights and Innerleithen Community Fund and these were noted.

8. **BUILD BACK A BETTER BORDERS RECOVERY FUND**

The new fund had been launched on 1 June and the link for applications had been circulated. Applications would be brought to the Area Partnership for approval. Mr Harrow reported that no applications had yet been received for the Tweeddale Area but he was expecting some soon.

9. **PARKING REVIEW GROUP UPDATE**

Councillor Tatler reported that the work of the Parking Review Group had been halted due to Covid but a meeting would be set up within the next few weeks to agree how to take this matter forward and proposals would be reported back to the Area Partnership.

10. **DATE OF NEXT TWEEDDALE AREA PARTNERSHIP**

The next full meeting of the Area Partnership was scheduled for 24 August 2021 and the Chairman asked for agenda item suggestions to be submitted.

11. **ANY OTHER FORMAL BUSINESS**

No items were raised.

12. **OPEN FORUM**

No items were raised.

13. **MEETING EVALUATION**

Mr Harrow reminded everyone to provide their feedback via the link on the agenda.

The meeting concluded at 9.15 pm

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Agenda

- Key issues
- Success =
- Working together priorities

What

Working better together around local needs

Why

Build on Covid experiences and support community ambitions

How

- Shared principles; way of working
- Alignment
- Simplification

Vulnerabilities

- *social inequalities*
- *hidden harm*
- *shielding*
- *stop people getting ill*

Common Purpose

- *the order of doing*
- *what matters - a common purpose*
- *quick decisions - oversight by trust*
- *affects every aspect of life*
- *leadership at all levels*

Localism

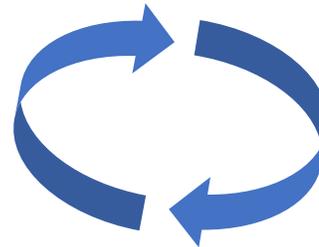
- *social partnerships - impact*
- *gaps before statutory responses*
- *distributed services*
- *real world learning*

Capabilities

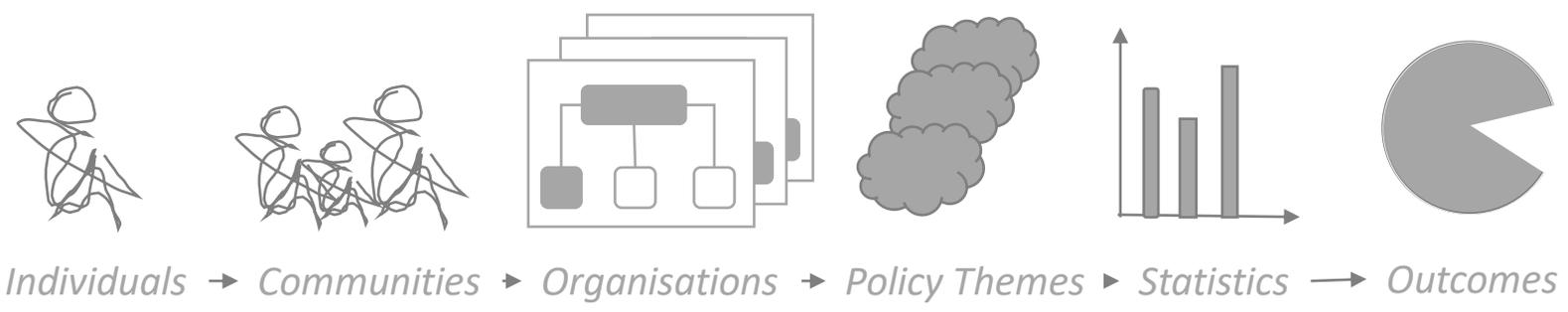
- *trusted people*
- *rediscovered interests*
- *national tensions*
- *new ways of working*

Infrastructures

- *ownership of space*
- *resourcing*
- *digital equity*
- *new settings*



Place as a Mechanism for Change



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Agenda

What

Working better together around local needs

Why

Build on Covid experiences and support community ambitions

How

- Shared principles; way of working
- Alignment
- Simplification

- Key issues
- Success =
- Working together priorities

- Ok, so how, and what's the forum
- The ecological approach
- Every area will be different, the demography will be different
- The community meetings that have replaced the community assistance hub would be useful to exchange ideas
- Respect the place based approach but in respect of Tweeddale area, there are vast differences, comparing the town and rural areas]
- Drilling down needs to go further
- The connections between places are important, without a car
- Huge need for a healing process to be undertaken
- Huge chunks of our community are broke
- Used to have 65 weekly groups, now none
- Rediscovering the groups and networks, bringing them back after like being in storage
- Councillors traverse the area all the time. The role of the councillor could be used...connections, the knotting job a councillor can do across a range of areas]
- Putting people in touch with each other
- Helping people see the parts
- There is someone in West Linton that would be good to talk to....doing the same thing as you
- Broughton has no public transport on Sundays....build in around the concept of place....the ability to move from one place to another makes the concept work
- Peebles Community Trust...updating town masterplan and community plan...peebles and surrounds....
- Crowded place with lots of plans.....
- Legislation Local Place Plans...cutting across what we are talking about

Key Issues

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- Opportunity for confusion in the planning processes
- Can be at odds around 'what matters to you'
- Work a bit more at clarifying this
- People on the call may be more aware than the general public
- Actioning the input we are getting from the community
- From substantive projects to individual comments
- Overarching this, we have no mechanism that shows how this input is actioned as part of the strategic thinking
- Hard to identify that there is a strand, like qualities, that will be considered at all stages
- How will all the effort going in produce change
- Effort seems to disappear
- True at all levels
- Unless we see a way SBC shows a mechanism that we are all working to, that this is how it will be integrated into the strategic thinking and the action plans
- Perception of lot of effort and little impact
- Very aware of a massive cultural shift happening
- Communities have been telling of their needs for ages
- The planning department manages housing developments
- Cultural change...listen to what people are telling
- Scale of change
- We use the term planning....long relationship with the planning department and officers, but it is much wider...
- Older people and day centres....get people out and about...but no community input....how would you deliver that

- No resource was supplied, service level agreements to support the change
- Not the planning department. It is the planning of service delivery
- No route to inform officer about the infrastructure of town, not just the physical infrastructure
- There are differences between what councils do and what communities do
- The views from communities may not be fully embraced by councils...but there are all sorts of levels of engagement....views of communities may not always be as represented as they would like
- Needs to be a basis for engagement
- Legislation on local place plans, open to June 25th, asks questions about the nature of this engagement and how this can be embraced in the planning process, LDP
- Coproduction, co-operation...
- From community perspective...often seems to be council driven
- Topsy turvey
- Would like to see an end point
- The how, the mechanisms
- Use the local place planning consultation
- There are gaps in understanding in what we are trying to do and who is trying to do it
- Ensure everyone is involved, listened to, all generations
- Equity
- Facilitation particularly important in a time of profound change
- Not to forget the climate emergency

Key Issues

Culture change, planning

listening

connections

Visible route to impact

Climate emergency

Connecting plans

healing

ecologies

Roles and facilitation

- Tweeddale community assistance hub
- Community meetings are parts of the community recovery
- Getting key partners together
- Looking at what the issues are
- The key parts are the trusted relationships built up
- **Cutting down barriers**
- Faster impact
- Simple way, can phone social work lead, information
- Can phone Lorna at the Bridge,
- Mechanisms were there before, but are better, stronger
- Especially in the smaller communities
- **Now I know the people that are there**
- There is someone in the community who needs...who would be best to support them
- The work from relationships, the connection made are a platform to move from response to recovery
- **Somebody knows**
- **Immediate responses**
- More affordable housing available within the scope of the people who live and work in the community
- More jobs and more jobs above minimum wage
- Small tippy toes, community says we would like to see more...
- Our young people are able to live and work here because they can afford to
- What happens at the moment....planning create wonderful graphics of development zones...in the future the community make a presentation of what the community needs to see. And the planners will take notes and make the plan from the wishes of the community
- The planners job is to operationalise the ideas

- Sanitisation stations outside supermarkets
- Relationships in communities
- What does good look like....
- Cherish relationships
- Communities no longer feel council are doing things to them
- **Doing things in relationship**
- Fast and reliable broadband for home working across the Borders
- Equal access regardless of where you live...transport, broadband, facilities...
- Not beholden to lack of car on Sunday]
- Equality of access
- **Spending less time talking about the process, and more time getting the issues resolved**
- Singing the praises of the weekly hubs, connecting groups
- **More knitting...sharing of knowledge and resources between groups**
- **Build confidence and wellbeing before needing formal health and social care interventions**
- **Accessible and affordable housing**
- Listening....we might know we are winning when we see evidence of SBC listening
- Working with communities

Key Issues

Culture change, planning

listening

connections

Visible route to impact

Climate emergency

Connecting plans

healing

ecologies

Roles and facilitation

Success

- **Cutting down barriers**
- **Now I know the people that are there**
- **There is someone in the community who needs...who would be best to support them**
- **Somebody knows**
- **Immediate responses**
- **Doing things in relationship**
- **Spending less time talking about the process, and more time getting the issues resolved**
- **More knitting...sharing of knowledge and resources between groups**
- **Build confidence and wellbeing before needing formal health and social care interventions**
- **Accessible and affordable housing**
- **More things for young people to do**
- **Our young people are able to live and work here because they can afford to**

Priorities

- *Knitting*
- *Relationships*
- *People throughout the area should have the same opportunities; equity*
- *Success are buses that connect*
- *Sharing knowledge*
- *Action*
- *Actions involve community as decision makers*
- *All actions need to be embraced by all generations*

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Place workshop | Tweeddale Area Partnership

Issues

“an ecological approach to places, and their differences”

Every area will be different. Drill down into these issues. And the connections between places.

Councillors traverse the area all the time. They could help strengthen connections, knitting communities, putting people in touch, letting people know about things happening in other areas.

But, huge chunks of our community are broke. There were over 65 weekly groups before Covid. Now, often, there are none. We are rediscovering groups and networks, helping to bring them back after being in storage. There is a huge need for a healing process to be undertaken.

“we need to the right forum to exchange ideas”

Communities have been telling of their needs for ages. From community perspective co-production and co-operation often seem to be Council driven. It's topsy turvy. And communities want to see an end point, with greater focus on the how, the mechanisms for action.

There are gaps in understanding in what we are trying to do and who is trying to do it. Recent work on older people and day centres aims get people out and about, but there has been no community input. No resource was supplied and no service level agreements. So, how can change be delivered locally?

Planning is wider than relationships with the planning departments and a focus on housing. We are interested in the planning of service delivery. That's the culture change. And, in that we need to ensure that people feel listened to, across all generations.

“It's about equity”

We recognise that there are different sorts of levels of engagement, and views from communities may not always be fully embraced by Councils. But, there needs to be a clear basis for action. We feel we have no overarching mechanism that shows how community input is actioned as part of the strategic thinking. It is hard to identify a continuous strand, an expression of what we see as important, considered across all stages of planning processes. We want to better understand how the effort going in will produce change. Effort seems to disappear, and this seems true at all levels.

“Perception of lot of effort and little impact”

Community Trusts and local people are already updating town masterplans and community plans, for their place and the surrounds. We are crowded with lots of plans. The legislation on Local Place Plans is cutting across this work. There is the opportunity for confusion in the planning processes. And opportunities for different plans to be at odds with 'what matters to you'.

“there needs to be more work at clarifying the landscape of plans”

Place workshop | Tweeddale Area Partnership

Success

“Cherish relationships”

We want to keep some of the good changes from the covid response, like improved relationships in communities. And sanitisation stations outside supermarkets.

Community meetings are part of the community recovery. Build on the work established for the Community Assistance hubs. It is about getting the key partners together and looking at what the key issues are. It works because the key parts are the trusted relationships already built up.

Let's build confidence and wellbeing in communities, with more opportunities for people before needing formal health and social care interventions.

“Somebody knows”

So, focus on cutting down barriers. And faster impact, immediate responses. If we identify someone in the community who needs help, we can find who is the best person to support them because we know the people who are there to help. This work comes from relationships. These mechanisms were there before the pandemic but now they are better, and stronger.

We want a future where communities no longer feel council are doing things to them. Everyone is doing things in a relationship. And all actions are embraced by all generations. So, facilitation is particularly important in a time of profound change, and climate emergency.

“Success is our young people able to live and work here because they can afford to.”

We need more affordable housing to be available within the scope of the people who live and work in the community. We need more jobs, and more jobs above the minimum wage. But sometimes, change feels like it is on small tippy toes. The community say we would like to see more.

We want fast and reliable broadband for home working across the Borders. And equal access regardless of where you live for transport, broadband, and local facilities. And buses that connect, a future where people are not beholden to the lack of a car on any day of the week.

We want to spend less time talking about the process and more time getting to the issues resolved. We want more knitting of communities, more sharing of knowledge and resources between groups. In the future, we would like to see communities make a presentation of what the community needs to see, and planners taking notes and make plans from the wishes of the community, operationalising community ambition.

“we know we are winning when we see evidence of the Council listening and more working with communities”

**SCOTTISH BORDERS COUNCIL
HAWICK COMMON GOOD FUND SUB-COMMITTEE**

MINUTES of Meeting of the HAWICK
COMMON GOOD FUND SUB-COMMITTEE
held Via Microsoft Teams on Friday, 18 June
2021 at 9.30 a.m.

Present:- Councillor G Turnbull (Chairman), W McAteer, D Paterson,
C Ramage, Mr N. Richards, Mr J Campbell (Hawick CC) Mr W Fletcher
(Burnfoot CC).

Apologies: Councillors S Marshall, D. Paterson.

In Attendance:- Estates Manager, Managing Solicitor (R Kirk), Pensions and Investment
Manager (K Robb), Property Officer (F Scott), Democratic Services Officer (F
Henderson).

1. MINUTE

There had been circulated copies of the Minute of the meeting held on 25 May 2021.

DECISION

APPROVED the Minute of the meeting held on 25 May 2021 for signature by the Chairman.

2. MATTERS ARISING FROM THE MINUTE

- 2.1 With reference to paragraph 3.3 of the Minute of 25 May 2021, in respect of the application for financial assistance from Borders against Racism, the Pensions and Investment Manager sought Guidance in terms of the name of the project. While fully supportive of the application, the Sub-Committee had raised concerns that the project name did not refer to Hawick and the significance of the commemoration of the speech by Frederick Douglass which took place in Hawick. The Sub-Committee were unanimous that the project contain Hawick within its title.

DECISION

AGREED that the Pensions and Investment Manager liaise with Borders against Racism to agree the name of the project.

3.0 TEMPORARY TRAFFIC REGULATION ORDER

Mr Graeme Johnstone, Lead Officer Access and Transport was present at the meeting to discuss with the members a proposal to introduce a Temporary Traffic Regulation Orders to cover the use of car parks by Motorhomes and Camper vans using public car parks between June and September. Mr Johnstone explained that due to the Covid restrictions on travel abroad, people were opting to hire motorhomes and camper vans to visit Scotland this summer. Campervans and Motorhomes were allowed to park in the Common Haugh to encourage visitors to the Town, however due to a large area currently unusable due to the flood prevention scheme, a more formal approach was being proposed. The members were very supportive of motorhomes and campervans using the Common Haugh and there was an existing regulation restricting their stay to 48 hrs. The members thought it unnecessary to introduce further restrictions which could potentially result in fewer visitors Hawick. Following considerable discussion it was agreed that Mr Kirk and Mr Johnston liaise on the existing regulations for the Common Haugh in terms of Campervans and Motorhomes.

DECISION

AGREED that:-

- (a) no further regulations were required;
- (b) Mr Kirk and Mr Johnston liaise in terms of the regulations on the use of the Common Haugh by Caravans and Campervans; and
- (c) Authority be delegated to Officers to remove the restrictions on the Common Haugh until the end of September 2021 to encourage visitors to stay in Hawick.

DECLARATION OF INTEREST

Councillor Ramage declared an interest in the following item of business in terms of Section 5 of the Councillors Code of Conduct and left the meeting during consideration.

4.0 FINANCIAL ASSISTANCE

4.1 Escape Youth Services

There had been circulated copies of an application for financial assistance from Escape Youth Services in the sum of £4,865 towards the supply and fitting of double glazed windows and doors to lower level of building plus upper level front door. The application explained that Escape Youth Services was a locality wide youth provision delivering youth work opportunities throughout the Teviot and Liddesdale area of the Scottish Borders to young people aged 9-18. They offered a drop-in facility for young people in the main town of Hawick, which was a direct response to local needs in 2005 and offer additional 1:1 support, group work in schools and the community, holiday activity programmes and a variety of skills-based projects. The vision was to enhance the lives of young people, building a positive future, by developing and sustaining a supportive service where young people can succeed and increasing the range, quantity, and quality of youth-led provision. The project to upgrade the premises had been completed in stages when funding had been available and phase one was complete. Phase two was nearing completion and the funding was required to replace the remaining single glazed windows and main door. The works would future proof the building and enable current and potential new users to benefit from the improved environment and energy costs would be improved and the building would be weather tight and secure. The quotes received for the for the works were from local companies which stated their products were sustainable, thermal efficient with A ratings therefore reducing carbon emissions and a 10 year guarantee for the products was provided. Sian Snowden, Manager was present via microsoft teams to answer member's questions.

DECISION

AGREED to award £4,865 towards the supply and fitting of double glazed windows and doors to lower level of building plus upper level front door.

URGENT BUSINESS

Under Section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Chairman was of the opinion that the item dealt with in the following paragraph should be considered at the meeting as a matter of urgency, in view of the need to make an early decision or to keep Members informed.

5.0 COMMON HAUGH

There had been circulated copies of an application for use of the Common Haugh, together with COVID Guidelines and a risk assessment from Slaters Showtime Funfair on the following dates:-

Monday 26th July 2021 (pull on)
 Tuesday 27th July 2021 (build up day)
 Wednesday 28th July 2021 (open day) (1pm-9pm)
 Thursday 29th July 2021 (1pm-9pm)
 Friday 30th July 2021 (1pm-9pm)
 Saturday 31st July 2021 (1pm-9pm)
 Sunday 1st August 2021 (1pm-5pm)

- 5.1 The Funfair was a locally family funfair based in the Scottish Borders which attended local fairs annually around the Scottish Borders. Mr Martin Slater who was in attendance via Microsoft Teams explained that there would be one entrance and one exit, hand sanitiser would be provided for use before entering the ride and after the ride and Stewards would be provided to

count the public onto and off the rides. The Estates Manager explained that following a brief discussion with the Safety Adviser, the funfair could go ahead if the Scottish Borders was in Level 1 or Level 0 and this would be monitored, a licence would also be required. Members raised concerns about the safety of the public within the car park when vehicles would be using the car park. The Estates Manager agreed that consideration would require to be given to which area of the Common Haugh was to be used as there would be an area for Motor Homes and car parking. Further discussion with Mr Slater would be held to determine the exact area to be sectioned off for the Funfair.

DECISION

AGREED:-

- (a) that the Funfair could be held at the Common Haugh, Hawick as long as the Scottish Borders was in Level 1 or Level 0 on the dates listed.
- (b) that further discussion on the exact location of the funfair at the Common Haugh be undertaken between Slaters Funfair and Estates.
- (c) That the Funfair operate on the following dates:-
 - Monday 26th July 2021 (pull on)
 - Tuesday 27th July 2021 (build up day)
 - Wednesday 28th July 2021 (open day) (1pm-9pm)
 - Thursday 29th July 2021 (1pm-9pm)
 - Friday 30th July 2021 (1pm-9pm)
 - Saturday 31st July 2021 (1pm-9pm)
 - Sunday 1st August 2021 (1pm-5pm)

SUMMARY OF PRIVATE BUSINESS

1.0 PROPERTY UPDATE

The Sub-Committee received updates on matters pertaining to Common Good properties.

The meeting concluded at 10.20 a.m.

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MINUTE of Meeting of the EILDON AREA
PARTNERSHIP held remotely by Microsoft
Teams on Thursday, 24 June 2021 at
6.00 pm

- Present:- Councillors G. Edgar (Chairman), A. Anderson, E. Jardine, J. Linehan, D. Parker.
With 25 representatives of partner organisations, Community Councils, and members of the public.
- Apologies:- Councillors S. Aitchison, H. Scott and E. Thornton-Nicol
- In Attendance:- Communities and Partnerships Manager, Locality Development Co-ordinator (K. Harrow), Democratic Services Officer (F. Walling).

1. **WELCOME**

The Chairman welcomed everyone to the meeting of the Eildon Area Partnership held remotely via Microsoft teams, which included elected Members, guests attending within the meeting and those watching via the Live Stream. The Chairman went on to outline how the meeting would be conducted. He also drew attention to the document circulated with the agenda which provided links to additional information and updates, including current consultations; community information; and useful links to sources providing support and advice.

2. **FEEDBACK AND EVALUATION FROM MEETING OF 25 MARCH 2021**

The Minute of the meeting of the Eildon Area Partnership held on 25 March 2021 had been circulated and was noted. With regard to the Locality Plan Priority relating to accessibility and reliability of transport services, the Chairman advised that the Localities Transport Officer would be in attendance at future meetings.

3. **PLACE MAKING - CO-PRODUCING THE FUTURE OF OUR PLACES**

With reference to paragraph 3 of the Minute of 25 March 2021, the Chairman introduced Diarmaid Lawlor, from Scottish Futures Trust, to facilitate a brief workshop around Place-Making. This was a follow-up to the presentation given at the last Area Partnership meeting which followed the report to Council in February, outlining a proposed approach to Place-Making. The Chairman explained that Mr Lawlor, who had a broad experience of working with other communities elsewhere in Scotland, was assisting us to develop our arrangements in the Borders. From an understanding of local need and ambition, and using Covid learning, there was an opportunity for a different way of working between communities and public agencies. A 'place based' approach sought to co-produce an understanding of local priorities and co-deliver action. The format for the workshop was based on three questions around: ambition and key issues in the community; success criteria; and principles – how we could better work together. Mr Lawlor led the discussion and made real-time notes to summarise the comments and points made. There was enthusiastic engagement in the conversation from those present at the meeting, the main

areas of conversation focusing on equity and opportunity; involvement of young people; sustainability; and the importance of reflecting and building on the beauty within our communities and area. Mr Lawlor advised that the note, summarising the key points of the discussion, would be circulated following the meeting and it was agreed that it also be attached as an appendix to the Minute. The Chairman explained that a summary of the workshop discussions across all the area partnerships would inform a report to Council at the end of August to set out the detail of the place-making approach. Subject to Council approval the first place-making events would begin in Autumn of this year. Locality Development Co-ordinator, Kenny Harrow, added that, if there were further comments or thoughts that occurred after the meeting, these should be passed on to him for inclusion in the notes. The Chairman thanked Mr Lawlor for his excellent facilitation and for all those who had taken part in the discussion.

4. **AREA PARTNERSHIP CONSULTATION**

With reference to previous discussions around the review of Area Partnerships, Mr Harrow, drew attention to the Area Partnership consultation which was ongoing and referred to the link to the consultation that was included within the agenda.

5. **EILDON COMMUNITY ASSISTANCE HUB**

Mr Harrow gave a brief update and explained that a written summary of recent activity within the Eildon Community Assistance Hub was included in the additional information document circulated with the agenda.

6. **COMMUNITY FUND WORKING GROUP UPDATE / PROPOSALS**

With reference to paragraph 4 of the Minute of 25 March 2021, the Chairman explained that, as agreed at that meeting, a working group had been set up and been meeting weekly to develop new proposals for the operation of the Eildon Community Fund. Membership of the group was as follows: Jenny Mushlin; Francois Du Plessis; Jim Johnston; Pauline Grigor; Ben Maclean; Susan Hunter; and Councillors Aitchison, Edgar and Thornton-Nicol. A summary of the proposals was presented as follows: grants up to £15,000 assessed quarterly; un-constituted body micro grants up to £1,500 assessed monthly; assessment panel comprising 2 members from each area and 3 elected Members; simplified criteria and conditions; simplified reporting requirements; and a simplified application form. The Chairman asked for comments and views on the group's proposals and also made reference to the draft documents circulated with the agenda, which included: a sample application form; guidance notes; proposals for the formation and recruitment of an assessment panel; and an assessment sheet setting out eligibility and assessment criteria. In a discussion of the proposed changes to the Community Fund and draft documents, Members of the Area Partnership were happy with the proposals apart from one element in relation to the maximum amounts that un-constituted groups could apply for. After discussion it was suggested that the maximum grant that an un-constituted group could apply for be £5,000, rather than £1,500 which had been proposed by the working group. In summary:

- Constituted groups could apply for up to £15,000
- Un-constituted groups could apply for up to £5,000
- Smalls grants of £1,500 and under would be assessed on a monthly basis
- An assessment panel was proposed for Eildon

Subject to this one amendment, there was unanimous agreement that the working group proposals and draft documents be put forward for formal approval. Councillor Parker thanked the working group for all their hard work in putting together these proposals and draft documents.

7. **EILDON COMMUNITY FUND**

Assessments of four applications to the Eildon Community Fund had been circulated, plus a summary of grant funding within Eildon in 2021/22 and the source of that funding. Mr Harrow referred to the summary which showed grant applications awarded, those under assessment and those to be considered by the Area Partnership. He advised that if the pending applications were approved there would still be a balance of £46,483.21 in the

Eildon pot for distribution. Before giving consideration to the four following applications, Mr Harrow gave a summary of each and confirmed that each met the Community Fund criteria.

7.1 **Oxton War Memorial Hall**

The application under consideration was a request for £30,000 to update Oxton War Memorial Hall to create a village hub. This would result in modernising the current hall and extending the community facilities on offer, with the aim of incorporating a permanent home for the Oxton Community Shop as an anchor tenant. The group aimed to provide a focal point to the town and create a modern community hub. Money would be used to support the development of the kitchen and toilet facilities, making these spaces accessible for all. The total expenditure for the project was £469,000. After consideration the request for £30,000 was approved in full.

7.2 **Beyond Earlston**

The application from the Youth Work Services group Beyond Earlston was for a grant of £12,460 to cover the cost of employing a lead Outdoors Youth Worker who would be supported by the existing staff team and volunteers. This would be a new staffing position that would be for 20 hours per week over 50 weeks. In the application it was explained that the recruitment of an Outdoors Youth Worker was required as Beyond Earlston did not currently have any staff members with the skills or experience in delivery of physical activity sessions or specific outdoor activities. The request for £12,460 was approved in full.

7.3 **Melrose RFC**

Melrose Rugby Football Club was applying for a grant of £4,000 to appoint a consultant to help support the organisation to develop a Business and Fundraising Plan. With the support of a consultant the club hoped that the Business and Fundraising Plan would lay out a process for providing a sustainable future which would provide benefit to the local community, both in terms of health and wellbeing and economically. It was explained that, in 2016, members of Melrose RFC opted to move operational activities to the newly formed Melrose Rugby Limited (MRL). Melrose RFC however remained as a constituted organisation and it was for Melrose RFC that the Business Plan and Fundraising Plan aimed to be created. In a discussion about this application there was some disquiet expressed and opinions were divided about whether it should be approved. However, it was pointed out and agreed that Melrose RFC, rather than MRL represented the legacy and community arm of the club. After further discussion, Councillor Parker, seconded by Councillor Edgar moved that the application be approved. Councillor Anderson moved as an amendment that the application be declined. However as there was no seconder to the amendment a vote was not required and the grant for £4,000 was approved in full.

7.4 **Galashiels Academy Pupil Council**

The request from Galashiels Academy Pupil Council was for a grant of £4,458.54 for the purchase of videography equipment, specifically a JVC Handheld Camcorder. The group also wished to purchase other items that would support effective videography, including laptop, tripods, camera grips, microphone, lapel mics and lights. Pupil Council representatives, Ally Turnbull and Doddie Turner were present at the meeting and provided further clarification in response to questions. It was explained that the Pupil Council felt that they needed the equipment as they were currently unable to produce high quality videos for use to promote activities on their dedicated social media channels. The equipment would be stored within the school but would be accessible to other community groups in and around Galashiels, so this would not be just a school resource. Members congratulated the young people from the Pupil Council on the application and were very supportive of the aims of the project. The request for a grant of £4,458.54 received unanimous approval.

8. **EILDON COMMUNITY FUND EVALUATIONS**

Mr Harrow referred to the Community Fund Evaluation form provided by Stable Life, which had been circulated with the agenda. Stable Life, who had been awarded a grant of £20,000 from the Community Fund, gave detailed information of the impact of the funded project in terms of activities over the past year and outcomes met by the programmes offered to young people in the area.

9. **FOR NOTING: SBC BUILD BACK A BETTER BORDERS RECOVERY FUND**

Mr Harrow drew attention to the recently launched “Build Back a Better Borders Recovery Fund” – a one-off £500k fund established as part of the Council’s response and recovery efforts relating to COVID-19. The fund, which would be open to applications until 31 May 2022, would be available for one-off new initiatives and projects and divided between the five localities. Assessments of applications would be undertaken by the Communities and Partnership Team and presented to the relevant Area Partnership for decision making. Mr Harrow invited any groups requiring assistance with an application to contact him at Kenny.Harrow@scotborders.gov.uk

10. **DATES OF FUTURE EILDON AREA PARTNERSHIP MEETINGS**

The dates of the next three meetings of Eildon Area Partnership are 9 September 2021, 11 November 2021 and 10 February 2022. The Chairman asked for any suggestions of agenda items to be sent to a local elected Member or the Communities and Partnership Team at communityengagement@scotborders.gov.uk

11. **ANY OTHER FORMAL BUSINESS**

There was none.

12. **OPEN FORUM**

Mr Harrow raised awareness of the Tour-o-the-Borders event taking place on 5 September 2021 on closed roads. It would start in Peebles and basically follow the route taken over previous years, along the B712/A701/A708, past Talla reservoir, Megget and St Mary’s Loch. This was a participation event for cyclists of all levels. The Council wished to engage with the general public about the event via a Citizens Space Survey, during July, which could be accessed from the following link:

https://scotborders.citizenspace.com/economic-development-emergency-planning-and-communications/tour-o-the-borders-2021/start_preview?token=b67bf83f95fe97b8c6d2dc7160e9cf78068e4f30

13. **MEETING EVALUATION**

Mr Harrow reminded those present about the meeting evaluation form which could be accessed via the link <https://forms.office.com/r/Dub34x555k> . He added that feedback about the Area Partnership meetings was really helpful and was always appreciated.

CHAIRMAN

The Chairman thanked everyone for their attendance and closed the meeting.

The meeting concluded at 7.45 pm

Agenda

- Key issues
- Success =
- Working together priorities

What

Working better together around local needs

Why

Build on Covid experiences and support community ambitions

How

- Shared principles; way of working
- Alignment
- Simplification

Vulnerabilities

- *social inequalities*
- *hidden harm*
- *shielding*
- *stop people getting ill*

Common Purpose

- *the order of doing*
- *what matters - a common purpose*
- *quick decisions - oversight by trust*
- *affects every aspect of life*
- *leadership at all levels*

Localism

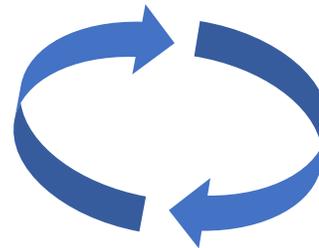
- *social partnerships - impact*
- *gaps before statutory responses*
- *distributed services*
- *real world learning*

Capabilities

- *trusted people*
- *rediscovered interests*
- *national tensions*
- *new ways of working*

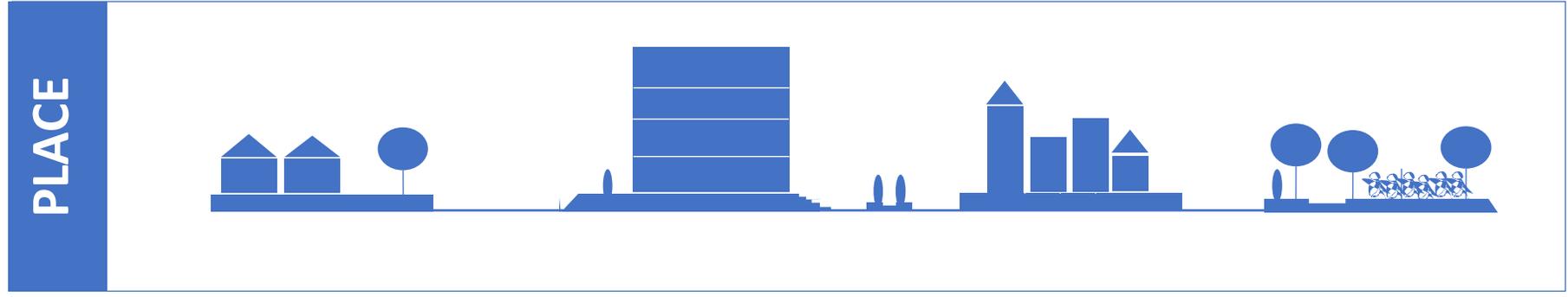
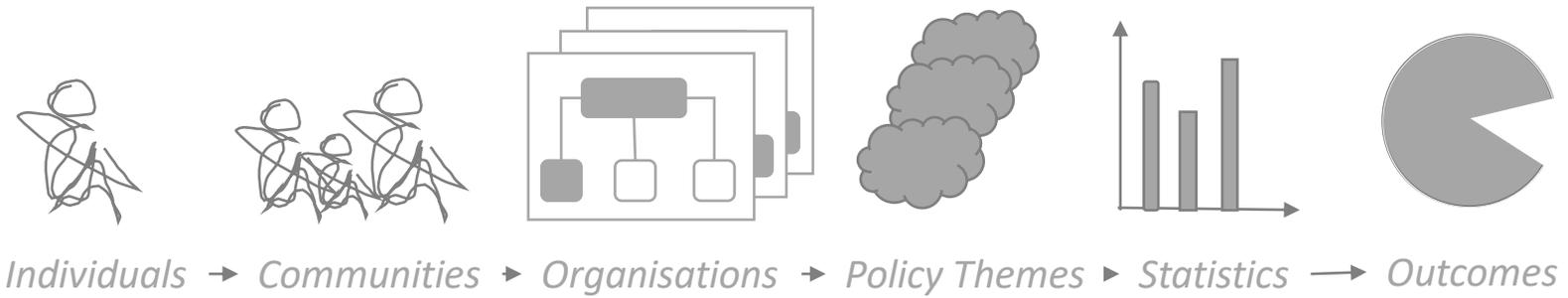
Infrastructures

- *ownership of space*
- *resourcing*
- *digital equity*
- *new settings*



Place as a Mechanism for Change

Page 8



Agenda

What

Working better together around local needs

Why

Build on Covid experiences and support community ambitions

How

- Shared principles; way of working
- Alignment
- Simplification

- Key issues
- Success =
- Working together priorities

Key Issues

Page 06

- Stw community council
- Two communities within us
- One tiny, one larger
- Making sure the small place comes through as a place
- Community Council
- Fountainhall and Stow
- Is this a job for the Council or should it be the community that leads it
- The way of working
- Communities got stronger through Covid
- There was a disconnect in the community
- Groups overlapping each other
- Post first pandemic, met, tried to sort it, everybody more in line
- An umbrella, everybody working in line better
- Coming together as a more focused unit
- Very refreshing
- All the stuff going on
- What was happening before covid hasn't change
- Always lots of stuff going on
- Most of it goes over people's heads
- People generally unaware of what's going on
- Not everybody is digitally savvy
- Appear to have lost local newspaper showing what's going to happen
- Difficult to get news out to people
- Would love to have gone to an event, but didn't know
- No medium to get information out to everyone
- Communication is vital
- Young people have always said there is an issue with communication

Key Issues

Page 107

- Community of people
- Community of place
- Newsletter distributed
- One in covid showing peoples experiences
- One showing what is proposed to happen
- Groups starting up again
- People helping each other
- Some people are isolated
- People weren't more isolated in covid
- Shop in Stow, people were helping each other with shopping
- Huge difference between town and country
- Towns get resources, country gets less
- Need to do more ourselves
- Collaboration in covid, communities and public sector ,,maintaining and harnessing
- Coming out, the connections maybe aren't as strong as they were last march
- Fatigue
- Lots of consultation
- Not over burden with more ask
- Maintaining working relationship, not just a covid relationship
- People can get over consulted
- People need action
- The consultation has brought something
- See an end result
- How we go forward
- Whats the end product of the consultation
- Can say what we are working towards

Key Issues

Page 02

- During darkest times of pandemic, less traffic on the roads
- More time to go for a walk
- Hearing bird song, more time
- Less time driving, manically, going to Edinburgh
- Were all talking about building back better and building back greener
- Need to reduce carbon footprint
- Future needs to be resilient
- Less stuff, less throw away,
- Future to be better than it was in the past
- How it was in the past wasn't all that good, wasn't sustainable in the long term
- Mental health and wellbeing, big impact on young people
- What's needed within and beyond the school environment
- Safe spaces needed
- Now working more in the outdoors
- New opportunities for outdoor learning
- Introducing young people to the beauty of the hills and the place
- Young people, ambassadors of sustainability
- Young people and transport
- Services that are available now are not fit for purpose, no paths, towns and villages not connected
- Don't feel safe on the roads
- Cycle routes on B roads
- More dangerous on the main road
- Issue with buses....none going where you need to go, or not frequent enough, or can't understand the timetable
- Young people don't feel they are recognised
- Do people think young people do anything
- Not always causing trouble

Key Issues

- Heloing people
- Not causing trouble
- The bus, no one is interested, no action

Time together

Voices heard

Different places,
different scales

Umbrella

Connected safe
spaces

Awareness

Beauty and
sustainable

Action as feedback

Success

Page 10

- Some green mapping for the region
- Green activities groups, spaces
- If you bite off more than you can chew, you do nothing
- Hone in on an issue, fix it
- Then do the next thing
- If we try and do it all at once, go nowhere
- People who are not normally heard get a chance to hear a voice
- Wide involvement with as many of the community as possible
- Area partnership is a good place to start the discussion]
- Involve others, young people, others
- Things can be successful by engaging those we don't normally engage with

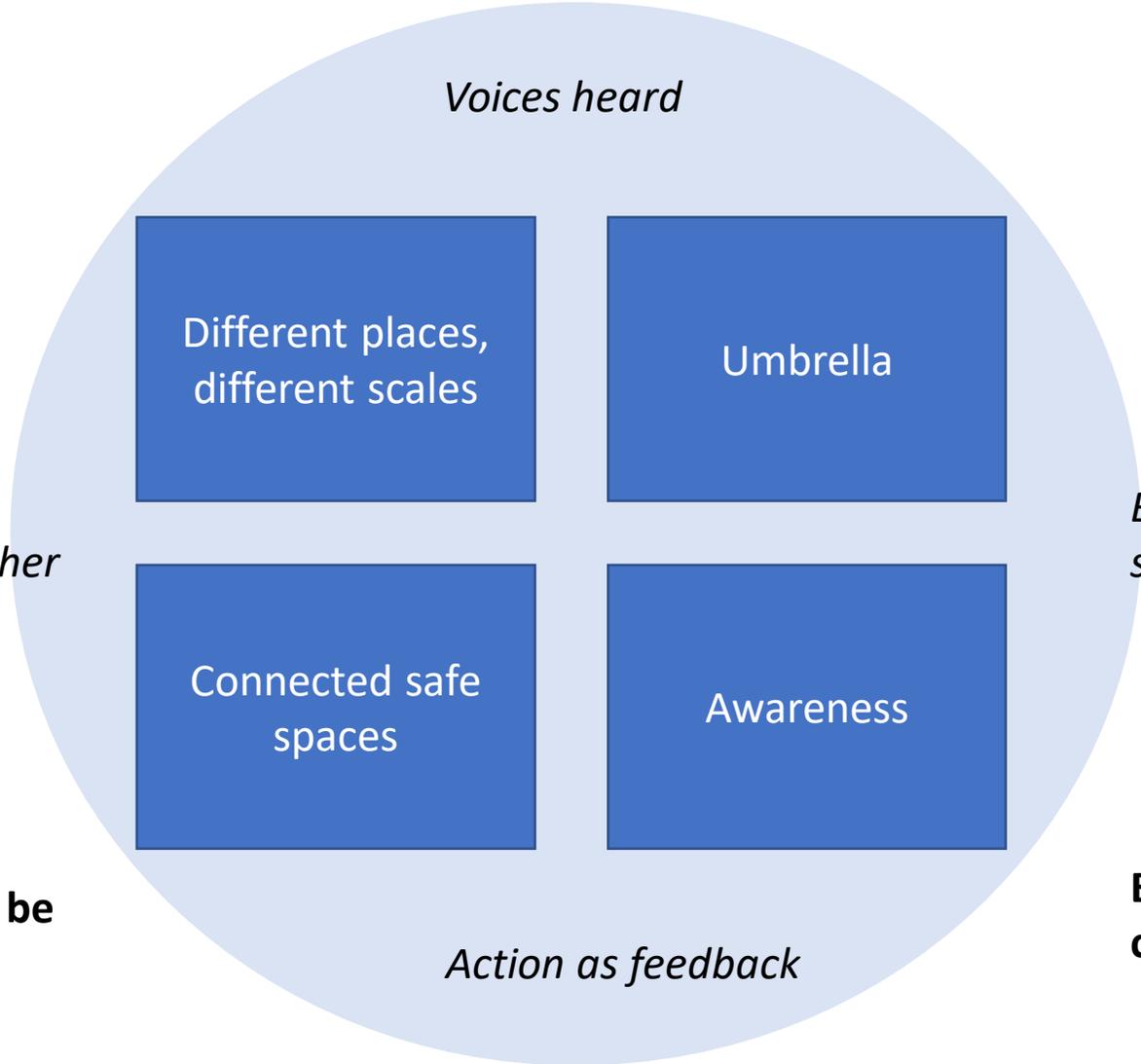
Success

- People could get around and enjoy the area they live in and do the things they want to do without the inconvenience of living in a rural area
- Can be difficult to achieve the things you want to do
- Young people being able to stay in the area they were born in
- People leave
- More equality
- People have the same chances
- People not held back
- New ways of doing things
- More engagement with local community organisations, doesn't matter which one
- Set up new organisations
- Have done great things in last 18 months in zoom, café conversations
- Ideas in an hour over coffee

- Getting started
- More connections
- Vehicles to make a difference in the local community

- People could get around and enjoy the area they live in and do the things they want to do without the inconvenience of living in a rural area
- Can be difficult to achieve the things you want to do
- Young people being able to stay in the area they were born in
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- More equality
- People have the same chances
- People not held back
- New ways of doing things
- More engagement with local community organisations, doesn't matter which one
- Set up new organisations
- Have done great things in last 18 months in zoom, café conversations
- Ideas in an hour over coffee

Summary



Hone in, do things

Voices heard

Young people stay

Different places,
different scales

Umbrella

Time together

Beauty and sustainable

Connected safe spaces

Awareness

Engage and be part

Action as feedback

Equity and more chances

SCOTTISH BORDERS COUNCIL PLANNING AND BUILDING STANDARDS COMMITTEE

MINUTE of Meeting of the PLANNING AND BUILDING STANDARDS COMMITTEE held via Microsoft Teams on Monday, 28 June 2021 at 10.00 a.m.

Present:- Councillors S Mountford (Chairman), J. Fullarton, S. Hamilton, H. Laing, D. Moffat, N. Richards, E. Small.
Apologies:- Councillor A. Anderson, C. Ramage.
In Attendance:- Lead Planning Officer (B. Fotheringham), Senior Roads Planning Officer, Solicitor (S. Thompson), Democratic Services Team Leader, Democratic Services Officer (F. Henderson).

1. MINUTE

There had been circulated copies of the Minute of the Meeting held on 31 May 2021.

DECISION

APPROVED for signature by the Chairman.

2. APPLICATIONS

There had been circulated copies of a report by the Chief Planning and Housing Officer on applications for planning permission requiring consideration by the Committee.

DECISION

DEALT with the applications as detailed in Appendix I to this Minute.

3. APPEALS AND REVIEWS

There had been circulated copies of a briefing note by the Chief Planning Officer on Appeals to the Scottish Ministers and Local Reviews.

DECISION

NOTED that:-

- (a) **An Appeal had been received in respect of the Installation of bill board signage at Lidl UK GmbH, Wilton Park, Hawick – 20/01544/ADV;**
- (b) **An Enforcement Notice had been issued in respect of the enlargement of garden and erection of sheds and drinking hut at 1 Broad Street, Eyemouth – 20/001998/UNDEV;**
- (c) **the Appeal in respect of the erection of two dwellinghouses and removal of Condition No. 4 from Planning Consent 20/00691/FUL on Land West of 8 Ballantyne Place, Peebles had been dismissed – 20/00691/FUL;**
- (d) **There remained no appeals previously reported on which a decision was still awaited when the report was prepared on 18 June 2021.**
- (e) **A review request had been received in respect the erection of dwellinghouse with outbuildings and associated work including new access on Land South West of Rachan Woodlands, Broughton – 21/00030/PPP;**

- (f) The decision of the appointed Officer had been overturned (subject to conditions) in respect of Replacement windows at the Angling Club, 5 Sandbed, Hawick – 20/01236/FUL;
- (g) The decision of the appointed Officer had been upheld in respect of the erection of a dwellinghouse on Land East of The Bungalow Edington, Chirside – 21/00045/FUL
- (h) there remained three reviews previously reported on which a decision was still awaited when the report was prepared on 18 June 2021 and related to the site at:

<ul style="list-style-type: none"> • Linden, Causewayend, Ancrum, Jedburgh 	<ul style="list-style-type: none"> • Site East of Dogcraig Cottage Scotsmill, Peebles
<ul style="list-style-type: none"> • Land West of The Old Barn Westwater, West Linton 	

The meeting concluded at 12.25 p.m.

APPENDIX I
APPLICATION FOR PLANNING PERMISSION

<u>Reference</u>	<u>Nature of Development</u>	<u>Location</u>
18/01541/FUL	Erection of 13 No. dwellinghouses and associated infrastructure	Land South and West of Swinton Primary School Coldstream Road Swinton

Decision: Approved subject to the following conditions and informatives:

1. The development hereby permitted shall not be carried out otherwise than in complete accordance with the plans and specifications approved by the Planning Authority.
Reason: To ensure that the development is carried out in accordance with the approved details.
2. No development shall take until the developer has submitted an updated Written Scheme of Investigation (WSI) to detail a revised programme of archaeological works for Phase 2. Thereafter, upon the written approval from the Planning Authority of the updated WSI, the developer shall ensure that the programme of archaeological works is fully implemented and that all recording, recovery of archaeological resources within the development site, post-excavation assessment, reporting and dissemination of results are undertaken per the WSI.
Reason: The site is within an area where development may damage or destroy archaeological remains, and it is therefore desirable to afford a reasonable opportunity to record the history of the site.
3. No development shall commence until details of surface water drainage have first been submitted to and approved in writing by the Planning Authority. Thereafter, the development shall be carried out wholly in accordance with the agreed details.
Reason: to control surface water drainage and control flood risk.
4. No development shall commence during the breeding bird season (March to August inclusive), unless in strict compliance with a Species Protection Plan for breeding birds that shall be submitted to and approved in writing by the Planning Authority.
Reason: to protect breeding birds which may be active within the site.
5. Prior to the erection of each dwellinghouse hereby approved, notwithstanding references to materials finishes and colours on the approved drawings, a schedule of the external materials, finishes and colours of all dwellinghouses shall be submitted to and approved in writing by the Planning Authority. Thereafter, the development shall be completed in accordance with the approved schedule of materials, finishes and colours.
Reason: The materials and colours require further consideration to ensure they are visually sympathetic to the surrounding area.
6. Within one calendar month of the commencement of development, a scheme of details for the interim Community Amenity Use space shall be submitted to the Planning Authority for written approval. The scheme of details shall include:
 - a) Details of means of enclosure;
 - b) Details of maintenance;
 - c) Details of rights of access and use;
 - d) A timeline for delivery and future maintenance.Thereafter, the Community Amenity Use space shall be enclosed, formed, managed, operated and maintained in strict accordance with the agreed in writing scheme of details

for a period of ten years from the date of this consent, unless otherwise agreed in writing by the Planning Authority.

Reason: to secure control over the interim use of the Community Amenity Use space hereby approved, and to contribute to addressing the first site requirement of the LDP site allocation.

7. Within one calendar month of the commencement of development, a timetable for the delivery of both the Core Path 73 upgrade works shown on drawing number J3576-006 and the delivery of the vehicular access link to Well Field shown on the approved site plan L(-1)104 Rev C, shall be submitted for the written agreement of the Planning Authority. Thereafter, the Core Path shall be upgraded in accordance with the details shown on drawing number J3576-006 and the vehicular access link to Well Field (L(-1)104 Rev C) shall both be delivered within the agreed in writing timetable.

Reason: To ensure the development benefits from an adequate standard of pedestrian and future vehicular access connectivity.

8. Within one calendar month of the commencement of development, notwithstanding the details provided in the approved drawings, a revised scheme of soft landscaping and future maintenance, including a timetable for implementation, shall be submitted for the written approval of the Planning Authority. Thereafter, the development shall be carried out and maintained wholly in accordance with the agreed scheme of hard and soft landscaping, and boundary treatments within the development hereby approved shall accord with the hereby approved Boundary Treatment Details drawings L(-1)103 Rev E, all unless otherwise agreed in writing by the Planning Authority.

Reason: To ensure the development assimilates acceptably into the surrounding landscape and satisfies placemaking objectives for the new development.

9. The two units hereby approved on plots 20 and 21 shall meet the definition of "affordable housing" as set out in the adopted Scottish Borders Local Development Plan 2016 and Supplementary Planning Guidance "Affordable Housing" 2015 and shall only be occupied in accordance with arrangements (to include details of terms of occupation and period of availability) which shall first have been submitted to and approved in writing by the Planning Authority prior to development commencing.

Reason: The permission has been granted subject to the provision of two units for on-site affordable housing.

10. Throughout the construction period of the approved development, Core Path 73 shall remain open and unobstructed, unless temporary rerouting is provided in accordance with details which have first been submitted to and approved in writing by the Planning Authority.

Reason: to prevent access across Core Path 73 being obstructed during construction.

11. Public water mains and public foul sewer connections shall be functional prior to the occupancy of each dwellinghouses hereby approved, unless otherwise agreed in writing by the Planning Authority. Thereafter, no water supply or foul drainage arrangements shall be used other than the public water mains and public sewer without the written agreement of the Planning Authority.

Reason: To ensure that the development is adequately serviced with a sufficient supply of wholesome water and there are no unacceptable impacts upon the amenity of any neighbouring properties.

Information for the applicant

1. Care should be taken to protect the water environment and to follow SEPA's standard regulatory advice in relation to good practice in development.

2. It should be borne in mind that only contractors first approved by the Council may work within the public road boundary.

NOTES

1. Dr Ewan Knox spoke against the application in relation to the proposed site for the village hall which he considered to be inadequate. Mr Jamie Hudson spoke in support of the application on behalf of the applicants.
2. Members noted the officer recommendation to enter into a legal agreement covering the use of community amenity land but agreed that the Section 75 should make specific reference to the provision of a village hall.

<u>Reference</u>	<u>Nature of Development</u>	<u>Location</u>
20/01355/FUL	Erection of eight holiday lodges, installation of ground solar panel array and formation of associated access and parking	Land East of Thirlestane Castle, Lauder

Decision: Approved subject to the following conditions and informatives:

1. The development hereby approved shall be occupied for holiday use only and shall not be used as a person's sole or main residence or as temporary or permanent residential accommodation. The occupation of the holiday units shall be restricted to genuine holidaymakers for individual periods not exceeding 4 weeks in total within any consecutive period of 13 weeks. The operator shall maintain an up-to-date register of the names of all holiday makers staying in the holiday units and their main home addresses. This information shall be made available for inspection at all reasonable times by an authorised officer of the Planning Authority.
Reason: The accommodation on the site is not designed for permanent occupation and permanent residential use would be contrary to the council's housing in the countryside policies.
2. No development shall commence until the applicant has secured a programme of archaeological work in accordance with a Written Scheme of Investigation outlining a Watching Brief. This will be formulated by a contracted archaeologist and approved in writing by the Planning Authority. Access should be afforded to allow investigation by a contracted archaeologist(s) nominated by the developer and agreed to by the Planning Authority. The developer shall allow the archaeologist(s) to observe relevant below ground excavation during development, investigate and record features of interest and recover finds and samples if necessary. Results will be submitted to the Planning Authority for review in the form of a Data Structure Report. If significant archaeology is discovered below ground excavation should cease pending further consultation with the Planning Authority. The developer will ensure that any significant data and finds undergo post-excavation analysis, the results of which will be submitted to the Planning Authority.
Reason: The site is within an area where ground works may interfere with, or result in the destruction of, archaeological remains, and it is therefore desirable to afford a reasonable opportunity to record the history of the site.
3. No development shall commence until the applicant has secured the implementation of a programme of archaeological work in accordance with a Written Scheme of Investigation outlining an Archaeological Evaluation. This will be formulated by a contracted archaeologist and approved in writing by the Planning Authority. Access should be afforded to allow investigation by a contracted archaeologist(s) nominated by the developer and agreed to by the Planning Authority. The developer shall allow the archaeologist(s) to conduct a programme of evaluation prior to development. This will include the below ground excavation of evaluation trenches and the full recording of archaeological features and finds. Results will be submitted to the Planning Authority for review in the form of a Data Structure Report. If significant archaeology is discovered

the nominated archaeologist(s) will contact the Archaeology Officer for further consultation. The developer will ensure that any significant data and finds undergo post-excavation analysis, the results of which will be submitted to the Planning Authority. Reason: The site is within an area where ground works may interfere with, or result in the destruction of, archaeological remains, and it is therefore desirable to afford a reasonable opportunity to record the history of the site.

4. Detailed floor plans and elevation drawings of the proposed lodges, including external materials and colour/finishes, details of the decking, cycle storage and bins store to be submitted to and approved in writing by the Planning Authority before the development commences. The development then to be completed in accordance with the approved details.

Reason: To protect the visual amenities of the area.

5. Details of all fencing and gates (position, height, material, colour/finish) to be submitted to and approved in writing by the Planning Authority before the development commences. The fences and gates shall then be installed in accordance with the approved details before the lodges are occupied. The existing wall at the entrance to the site adjacent to the B6362 shall be retained.

Reason: To protect the visual amenities of the area.

6. Precise details of the solar panels hereby approved shall be submitted to and approved in writing by the Planning Authority before the development commences. The frames and supports of the solar array shall be dark grey and matt finished. The solar panels shall then be installed in accordance with the approved details.

Reason: To protect the visual amenities of the area and the special qualities of the Designed Landscape.

7. Precise details of the ground source heat pumps, including noise levels, shall be submitted to and approved in writing by the Planning Authority before the development commences. The ground source heat pumps shall then be installed in accordance with the approved details.

Reason: To protect the visual amenities of the area and the amenities of occupiers of the lodges and nearby houses.

8. Precise details of the surfacing materials for the access road, passing places and car parking spaces to be submitted to and approved in writing by the Planning Authority before the development commences. The access track, passing places and car parking spaces shall be formed in accordance with the approved details before the lodges are occupied. The car park

Reason: To protect the visual amenities of the area and to ensure the lodges can be accessed safely.

9. Prior to commencement of development the visibility splay shown on Drawing Number 19-B689-PL06 A: Access Plan shall be provided and the visibility splay shall be maintained to the agreed level thereafter in perpetuity.

Reason: To ensure safe access and egress to the site in perpetuity.

10. Prior to the development becoming operational the existing junction with the B6362 to be upgraded in accordance with the specification detailed in Informative Note 1 and the car parking area to be completed in accordance with Drawing Number 19-B689-PL06 A: Access Plan.

Reason: To ensure safe access to and egress from the site and to provide for displaced parking.

11. Prior to the development becoming operational the private access to be surfaced from the B6362 to a point where it no longer serves the parking area to a specification first submitted to and approved in writing by the Planning Authority.
Reason: To protect the integrity of the public road and to help prevent loose material being dragged onto the public road in the interests of road safety.
12. Prior to the commencement of development precise details of the measures to be put in place to prevent the flow of water onto the public road shall first be submitted to and approved in writing by the Planning Authority. The approved measures to be installed and fully functional before the first lodge is occupied.
Reason: In the interest of road safety and to prevent the free flow of water onto the public road.
13. The Southern Upland Way shall be kept open and free from obstruction at all times while the cable and any other associated infrastructure required to serve the solar panels is installed, unless details of a temporary diversion have first been submitted to and approved in writing by the Planning Authority.
Reason: To ensure the right of way is kept open for walkers.
14. An Evacuation Plan demonstrating safe access to and egress from the site during a flood event to be submitted to and approved in writing by the Planning Authority before the development commences. The lodge development shall then be managed in accordance with the approved Evacuation Plan.
Reason: The road bridge across the Leader Water and part of the B6362 to the west of it, are prone to flooding.
15. Details of waste disposal and waste management to be submitted to and approved in writing by the Planning Authority before the development commences. The development then to be operated in accordance with the approved details.
Reason: To ensure the site is adequately serviced and managed.
16. The water supply and foul water drainage arrangements shall be installed and operational before the lodges hereby approved are occupied.
Reason: To ensure the site is adequately serviced.
17. Details of all proposed signage and advertisements within the site and at the entrance to the site (position, size, material, colour, design, content) to be submitted to and approved in writing by the Planning Authority before the development commences. The signage then to be installed in accordance with the approved details.
Reason: To protect the visual amenities of the area.
18. No development shall take place except in strict accordance with a scheme of soft landscaping works, which shall first have been submitted to and approved in writing by the Planning Authority, and shall include (as appropriate):
 - i. indication of existing trees, shrubs and hedges to be removed, those to be retained and, in the case of damage, proposals for their restoration;
 - ii. location of new trees, shrubs, hedges and grassed areas;
 - iii. schedule of plants to comprise species, plant sizes and proposed numbers/density;
 - iv. programme for completion and subsequent maintenance.Reason: To enable the proper form and layout of the development and the effective assimilation of the development into its wider surroundings.
19. Prior to commencement of development, a Species Protection Plan (SPP) for otter, bats, badger and breeding birds shall be submitted to and approved in writing by the Planning Authority. The SPP shall incorporate provision for a pre-development supplementary survey and a mitigation plan. No development shall be undertaken except in accordance with the approved in writing SPP.

Reason: To protect the ecological interest in accordance with Local Development Plan policies EP1, EP2 and EP3.

20. Prior to commencement of development a Construction Environmental Management Plan (CEMP) incorporating the latest good practice guidelines and statutory advice (including as outlined GPP1, GPP2, GPP4, GPP5 and PPG6) to protect River Tweed Special Area of Conservation and local waterbodies and biodiversity, shall be submitted to and approved in writing by the Planning Authority. Any works shall thereafter be carried out strictly in accordance with the approved CEMP.

Reason: To protect the ecological interest in accordance with Local Development Plan policies EP1, EP2 and EP3.

21. Prior to commencement of development, a Biodiversity Enhancement Plan (BEP) including measures outlined in the Biodiversity Enhancement Plan (Findlay Ecology Services, March 2021) shall be submitted to and approved in writing by the Planning Authority. No development shall be undertaken except in accordance with the approved BEP.

Reason: To protect the ecological interest in accordance with Local Development Plan policies EP1, EP2 and EP3.

22. Prior to commencement of development a sensitive lighting scheme incorporating the latest good practice guidelines (as outlined: Guidance Note 8/18 (2018): Bats and artificial lighting in the UK) to protect bats, and including details of the position and height of the lighting columns along the access road and for each lodge, shall be submitted to and approved in writing by the Planning Authority. Any works shall thereafter be carried out strictly in accordance with the approved lighting scheme

Reason: To protect the ecological interest in accordance with Local Development Plan policies EP1, EP2 and EP3 and to prevent light pollution and disturbance to residential properties.

Informatives

1. In respect of condition 10, the specification for the access is as follows: a 40mm layer of 14mm size close graded bituminous surface course to BS 4987 laid on a 100mm layer of 28mm size dense base (roadbase) to the same BS laid on a 310mm layer of 100mm broken stone bottoming blinded with sub-base, type 1. It should be borne in mind that only contractors first approved by the Council may work within the public road boundary.
2. In respect of condition 14, the Council's Flood Protection Officer recommends that the applicant installs a non-return valve in the drainage pipe to reduce the risk of flood waters entering the pipe and raising up to the proposed holiday lodges.
3. In respect of condition 16, the design of the septic tank and outflow drain should be acceptable to SEPA. A CAR Construction Site Licence, including a Construction Environmental Management Plan, would be required by SEPA if the site is >4ha.
4. In respect of condition 17, Advertisement Consent may be required for the proposed signage.

NOTE

Mr Edward Maitland-Carew, applicant spoke in support of the application.

SCOTTISH BORDERS COUNCIL AUDIT AND SCRUTINY COMMITTEE

MINUTE of Meeting of the AUDIT AND SCRUTINY COMMITTEE conducted remotely by Microsoft Teams Live Event on Tuesday, 29 June 2021 at 10.15 am

Present:- Councillors S. Bell (Chairman), H. Anderson, J. Fullarton, J. Greenwell, N. Richards(Vice-Chairman), E. Robson, H. Scott and S. Scott. Audit Business: Mr M Middlemiss; and from Audit Scotland: Mr A. Haseeb and Ms T. Wilson-Jones.

Apologies:- Councillor E. Thornton-Nicol and Ms H Barnett

Also present:- Councillor R. Tatler.

In Attendance:- Executive Director Finance & Regulatory, Chief Officer Audit & Risk, Service Director Customer & Communities, Service Director Young People Engagement & Inclusion, Clerk to the Council, Democratic Services Officer (F. Walling).

CHAIRMAN

The Chairman opened the meeting and welcomed Members of the Audit and Scrutiny Committee and members of the public to the Scottish Borders Council's open on-line meeting. The meeting was being held remotely in order to adhere to guidance on public meetings and social distancing currently in place, due to the COVID-19 pandemic.

The Chairman then paid tribute to Mr David Clark, Senior Internal Auditor, who had sadly passed away the previous week and, on behalf of the Committee, passed on condolences to his family, friends and colleagues.

1. **MINUTE.**

There had been circulated copies of the Minute of the Meeting held on 3 June 2021.

DECISION

APPROVED for signature by the Chairman.

2. **ACTION TRACKER**

There had been circulated copies of the Action Tracker for the Audit and Scrutiny Committee. With reference to paragraph 6(b) of the Minute of 10 May 2021 and the action to fill the role of Counter Fraud Officer, the Chief Officer Audit & Risk, explained that, after consideration it was proposed to deliver the counter fraud function in a different way. The intention was for a group of Business Support Officers to have a counter fraud role within their remit rather than the responsibility being dependent on an individual officer. The identified resource would be clarified as part of a review of the counter fraud policy and strategy which was due to be presented to the Audit & Risk Committee in November 2021 before going to full Council for consideration. Ms Stacey gave assurance that, in the meantime, the counter fraud function was being covered by the Council's Integrity Group. Members were content with the proposed approach to covering the counter fraud function, subject to the identification of an individual who would continue to be responsible for monitoring the environment within the Council itself and externally. The Chairman asked the Action Tracker to be updated accordingly and for November 2021 to be added as the relevant date for a further update to be provided.

DECISION

AGREED the revised approach to delivering the counter fraud function and that an update be provided to the Committee in November 2021.

AUDIT BUSINESS

3. FOLLOW-UP REVIEW OF COMPLETED INTERNAL AUDIT RECOMMENDATIONS

With reference to paragraph 5 of the Minute of 23 November 2020, there had been circulated copies of a report by the Chief Officer Audit & Risk providing an update on the results of the Follow-Up Review, which included a sample check on the adequacy of new internal controls for Internal Audit Recommendations marked as completed by Management in the period January to December 2020. The Chief Officer Audit & Risk, Jill Stacey, explained that this was a new piece of work as part of the Internal Audit Annual Plan 2021/22. The objective was to review a sample of 'completed' Internal Audit recommendations to assess the evidence that they had been implemented satisfactorily. Of the sample of 13 Internal Audit recommendations selected, that had been marked as completed on the Pentana system during the period January to December 2020, 7 were found to have been completed satisfactorily and 6 required further work. The report gave details of the audit reports within the sample and of the recommendations satisfactorily completed and those, all Medium-rated, that required further work. The latter had been re-opened on the Pentana system as 'in progress' to allow the remaining work to be completed by the revised due dates. Members considered the report and received answers to their questions. Ms Stacey confirmed that there was effective dialogue with management and that Internal Audit would continue to work with Directors and action owners, as a critical friend, to ensure the audit actions were fully completed. Ms Stacey agreed with the slight concern expressed by Members, in that 45% of the sample recommendations had not been satisfactorily completed, but she was confident that relevant discussions were being held with managers. She added that there should be consideration of a review about whether additional assurance was needed. The question as to whether this was a representative sample would be put to CMT, in addition to the quarterly report to CMT on actions in progress. Ms Stacey planned for an update report to be presented to the Audit & Scrutiny Committee in November 2021.

DECISION

AGREED:-

- (a) to acknowledge the results of the spot check on Internal Audit recommendations that had been marked as completed by Management in the period January to December 2020 to improve internal controls and governance, and mitigate risks;**
- (b) to confirm that it was satisfied with the outcomes; and**
- (c) to note that Internal Audit would continue to monitor the completion of recommendations and would provide an update report to this Committee in November 2021.**

4. INTERNAL AUDIT WORK TO MAY 2021

There had been circulated copies of a report by the Chief Officer Audit & Risk which provided details of the recent work carried out by Internal Audit and the recommended audit actions agreed by Management to improve internal controls and governance arrangements. The work Internal Audit had carried out during the period from 1 April to 11 June 2021 was detailed in the report. During the period, a total of 4 final Internal Audit reports had been issued. There were 3 recommendations made associated with 1 of the reports (3 Medium-rated). An Executive Summary of the final Internal Audit reports issued, including audit objective, findings, good practice, recommendations (where appropriate) and the Chief Officer Audit & Risk's independent and objective opinion on the adequacy of the control environment and governance arrangements within each audit area, was detailed in Appendix 1 to the report. In terms of the reports on the Conservation

Area Regeneration Scheme (CARS) in both Jedburgh and Hawick, and also the report on Parks and Environment (Bereavement Services) a substantial level of assurance was given and no recommendations were made. With regard to the internal audit report on Risk Management further detail was given of the 3 medium recommendations made. It was confirmed that elements highlighted during the audit would be incorporated within the review and update of the Risk Management Policy and Strategy to reflect best practice. Ms Stacey confirmed that the refreshed Risk Management policy would be brought back to the Audit & Scrutiny Committee before endorsement by Council before the end of the year.

DECISION

AGREED:-

- (a) to note the final assurance reports issued in the period from 1 April to 11 June 2021 associated with the delivery of the approved Internal Audit Annual Plan 2021/22;
- (b) to note the Internal Audit Assurance Work in Progress and Internal Audit Consultancy and Other Work carried out in accordance with the approved Internal Audit Charter;
- (c) to acknowledge the assurance provided on internal controls and governance arrangements in place for the areas covered by this Internal Audit work.

5. ACCOUNTS COMMISSION REPORT - LOCAL GOVERNMENT IN SCOTLAND OVERVIEW 2021

There had been circulated copies of a report by the Chief Officer Audit & Risk to accompany the Accounts Commission Report: Local Government in Scotland Overview 2021, which had also been circulated. The covering report highlighted the main points of the Accounts Commission Report which had been published on 27 May 2021. Mr Asif Haseeb (Audit Scotland) presented the report and its key messages, which were as follows: the Covid-19 pandemic was having a profound impact on all aspects of society, including the economy, jobs, and the physical and mental health of the public; relationships with communities had been vital; levels of service disruption had varied; some services were delivered virtually; the workforce demonstrated the versatility to take on new roles; there were significant changes in Council governance structures and processes; Councils continued to face significant financial challenges, and these had been exacerbated by the pandemic; the Scottish Government had provided substantial additional financial support, but the nature and timing of funding had created further challenges for Councils; Councils had started to plan for longer term recovery from the crisis; and there has been some ongoing learning resulting from the emergency response to the pandemic. The report also outlined key lessons learned. It was clear that the impact of Covid-19 had been extremely detrimental for many of Scotland's most vulnerable people and communities. The impact would be long-lasting and would significantly increase inequalities. Action taken by communities had been vital in supporting Councils and their partners to deliver an emergency response. Members welcomed the clear report and also welcomed the inclusion in the report of the featured Scottish Borders Council case study based on the Inspire Learning Programme. The opinion was expressed that Scottish Borders Council staff should be commended for this programme and also for keeping essential services going during the pandemic. In conclusion, Members believed it was valuable to receive the appraisal and noted the key messages of the report and seven areas of lessons learned.

DECISION

NOTED the details of the Accounts Commission report: Local Government in Scotland Overview 2021.

6. WORK PROGRAMME 2021/22 FOR THE AUDITOR GENERAL FOR SCOTLAND AND THE ACCOUNTS COMMISSION

There had been circulated copies of a report by the Chief Officer Audit & Risk to advise Members of the Work Programme 2021/22 for the Auditor General for Scotland and the Accounts Commission, which had recently been published on the Audit Scotland website. The work programme set out the audit work planned for delivery in 2021/22 including Auditor General for Scotland-led work in central government; Accounts Commission-led work in Councils and local government; and joint work where there were areas of common interest. The commitment was to provide assurance about how well public money had been spent; and to contribute to the effective recovery and renewal of public services following the pandemic. Arrangements would be made for the Audit & Scrutiny Committee to consider the relevant reports when they were published on the Audit Scotland website.

**DECISION
AGREED:-**

- (a) to note the details of the Work Programme 2021/22 for the Auditor General for Scotland and the Accounts Commission:**
- (b) to consider the relevant reports when these were published on the Audit Scotland website.**

7. UNAUDITED REPORTS AND ACCOUNTS 2020/21 FOR SCOTTISH BORDERS COUNCIL

- 7.1 With reference to paragraph 7 of the Minute of 23 June 2020, there had been circulated copies of a report and associated papers, by the Executive Director Finance and Regulatory, providing an opportunity to scrutinise the draft Scottish Borders Council and Group Annual Report and Accounts for the year ended 31 March 2021 prior to their submission to the External Auditors. It was explained that the draft Report and Accounts were still subject to Statutory Audit, which would commence in July as normal, but may conclude later than usual due to competing audit demands as a result of the ongoing impact of COVID-19. It was estimated that following the Audit process, the final report and Accounts would be submitted to Council in October 2021. The Accounts summarised the financial transactions for the 2020/21 financial year and the balance sheet positions as at 31 March 2021 as set out in the Local Authority Accounts (Scotland) Regulations 2014. The draft Annual Accounts for year ending 31 March 2021 were attached as Appendices 1 – 5 to the report as follows: Annual Accounts for Scottish Borders Council; SBC Common Good Funds; SBC Welfare Trust; SBC Education Trust; SBC Community Enhancement Trust; Ormiston Trust for Institute Fund; SBC Charitable Trusts; Bridge Homes LLP; and Lowood Tweedbank Ltd. The accounts would be submitted to the External Auditors, Audit Scotland or KPMG as appropriate for full audit by 30 June 2021 and be available for public inspection on the Council's website for a 14 day period commencing 1 July 2020.
- 7.2 The Executive Director Finance & Regulatory, David Robertson, highlighted the main issues from the Scottish Borders Council 2020/21 draft accounts by means of a visual presentation, which included an overview of the impact of COVID-19 and financial results in services. The COVID-19 pandemic had caused a major impact on delivery of public services during 2020/21, with ongoing impacts on a number of Council services. Despite this extremely challenging operating environment there were significant achievements during 2020/21. The Council had administered over £52m of grants to local businesses, established 5 community assistance hubs and accelerated roll out of Inspire Learning to support home learning during lockdown. Headline figures for the year were as follows: £12.1m of Financial Plan savings had been achieved, £7.9m (66%) of which were on a permanent basis; a net underspend of £2.516m was delivered from a revenue budget of £278.4m; revenue expenditure of £275.6m representing a net underspend of (0.9%) against the final approved budget; and capital expenditure of £54.8m, including investment in schools, flood protection, roads lighting and other assets, with a favourable year end timing movement of £9.5m against the revised budget. The presentation gave

an analysis of revenue expenditure by service and included a chart detailing efficiency savings achieved over the past 5 years, categorised into permanent and temporary savings brought forward. As at 31 March 2021, the total Useable Reserves Balance was £47.7m, a net increase of £17.8m during the year, mainly attributed to an increase in earmarked balances; specifically £15.7m COVID-19 funding has been earmarked to support the 2021/22 budget. The presentation went on to refer to the Group accounts that were included with the papers.

- 7.3 Mr Robertson answered Members' questions on the accounts and provided further clarification where requested. He noted the request for, and agreed, two minor wording changes in the section of his report relating to plans for the future. In response to a question about short term borrowing for cash flow purposes Mr Robertson explained that a major aspect of treasury management operations was to ensure that the Council's cash flow was adequately planned with cash being available when needed. There were various peaks in outflows of cash and a complicated pattern of income during the year. Temporary short term borrowing, currently at less than 1% interest, was a normal treasury practice to ensure there was always sufficient cash to meet liabilities. Borrowing was only undertaken however when strictly necessary and in fact, savings in borrowing costs had been delivered during the year by utilising internal cash available. In terms of the group accounts the Chairman raised a question relating to the Welfare Trust, Education Trust and Community Enhancement Trust, all of which had received an increase in income from investments during 2020/21 and had significant balances in place as at 31 March 2021. Using as an example the charitable purpose of the Welfare Trust, as stated in the paper, he asked why, during the recent and ongoing time of crisis, there had not been more dispersal of grants from these Trusts. Mr Robertson referred to the considerable work previously undertaken to consolidate a large number of trust funds and that work was still outstanding to set up a fully functioning system of governance for grant applications. The application process should align with other mechanisms of grant funding e.g. the Community Fund and, in the case of the Education Trust it had been noted that there was further outstanding work to be carried out to consult with school communities prior to reorganising a number of residual trust funds. After further discussion about the Charitable Trust Funds, Members agreed to ask for the operation and governance of the funds to be reviewed and for a follow-up report to be taken to the Executive Committee in 3 – 6 months' time. The Chairman thanked Mr Robertson and his team for their work behind the preparation of the accounts.

DECISION

AGREED:-

- (a) to note the Draft Annual Report and Accounts 2020/21 for Scottish Borders Council and associated Group Accounts; and**
- (b) to support its submission for review by the External Auditors, Audit Scotland for Scottish Borders Council, Common Good and Trust Funds accounts, and to KPMG who continue to provide the external audit of the Council's subsidiary Bridge Homes.**
- (c) that in respect of the three re-organised trusts: SBC Welfare Trust; SBC Education Trust; and SBC Community Enhancement Trust:**
 - (i) to express concern at the lack of significant activity in terms of their promotion and dispersal of funding;**
 - (ii) to ask officers to review the operation and governance of these Trusts with a view to better publicising and promoting their aims and objectives;**

- (iii) to ask the Service Director for Young People Engagement & Inclusion to engage with Finance staff to facilitate the consolidation of the remaining SBC Charity Funds; and
- (iv) to ask the Chief Executive to present a follow-up report on these funds to the Executive Committee within the next 3 to 6 months.

8. **UNAUDITED REPORT AND ACCOUNTS 2020/21 FOR SCOTTISH BORDERS COUNCIL PENSION FUND**

With reference to paragraph 8 of the Minute of 25 June 2020, there had been circulated copies of a report by the Executive Director Finance and Regulatory, providing an opportunity to scrutinise the Draft unaudited Annual Report and Accounts for the Pension Fund for 2020/21 tabled prior to their submission to the External Auditors. The draft unaudited Annual Report and Accounts, provided in Appendix 1 to the report, had been presented to the Joint Pension Fund Committee and the Pension Fund Board on 10 June 2021 for approval of submission to External Auditors and publication for inspection by the statutory deadline of 30 June 2021. Following the statutory Audit process, the final Report and Accounts would be submitted to the joint Committee and Board to review and recommend for approval. The Annual Report would also be made available for public inspection for a 3-week period commencing 30 June 2021. The Executive Director Finance and Regulatory presented the report and highlighted the main points in his presentation. It was reported that the Fund completed its 2020 Triennial valuation which resulted in a funding position of 110%. The market crash in March 2020 resulting from COVID-19 uncertainty was fully recovered during the year to 31 March 2021 with the Fund returning a positive 20.1% against the benchmark of 18.3%. Investment values consequently increased by £147.5m during the year, with continued good progress being made with respect to the implementation of the asset strategy. In response to a question, Mr Robertson confirmed that the Fund continued to work with all its managers to ensure Environmental, Social and Governance (ESG) issues were fully integrated into all their investment decisions. The Fund had transitioned all its investments with Morgan Stanley to its Global Sustain Fund during 20/21 which excluded tobacco, alcohol, and arms manufacture and stocks in carbon polluting businesses and continued to support the Climate Action 100+ initiative, as a signatory. The initiative was actively working to ensure the Paris Agreement on climate change targets were met.

DECISION

NOTED the Draft Unaudited Pension Fund Annual Report and Accounts for 2020/21

9. **SCOTTISH BORDERS COUNCIL MANAGEMENT REPORT 2020/21**

There had been circulated copies of an interim Management Report by Audit Scotland, published in June 2021, which provided a summary of key issues identified during the interim audit work carried out at Scottish Borders Council. Mr Haseeb (Audit Scotland) presented the report which concluded that, overall the Council had satisfactory systems of internal control in place. There were some control improvements identified in three broad areas which were summarised in the report. All recommendations had been agreed by management and would be actioned. Additional work would be carried out by Audit Scotland in response to these findings which would enable Audit Scotland to take planned assurance for audit of the 2020/21 annual accounts. A review of procurement had concluded that appropriate procurement procedures, controls and reporting arrangements were in place at the Council, supported by a clear strategy and objectives. Mr Haseeb thanked Mr Robertson and his team for their assistance in conducting the audit.

DECISION

NOTED

SCRUTINY BUSINESS

10. TACKLING CHILD POVERTY - UPDATE

- 10.1 With reference to paragraph 3 of the Minute of 14 January 2021, there had been circulated copies of a joint report by the Service Director, Customer & Communities and Service Director Young People, Engagement & Inclusion providing an update on the actions that Scottish Borders Council and partners were taking to tackle Child Poverty in the Scottish Borders. The report was presented initially by Jenni Craig, Service Director Customer & Communities. Following presentation of a previous report to the Committee on 14 January 2021, Members had requested a further update in relation to: a definition of child poverty; a view of key drivers for child poverty; how Councillors could be involved; the presentation of data in quarterly performance reports; and whether benchmarking with local authorities within the family group could be carried out to identify any underlying issues giving rise to the difference in percentage levels of child poverty and to learn from best practice. The information requested was set out within the report which included the Local Child Poverty Action Plan for 2021/22 in Appendix 1 to the report; the Scottish Borders Child Poverty Index 2020 in Appendix 2; evidence and statistics about Child Poverty in the Scottish Borders in Appendix 3; and Benchmarking data in Appendix 4. In terms of a definition of child poverty the Child Poverty (Scotland) Act 2017 used four income-based targets as measures rather than providing a specific definition. Similarly drivers of poverty fell into three thematic areas which could be summarised as: income from employment; costs of living; and income from social security and benefits in-kind. The report looked in more detail at these areas before moving on to consider how Councillors could be more involved in actions to tackle child poverty. It was suggested that there may be an opportunity for further Member involvement in the form of a proposed Anti-Poverty Members Reference Group to replace the short-life Member/Officer Anti-Poverty Strategy Working Group. Consideration would be given to this in the Anti-Poverty Strategy Report due to be presented to Council in September 2021. The report went on to refer to the presentation of Scottish Borders data and benchmarking activities, as set out in the appendices. It was noted that whilst there was a desire to have more regular performance reporting, most of the national data associated with child poverty was only available on an annual or bi-annual basis, and frequently time lagged. More local indicators were being explored and considered in a new approach to obtaining data which was currently in development.

MEMBER

Councillor Harry Scott left the meeting during the discussion recorded below.

- 10.2 Members thanked the officers for the detailed information provided. They referred in particular to the long list of recommendations within the Scottish Borders Child Poverty Action Plan 2021/22 as detailed in Appendix 1 to the report and asked if these could be more focussed into actions. Ms Craig confirmed that officers had been considering how the action plan could be strategically themed. She agreed with the need to use data and to prioritise the households which the Council needed to target. In response to a question about the data presented and actual numbers represented by the percentages given, officers advised that the 18% of children in Scottish Borders who were living in relative low income families represented a figure of 3,500 children. In further discussion, Members referred to the significance of rural poverty in the Scottish Borders which was often related to lack of transport and also to fuel poverty due to the type of rural housing. Ms Craig agreed with the valid points made, noting that these were not easy to address. She drew attention to the efforts locally and nationally, towards the alleviation of fuel poverty, as included in the action plan. It was recognised that schools were key to the identification and engagement with families who were in most need of help. The Service Director Young People Engagement & Inclusion, Lesley Munro, explained how, after COVID-19, there were more families registered for Free School Meals and clothing grant provision and that these families could also be targeted for other support. There was also work ongoing with partners to develop accessible summer programmes for children which also helped with food insecurity. Members went on to discuss the benchmarking data but

noted that no conclusions could be drawn at the moment from the data presented. As there appeared to be little difference between the areas, there was no clarity about actions which may be effective or examples of best practice. Members welcomed the proposals in relation to a Member Reference Group to provide input to the actions to tackle poverty. The Chairman thanked the officers for their report and attendance.

DECISION

(a) NOTED:-

(i) the updates detailed in sections 4-8 of the report as requested by the Audit & Scrutiny Committee on 14 January 2021; and

(ii) the actions that Scottish Borders Council and Partners were taking to tackle Child Poverty in the Scottish Borders.

(b) AGREED to request that a Member Reference Group be established to provide input to the actions to tackle poverty and that approval of the scope and membership of the group be sought from Council as part of the Anti-Poverty Strategy Action Plan.

11. SCRUTINY WORK PROGRAMME

With reference to paragraph 3 of the Minute of 3 June 2021, there had been circulated copies of an update, by the Clerk to the Council, on the future Scrutiny Work Programme setting out the subjects for Scrutiny review and timescale for the hearings. Members were content with the programme as proposed.

DECISION

NOTED the Scrutiny Work Programme

The meeting concluded at 1.00 pm

Public Document Pack

SCOTTISH BORDERS COUNCIL BERWICKSHIRE AREA PARTNERSHIP

MINUTES of Meeting of the
BERWICKSHIRE AREA PARTNERSHIP
held Via MS Teams on Thursday, 1 July
2021 at 6.30 pm

Present:- SBC Councillors: J. A. Fullarton (Chairman), C. Hamilton, D. Moffat and M. Rowley.
Other organisations' attendees: Ms J. Amaral (BAVS), Mr J. Brown (Swinton & Ladykirk CC), Mr L. Brown (A Heart for Duns), Mr K. Dickinson (Gavinton, Fogo & Polworth CC), Mr B. Forrest (Reston & Auchencrow CC), Mr R. Hamilton, Ms A. McNeill (A Heart for Duns), Mr D. McNeill (Scottish Fire & Rescue Service), Mr A. Mitchell (Duns CC), Ms P. Rigby (SBC Youth Engagement Worker), Ms J. Sutton (Cockburnspath Community).

Apologies:- Councillors J. Greenwell and H. Laing.

In Attendance:- Mr D. Lawlor (Scottish Futures Trust), Locality Development Co-ordinator (G. Jardine), Clerk to the Council.

1. **WELCOME AND MEETING PROTOCOLS**

The Chairman welcomed everyone to the meeting of the Berwickshire Area Partnership. The meeting was held via Microsoft Teams and the Chairman outlined how the meeting would be conducted and how those both in the meeting and watching via the Live Stream could take part.

2. **FEEDBACK FROM MEETINGS**

The Minutes of the meetings of the Berwickshire Area Partnership held on 20 May and 10 June 2021 had been circulated. With reference to the last sentence in paragraph 2.2 of the Minute of 10 June 2021, regarding consensus, it was agreed that the reference to "1 or 2 people" in dissent would be amended to the "mood of the room" to better reflect the discussion at the meeting.

DECISION

AGREED the Minutes of meetings held on 20 May and 10 June 2021, subject to an amendment to the last sentence in paragraph 2.2 of the Minute of 10 June 2021, so that it would now read "In response to a question about consensus, Ms Wilkinson further confirmed that this not mean 100% agreement. It was agreed that this would reflect the general mood of the room instead."

3. **PLACE MAKING - CO-PRODUCING THE FUTURE OF OUR PLACES**

3.1 With reference to paragraph 11 of the Minute of 4 March 2021, the Chairman introduced Mr Diarmaid Lawlor, of Scottish Futures Trust, to facilitate a brief workshop around Place Making. Mr Lawlor explained that the context for the discussion would cover the What, Why and How of learning from Covid & lockdowns:

- What – working better together around local needs
- Why – build on Covid experiences and support community ambitions
- How – shared principles/way of working on local priorities, alignment and simplification.

The format for the workshop was based on three questions around: ambition and key issues in the community; success criteria; and principles – how we could better work together. Mr Lawlor led the discussion and made real-time notes to summarise the

comments and points made. A number of points were raised: resilient communities working well together; rural farming community; natural networks to be fostered; voluntary sector undervalued; recognising micro-priority areas; use of a bottom up approach; the importance of connectivity in terms of broadband and also road, rail and bus; the opportunities around re-opening Reston Station; success would mean more young people staying in the Borders, families moving to work here, decentralisation; size of population an issue; affordable housing; making best use of digital opportunities at home, at work, and in an entrepreneurial way.

- 3.2 The Chairman explained that a summary of the workshop discussions across all the Area Partnerships would inform a report to Council at the end of August to set out the detail of the place making approach. Subject to Council approval, the first place-making events would begin in Autumn 2021. The Chairman thanked Mr Lawlor for attending and facilitating the workshop and for all those who had taken part in the discussion. A summary of the context and key points of the workshop are appended as Appendices 1 and 2 to this Minute.

4. **CONSULTATIONS**

Ms Gillian Jardine, Locality Development Co-ordinator, advised that the consultation on the future and potential changes to the five Area Partnerships was open until 1 August, so there was still an opportunity to have a say in how the model should evolve and how meetings should be run.

5. **BERWICKSHIRE COMMUNITY ASSISTANCE HUB**

An update on the operation of the Berwickshire Community Assistance Hub had been given on the agenda for the meeting. Since that had been published, Ms Jardine, Locality Development Co-ordinator, advised that there had been an increase in the numbers of positive Covid cases or households having to self-isolate. This had meant an increase in welfare calls and referrals for assistance e.g. financial, access to food, picking up prescriptions, etc. This was the case across the Borders and not limited to Berwickshire.

6. **EYEMOUTH PRIMARY SCHOOL**

Mr Steve Renwick, Project Manager, and Mr John Butcher, Education lead for the project, joined the meeting and gave an update on the proposals for Eyemouth Primary School. Mr Renwick explained that, following a Citizen Space consultation, strong community support had been shown for 2 of the 3 options with a distinct favourite in adopting a campus-style solution. A report had been considered by Council which had agreed to go ahead with the formal education consultation which would start at the beginning of the new academic year in August and run for 30 days. This consultation would focus on the educational benefits. Mr Butcher explained that this was a statutory consultation, with a formal document produced and distributed. It would outline the proposed rebuild of the Primary School in a new campus arrangement which would be located within the boundaries of the High School within the town. This would focus early years, primary and secondary provision, and also develop the young workforce, all in the one location. The formal consultation would require public meetings to be held to outline the education case and then people could formally respond. A report would be produced for Council to make a decision and then this would be sent to Scottish Government for their consideration. The decision of Council would either be agreed or it could be called in for further examination, after which it could be agreed, amendments requested or refused, although the latter was unlikely. Mr Butcher had been heartened by the discussion on place making earlier in the meeting to capitalise on the Borders. In education terms, the aim was for young people to have an excellent education and play a full part in their community. The Inspire Learning programme gave young people opportunities to learn through a digital platform, which was unique in Scotland. It was all about collaboration and working together, building on community. Eyemouth was a distinct community with its surrounding towns and villages, and by building a new Primary School wing and early years facility, this would offer young people the opportunity through the years to build relationships with staff and each other; to get specialist support when needed; and access

high quality, first class learning. Staff could work together and share best practice to develop children's skills from the age of two. Parents would know that their children were in a safe environment. Both the Head teachers in the Primary School and High School were supportive and collaborating on the project. The Area Partnership welcomed the update, which was a really progressive opportunity for the Eyemouth community.

ADJOURNMENT

The meeting was adjourned for 10 minutes to allow for a comfort break.

7. BERWICKSHIRE COMMUNITY UPDATE

7.1 Ms Juliana Amaral advised of BAVS sessions on the Community Recovery Fund with the next meeting due on 5 July at 3pm, the aim being to create partnerships and this space was useful to share ideas. BAVS was also recruiting for a Board member (Trustee) and was particularly interested in hearing from younger people and those from different backgrounds.

7.2 Ms Jennie Sutton gave an update on the Cockburnspath Community Shop which had received £10k of funding and had opened one month previously. The shop was run by 2 managers, 16 volunteers and a young person was currently being recruited through the Kickstart programme. The shop had received huge compliments from the local community; predominantly sold local food and artisan products; was used by both locals and walkers; and overall was a great success. A second online poll had now been launched the previous weekend for Cockburnspath and Cove, on transport, services and facilities, and already 500 responses had been received.

8. BERWICKSHIRE COMMUNITY FUND ASSESSMENT PANEL

With reference to paragraph 2 of the Minute of 10 June 2021, the Locality Development Co-ordinator, Ms Jardine advised that there had been six applications to join the Assessment Panel. All were strong candidates who went beyond the criteria and Ms Jardine was pleased to say that all six had been appointed. The Area Partnership noted that James Anderson, Keith Dickinson, Andrew Mitchell, Anne McNeill, David Scott, and Rachael Wood had been appointed by the Service Director Customer & Communities. As the Panel had space for eight people, applications could still be received from anyone wishing to be considered for appointment. The Clerk to the Council confirmed that should the number of voting members of the Assessment Panel remain at six, then the quorum for meetings could be reduced to four until a full complement of members was achieved. SBC Elected Members were not counted as part of the quorum as they were non-voting members of the Panel.

9. BERWICKSHIRE COMMUNITY FUND

The Locality Development Co-ordinator, Ms Jardine, advised that no applications had yet been received for the Berwickshire Community Fund and reminded everyone that applications needed to be received by the end of July for consideration at the Area Partnership meeting on 2 September 2021. In response to a question, Ms Jardine confirmed that the Fund was being promoted on social media and there had been some local press coverage on the recruitment of members to the Community Fund Assessment Panel. A further push would be made and the link to the application was issued at the meeting ([Community Fund 2021-22 | Scottish Borders Council \(scotborders.gov.uk\)](#)). In previous years in Berwickshire, it tended to be mid to the end of the year before applications came in to the Fund.

10. BUILD BACK A BETTER BORDERS RECOVERY FUND

The Locality Development Co-ordinator, Ms Jardine, gave details of the Build Back a Better Borders Fund, which was new funding available for projects for recovery from Covid linked to culture, sport, the environment, recognising volunteers, etc. A link to the Fund was provided at the meeting ([Build Back a Better Borders Recovery Fund | Scottish Borders Council \(scotborders.gov.uk\)](#)). The Chairman confirmed that this was a one-off Fund

to help communities recover from Covid, which was open now and he encouraged applications from community groups.

11. **ADDITIONAL INFORMATION FOR NOTING**

The Area Partnership noted the current community information and useful links which had been circulated with the agenda and also the information contained in the Area Partnerships' information pack.

12. **NEXT MEETING**

The next meeting of the Berwickshire Area Partnership was scheduled for 2 September 2021 at 6:30pm and would be held via MS Teams. Everyone was encouraged to submit items for the agenda.

13. **ANY OTHER BUSINESS/OPEN FORUM**

Mr Donald McNeill advised that the Scottish Fire & Rescue Service had a live public consultation underway until 18 July 2021, which was on the draft long-term vision for the Fire & Rescue Service and what the service would look like in the coming years. The document itself set out the high level strategic intent and priorities for the service over the following 10 years, recognising the changing risks/demands. Dwelling fires continued to decrease year on year, but there had been an increase in wild fires and flooding, along with changes to demography. Information would be emailed out to the Area Partnership. In response to questions, Mr McNeill advised that unfortunately there were still road traffic accidents, including fatalities, not just on A class/trunk roads but also on minor country roads.

14. **FUTURE BERWICKSHIRE AREA PARTNERSHIP MEETING DATES**

The dates for the future meetings of the Area Partnership, as detailed on the agenda up until June 2022, were noted. The Chairman referred to comments on the agenda for meetings to be over long and over-wordy so asked for any thoughts or ideas on how this could be improved in future. The Chairman thanked everyone for their contributions to the meeting that evening.

The meeting concluded at 8.25 pm

What

Working better together around local needs

Why

Build on Covid experiences and support community ambitions

How

- Shared principles; way of working
- Alignment
- Simplification

Vulnerabilities

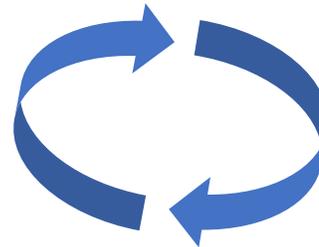
- *social inequalities*
- *hidden harm*
- *shielding*
- *stop people getting ill*

Common Purpose

- *the order of doing*
- *what matters - a common purpose*
- *quick decisions - oversight by trust*
- *affects every aspect of life*
- *leadership at all levels*

Localism

- *social partnerships - impact*
- *gaps before statutory responses*
- *distributed services*
- *real world learning*



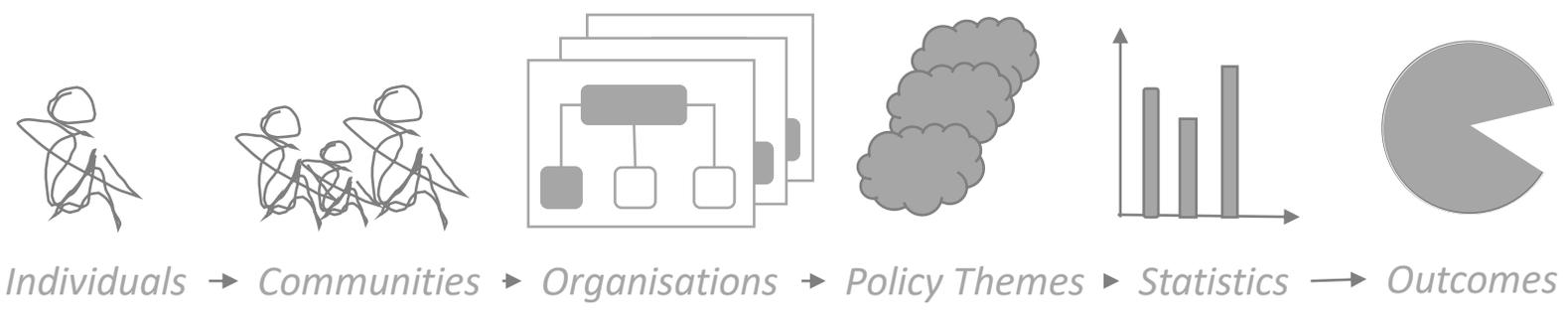
Capabilities

- *trusted people*
- *rediscovered interests*
- *national tensions*
- *new ways of working*

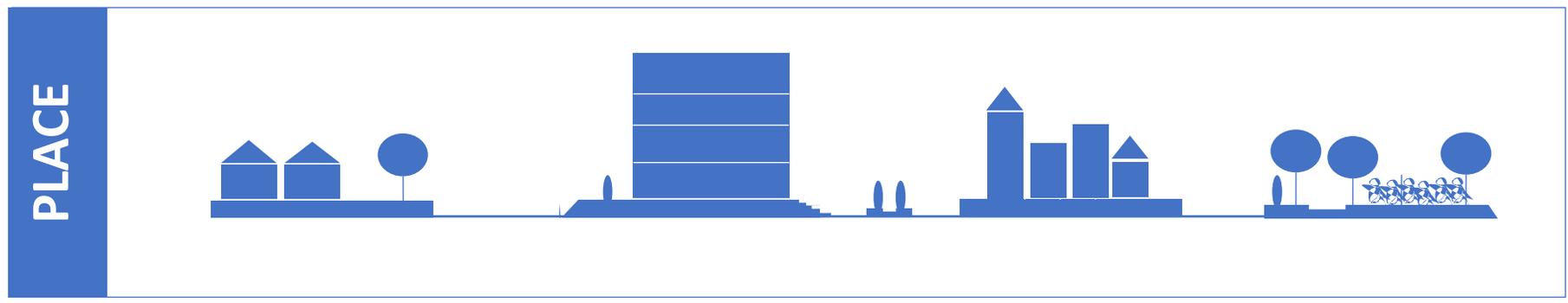
Infrastructures

- *ownership of space*
- *resourcing*
- *digital equity*
- *new settings*

Place as a Mechanism for Change



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Agenda

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What

Working better together around local needs

Why

Build on Covid experiences and support community ambitions

How

- Shared principles; way of working
- Alignment
- Simplification

- Key issues
- Success =
- Working together priorities

- Covid
- Resilient communities for flooding and winter maintenance
- Resilient communities worked very well
- Linked in with the idea of how you define what a place is in geographic terms and community terms
- Have been looking at ways to plan
- **Planning for areas beyond where we live**
- There will be communities who feel like a community, a place
- The whole of Edinburgh will be completely different
- Resilient community, 300 properties, knocked on doors, got buy in
- A small area
- **When we are thinking about priorities, priorities will be different for the sub sets of Berwickshire**
- Big towns, villages, rural farming community
- **Neighbourliness**
- Ambition, and what success looks like
- What resilient communities can be if support is provided at the right time
- **Red tape removed**
- Communities responded, and responded well
- Communities well equipped
- **Needs met before social work**
- Community assistance hub
- At times phone lines were not being used because support locally
- **Natural networks to be fostered**
- **Risk that the voluntary sector is forgotten, undervalued, only used in when as required**
- Informal networks

Key Issues

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- Recognising that there are micro priorities
- Areas that have their own priorities
- Overarching proprieties
- Feel sometimes that the top level priorities are set at top level
- Can the top level priorities be set from bottom up rather than national policy
- Age
- The younger generation
- Think about everybody
- Especially those without vehicles
- Finished school, family in farming
- Connectivity, digitally and transport important for young people
- They have a better grasp of digital things
- Ensuring everybody has good broadband
- Sometimes clunky
- Access to transport
- The challenges of learning to drive
- Being able to drive
- Station at Reston, £20m
- Four trains in each direction each day
- Need more
- LNER
- Earning Edinburgh wages and bring back to the Borders
- Working here
- Mobile digital connectivity
- Unique opportunity post Covid, rewriting contracts so staff only to attend office 40% of time....more opportunity to work locally
- 2 day commute
- Makes the Borders much more attractive

Key Issues

- In the next couple of days, a draft economic strategy to be launched
- Cross sector, third and voluntary, RSL's, all kinds of people involved
- Talks about a better connected place, a greener place, a thriving place
- Somewhere where innovation and development happens
- This is the land of David Hume
- Inventing the modern plough
- Not a backwater
- Fantastic connections to England and beyond
- HS2 To Carlisle
- Great opportunities here
- Covid has thrown up phenomenal examples of collaboration
- Neighbours talking
- Folk seeing eye to eye
- Incredible feeling of collaboration across the Borders and South of Scotland
- Its why we are here

Success

Collaboration

Priorities

Scales of place

Informal networks

work

wages

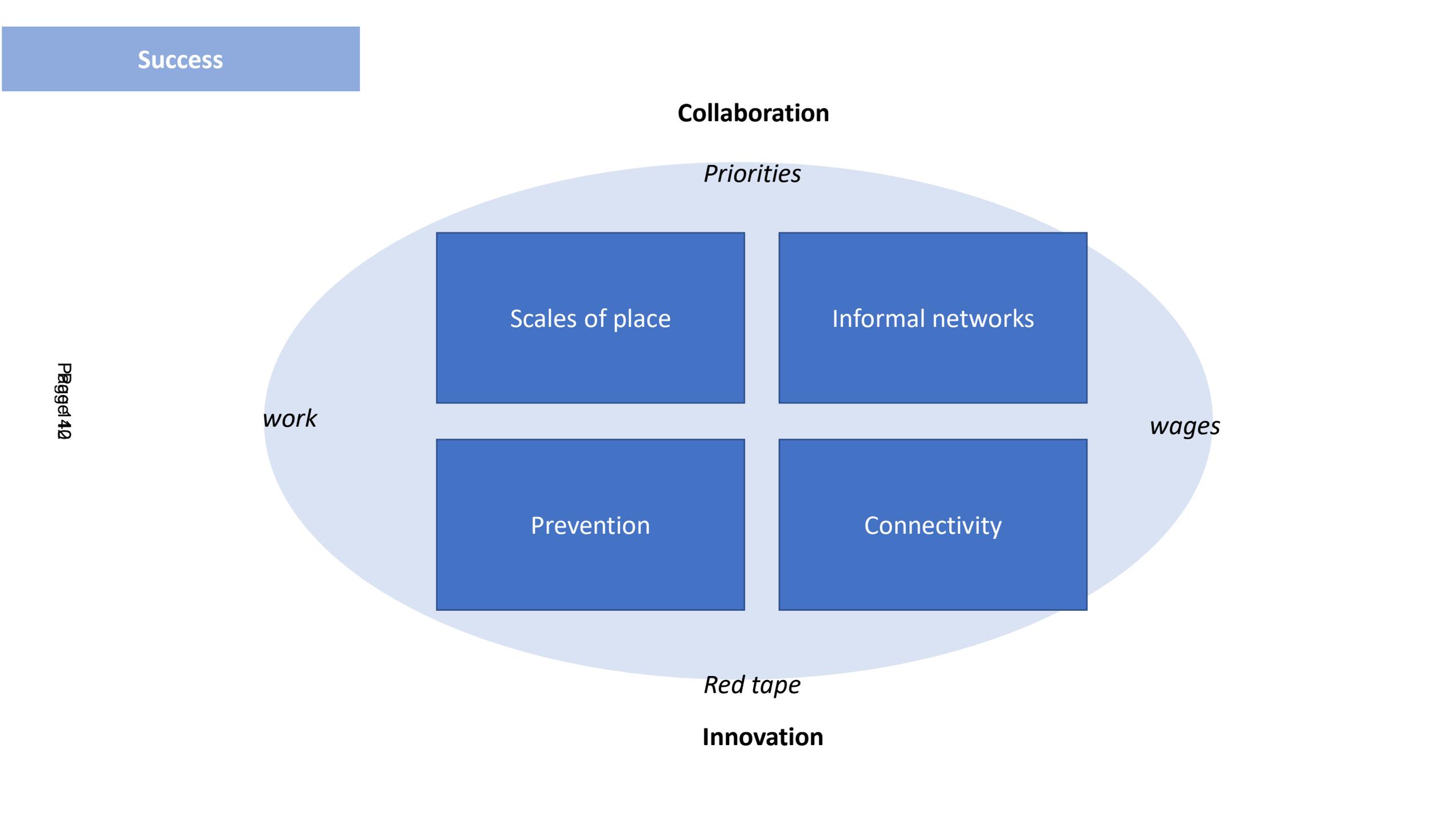
Prevention

Connectivity

Red tape

Innovation

Page 10



Success

Page 181

- Digital and the new digital age
- Impact on localism
- If consumers wish to buy in their house
- Using amazon as a mechanism
- Blended experiences
- More young eople staying in the Borders for work or study
- Study beyond school is limited
- Looking at options for this,
- Amazon.....not a success buying
- If we did these things right, people would know they can set up a business here, cheaper than Edinburgh with fantastic landscapes, and footfall
- Fantastic opportunities
- Need further education opportunities
- Young people feeling represented, having a say over local policy and things that matter to them
- Education policy experience in school
- More pupils have greater say of what comes into their school
- More voice on more of x or y for young people in their schools
- Lots of lads who worked on the farm had to travel a few miles to get to work, then after a while afford motorbike or car
- Bikes
- Relying on hitchhiking or bike
- Young people new and in the past have many of the same problems
- Amazon
- Customers got into online shopping
- Mail order bit
- Older customers were not comfortable going out
- Double whammy.....online shopping and people staying at home
- Shopping was a social thing
- Combinartion of things happening

Success

Page 42

- Bikes
- E-bikes are the future
- Reston link, ebike commute
- Big issue is population
- Every single organisation struggles for members, consultancies, voluntary group
- People are volunteers on many groups
- Need more homes
- Tiny villages and sizeable villages need a proportion of more homes to support local services
- Different reasons for more homes in different places
- Digital as an opportunity
- If we choose to use Amazon [moral and economic choice]
- Digital works in 2 ways: Eyemouth pies across the UK
- Duns brownies open in Princes St and across UK
- Get digital infrastructure right
- Position as a great place to live
- A lot of good companies based here with blended working can work here
- Decentralisation
- More local places working better with local services
- Bringing population into the area
- Need critical mass of individuals and families with sufficient income to support new emerging businesses
- Growing and diverse population
- The area is fairly mono cultural and ageing
- Supporting digital
- Mental wellbeing
- Fair work

Collaboration

Priorities

Scales of place

Informal networks

work

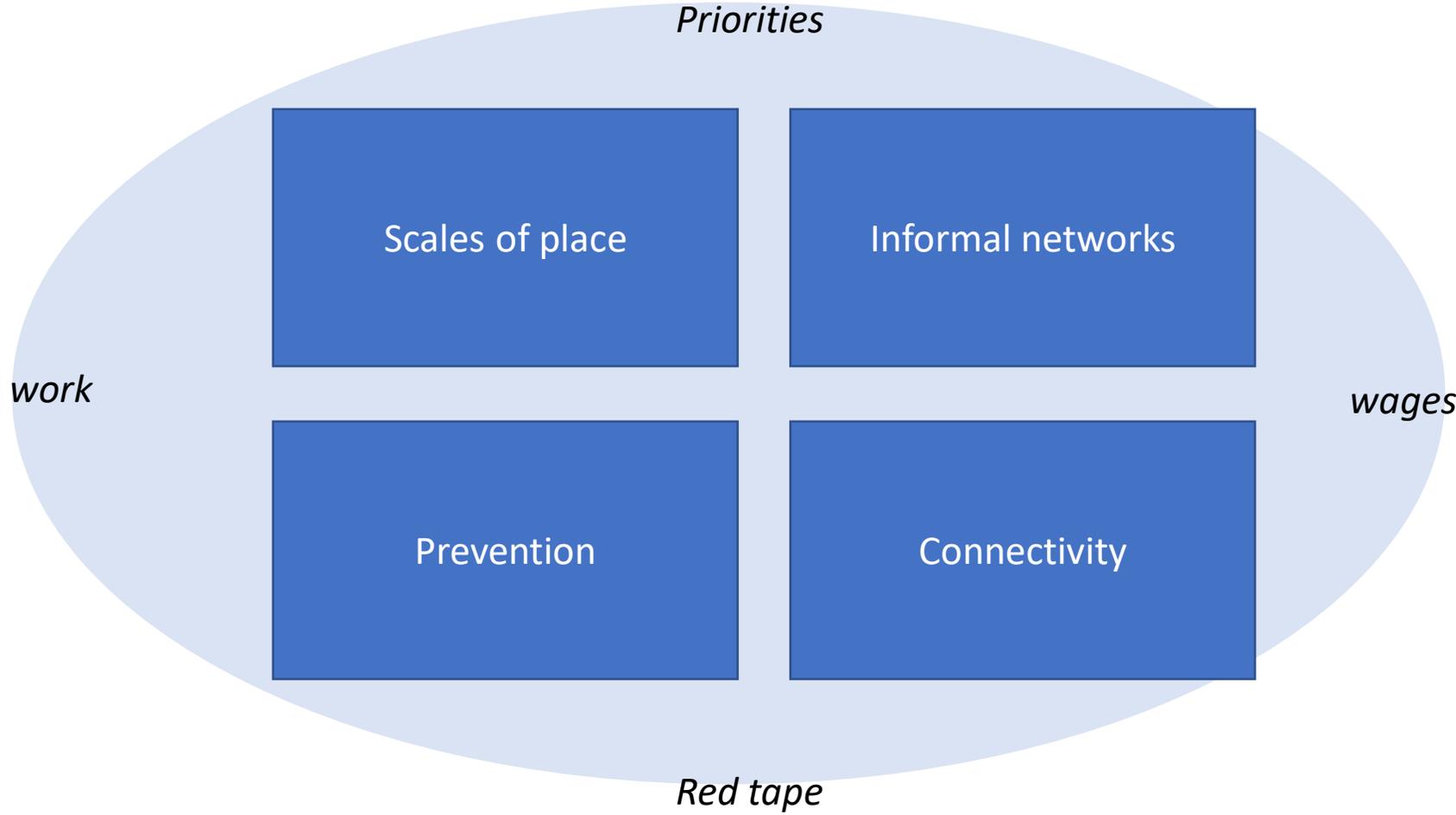
wages

Prevention

Connectivity

Red tape

Innovation



Success

Grow and diversify population

Great place

Wider learning

Voice & participation

Fair work and wellbeing

Blended

Entrepreneur

More homes, more choices

Critical mass

decentralisation

Enable economic choices

Page 10

Place workshop | Berwickshire Area Partnership

Issues

“set overarching priorities from the bottom up rather than national policy”

How you define what a place is in geographic terms and community terms matters. It affects how we plan where we live, and plan for areas beyond where we live. There will be some communities who feel like a community, like a place. But that experience will be completely different in different places.

Priorities will be different for sub sets of Berwickshire, big towns, villages, rural farming community. And there are overarching priorities across all areas. But, these priorities seem to be set only at the top level of decision making.

“natural networks need to be fostered”

The Resilient communities model for flooding and winter maintenance has worked well for the Covid response. Neighbourliness and informal networks matter. Covid has shown what resilient communities can be if support is provided at the right time. Red tape was removed. Communities responded and responded well. People had needs met before formal social work referrals were needed. At times, the phone lines in community assistance hubs were not being used because people were being supported locally.

But natural networks need to be fostered. The risk now is that the voluntary sector gets forgotten, and is only used ‘as and when required’.

“the risk now is that the voluntary sector gets forgotten”

We need to think about everybody in our communities, including the younger generation, especially those without vehicles who can’t get around. Connectivity is important for young people. And, they often have a better grasp of digital things, with confidence. So, it is important to ensure that everybody has good broadband. Sometimes, now, it is clunky.

Access to transport is also important. New rail investment and new stations are welcome in the Borders. But we need more stops, more frequency. And more connections to the stations for more people.

“opening up the Borders offers people new choices”

There is a unique opportunity post covid for people to re-write contracts so staff only need to attend offices some of the time, providing more opportunities to work locally. We can use this to bring Edinburgh wages and more work back to the Borders. Support more people working here. So, capitalise on the beauty of the landscape, the quality of the place. Attract and retain more people.

Strengthen the Borders as somewhere that innovation and development happens, This is the land of David Hume, not a backwater. It has fantastic connections to England and beyond, with great opportunities around the HS2 and future connections to Carlisle.

Covid has thrown up phenomenal examples of collaboration. More neighbours are talking, more folk seeing eye to eye. Build on the collaboration across the South of Scotland. It is why we are living here.

“build on the collaboration across the South of Scotland”

Place workshop | Berwickshire Area Partnership

Success

“blended experiences, linking digital and localism, offer new opportunities”

We are concerned about the rise of Amazon, the impact of digital on high streets. And in Covid, some older customers are no longer comfortable going out.

But we need to see digital as an opportunity. Build on the experience of local businesses making local and serving UK Markets with excellent food, and produce and pies. Connect markets. Get the digital infrastructure right. Position the Borders as a great place to live. A lot of good companies offering blended working can locate and work here. There are fantastic opportunities.

Buying more from Amazon is not a success. This kind of purchasing is a moral and economic decision. So, build on the value of what we have locally. Show that this is a place where people can set up a business cheaper than Edinburgh, with footfall and markets, in a fantastic landscape, with digital connections.

“more young people staying in the Borders for work of study”

At the moment, study beyond school is limited. We need more options around this. Use digital to extend experiences for higher and further education, so more people can access more of these experiences more locally.

Success is more young people feeling represented, having a say over local policy and things that matter to them. Build more opportunities across communities. for school pupils and young people to have a voice, to have a say on decisions. Build skills. Support mental health. And fair work.

“connectivity choices”

Young people now and in the past have had the same problems with connectivity. Many people still rely on hitchhiking or taking a bike to travel miles. E-bikes are an exciting future. They enable more connections to new rail stations and travel points, facilitating choices for commuting and working locally.

A big issue is population. Every single organisation struggles for members, consultancies, voluntary group. Often, people are volunteers on many groups. And the area is fairly mono cultural and ageing. So, bring population into the area. We need critical mass of individuals and families with sufficient income to support new emerging businesses.

So, we need more homes. Tiny villages and sizeable villages need a proportion of more homes to support local services. There will be different reasons for more homes in different places. And we need more decentralisation, with more local places working better with more local services.

“grow a more diverse population”

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SCOTTISH BORDERS COUNCIL TWEEDDALE AREA PARTNERSHIP

MINUTES of Meeting of the TWEEDDALE
AREA PARTNERSHIP held Via Microsoft
teams on Tuesday, 13 July 2021 at 12.30 pm

Present:- SBC Councillors R. Tatler (Chairman), H. Anderson, S. Haslam and E. Small;
Ms E. Daborn (Skirling CC), Mr L. Hayworth (Peebles & District CC and
Peebles Community Trust), Mr J. Taylor (Eddleston & District CC).

Apologies:- Councillor S. Bell

Absent:- Councillor K. Chapman

In Attendance:- Clerk to the Council and Locality Development Co-ordinator (K. Harrow)

1. **WELCOME**

The Chairman welcomed everyone to the special meeting of the Area Partnership held via MS Teams and outlined how the meeting would be conducted and how those both in the meeting and watching via the Livestream could participate.

2. **TWEEDDALE COMMUNITY FUND ASSESSMENT PANEL**

- 2.1 With reference to paragraph 6 of the Minute of 15 June 2021, there had been circulated copies of a report by the Service Director Customer & Communities, seeking approval for the appointment process for members of the Tweeddale Community Fund Assessment Panel and how that Panel would operate with regard to meetings. In terms of appointments of applicants from the Tweeddale area public to the Assessment Panel, it was proposed that this be delegated to the Service Director Customer & Communities, in consultation with the Chair of the Tweeddale Area Partnership. The names of the successful candidates would then be notified at the next available meeting of the Area Partnership. Suitable training would be provided to all members of the Assessment Panel. Details of the proposed constitution and procedural rules for the Assessment Panel were contained in the Appendix to the report.
- 2.2 The Locality Development Co-ordinator, Mr Kenny Harrow, presented highlights of the report and advised that while it was hoped of the 6 members to be appointed from the community, that this would include a young person, an older person, a representative from the Access Panel, a representative from the environmental sector, and a representative from the social enterprise sector, this would depend on who submitted an application. Recruitment was open for 3 weeks, with details on the Council website, and Mr Harrow confirmed he would email the information out to the Area Partnership group so they could also help with publicity. A further 2 Community Council members could be part of the Panel, representing Community Councils in each Ward, but this additional membership would need formal approval at an Area Partnership meeting. Councillor Haslam asked that a further bullet point was added to the procedural rules that "SBC would provide officer support to record the decisions of the Panel meetings and provide support to the Group", and this was unanimously accepted. In response to some questions, it was confirmed that notes of the Panel members could be open to FOI enquiries and this would be covered in training of Panel members; no-one could be co-opted on to the Panel as the community members would all need to complete application forms and go through the recruitment process which could be re-opened as necessary, and all Panel members would require training. It was indicated that the Tweeddale Access Panel and the Youth Panel may struggle with capacity to become one the community members, but discussions were underway to see if they could observe or provide input to the process in some way.

DECISION

AGREED:

- (a) **To delegate authority to the Service Director, Customer & Communities, in consultation with the Chair of the Tweeddale Area Partnership, to appoint members of the Tweeddale community to the Tweeddale Community Fund Assessment Panel, following a suitable recruitment process; and**
- (b) **To approve the constitution and procedural rules for the Assessment Panel as detailed in the Appendix to this Minute.**

3. BUILD BACK A BETTER BORDERS FUND

Copies of an assessment form for an application to the Build Back a Better Borders Fund from Innerleithen, Traquair and Walkerburn Parish Church of Scotland had been circulated. The Church was seeking a grant of £5,634 to run weekly arts and crafts classes, predominantly for older residents in Walkerburn and Cardrona, with a total of 40 classes over 6 months. The classes, delivered in Cardrona and Walkerburn Village Halls, would offer a mixture of arts and crafts opportunities with each session finishing with refreshments and an opportunity to socialise in a safe space. The project was aimed at vulnerable people living the villages of Walkerburn, Traquair and Cardrona who had been isolated by poverty, age, mental and physical health, and it was estimated that 30 people from each village would be involved over the course of the project.

DECISION

AGREED to award Innerleithen, Traquair and Walkerburn Parish Church the sum of £5,634 from the Build Back a Better Borders Fund for an arts & crafts project covering Walkerburn, Cardrona and Traquair.

4. ANY OTHER BUSINESS

No other items of business were raised.

5. DATE OF NEXT MEETING

The next scheduled meeting of the Area Partnership was confirmed as Tuesday 21 August 2021 via MS Teams. The Chairman advised that should further applications for the Build Back a Better Borders Fund be received and assessed before then, an additional special meeting of the Area Partnership would be set up to consider those. The Local Development Co-ordinator confirmed that the application agreed at that day's meeting would receive publicity as the first approved application from the Fund from across the Borders.

The meeting concluded at 12.50 pm

Tweeddale Community Fund Assessment Panel

Membership

Six members of the Tweeddale community (appointed through a recruitment process) with. The term of office for Tweeddale public members of the Assessment Panel is 3 years.

Chairman

The Chairman of the Panel shall be one of the public members from the Tweeddale community and shall be elected by the Panel.

Quorum

Four members of the Panel shall constitute a quorum.

Meetings

Meetings of the Panel shall take place online via Microsoft Teams or some other such suitable online platform or in a pre-identified place when restrictions allow. Meetings will be held in private.

Voting

Decisions of the Panel should be reached by consensus where possible. Otherwise, each member of the Panel shall have equal voting rights, with the Chair having a casting vote if required.

Remit and powers

1. To assess applications for grants from the Tweeddale Community Fund in line with current criteria.
2. To question as necessary applicants and officers on the details of specific applications.
3. To complete a scoring matrix/assessment on the suitability or otherwise of an application for grant funding.
4. To make recommendations to the Area Partnership on applications to the Tweeddale Community Fund.
5. The Chair or other Member of the Panel shall present the Panel's recommendations, with appropriate, supporting paperwork to the Area Partnership meeting for decision.
6. An annual report shall be provided to the Area Partnership by the Panel with details of its work throughout the year.
7. Any such other matters, as delegated by the Area Partnership.

Procedural rules

1. All members of the Assessment Panel must behave respectfully at any meeting, and should not behave in a manner that is improper or offensive, or disruptive to the business of the meeting.
2. Meetings of the Panel shall be held online, hosted by SBC if MS Teams is the chosen platform, and likely quarterly.
3. An agenda and papers for each meeting shall be provided by SBC Officers.
4. At least 7 clear days before a meeting, the agenda and papers for the meeting will be issued by electronic means to members of the Panel.
5. Meetings of the Panel will be held in private to ensure a free and frank exchange of views.

6. A special meeting of the Panel may be called to deal with urgent business if necessary.
7. Members will be required to declare an interest in any application in which they have an interest (financial or otherwise) and may not participate in any debate or decision, whether it be by consensus or voting, around that particular application.
8. If the Chair is not present at a meeting, the meeting will be chaired by another member of the Panel appointed at the meeting.
9. No business will be carried out at a meeting unless a quorum of members is present.
10. No substitute members are allowed.
11. If a member fails to attend more than 3 meetings in any one calendar year, without suitable reason, then he/she will be deemed to have resigned from the Panel.
12. It is the duty of the Chair to ensure that meetings are held in accordance with these Procedural Rules and that a fair hearing is given to all participants.
13. The Chair shall have discretion to determine all questions of procedure where no specific provision is made under these Procedural Rules. The Chair may seek guidance from an SBC Officer. The Chair's decision in these matters shall be final.
14. Where one or more options for decision are before a meeting of the Panel, each of these options shall be proposed and seconded, and then voted on by individual members of the Panel. An SBC Officer will record the final decision.
15. A note of the decisions of the Panel about each application will be taken by an SBC Officer.
16. SBC would provide officer support to record the decisions of the Panel meetings and provide support to the Panel.
17. Only the Area Partnership may amend any of the above Procedural Rules.

SCOTTISH BORDERS COUNCIL TEVIOT AND LIDDESDALE AREA PARTNERSHIP

MINUTES of Special Meeting of the TEVIOT
AND LIDDESDALE AREA PARTNERSHIP
held in Via Microsoft Teams on Thursday, 22
July 2021 at 5.00 pm

Present:- Councillors N Richards (Chairman), W McAteer, G Turnbull
6 representatives of partner organisations, Community Councils.

Apologies Councillors S Marshall, D Paterson and C Ramage.

In attendance:- Locality Development Co-ordinator (G Jardine), Democratic Services Officer
(J Turnbull).

1. **WELCOME**

The Chairman welcomed everyone to the Special meeting of the Teviot and Liddesdale Area Partnership which was being held to consider an application that was time dependant as the project was due to start in August.

2. **BUILD BACK A BETTER BORDERS RECOVERY FUND**

- 2.1 The application for consideration was from Future Hawick, who in conjunction with Hawick Cycling Club and Hawick Community Council were organising a Hawick Cycling Festival from Sunday 22 August to Saturday 11 September. This was to celebrate the Tour of Britain coming to Hawick on Saturday 11 September and to promote cycling as a leisure pastime, a mode of transport and a sport for people of ages. Future Hawick were seeking £14,471.00 for: promotional materials to publicise the event; to create a display of cycle jersey tops in the town, with a design a cycle top competition for local primary schools; and, to train 10 participants in the Scottish Cycling's Ride Leader Course. Ms Jardine explained that there was £98k in the BBBB Fund and this was one of four applications totalling £25k. This application did not meet the criteria of the BBBB fund due to not having three quotes for listed items of expenditure. However, recognition was made that it was not possible to seek three quotes for all the items of expenditure and some quotes did include a discount.
- 2.2 The Area Partnership congratulated Future Hawick on the project and supported the application recognising that the three quotes were not available to be sourced given the timeframe. The Area Partnership approved the application for funding of £14,471.00 to Future Hawick for the Hawick Festival of Cycling.

The meeting concluded at 5.15 pm.

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SCOTTISH BORDERS COUNCIL EILDON AREA PARTNERSHIP

MINUTES of Meeting of the EILDON AREA
PARTNERSHIP held Via MS Teams on
Thursday, 22 July 2021 at 6.00 pm

Present:- SBC Councillors: G. Edgar (Chair), A. Anderson, C. Cochrane, E. Jardine, Linehan and D. Parker
Other attendees: Mr P. Grant (Ettrick & Yarrow Community Council), Ms H. Lacon, Ms J. Law, Mr F. de Plessis (Oxton & Channelkirk Community Council).

Apologies:- SBC Councillors S. Aitchison, T. Miers, H. Scott and E. Thornton-Nicol; Ms J. Mushlin (Stow Community Council).

In Attendance:- Locality Development Co-ordinator (K. Harrow) and Clerk to the Council.

1. **WELCOME**

The Chairman welcomed everyone to the special meeting of the Eildon Area Partnership.

2. **EILDON COMMUNITY FUND ASSESSMENT PANEL**

With reference to paragraph 6 of the Minute of 24 June 2021, copies of a report by the Service Director Customer & Communities on the Eildon Community Fund Assessment Panel had been circulated. The report proposed details of how members would be appointed to the Panel and how that Panel would operate with regard to meetings. In terms of appointments of applicants from the Eildon area public to the Assessment Panel, it was proposed that this decision would be delegated to the Service Director Customer & Communities, in consultation with the Chair of the Eildon Area Partnership and the Executive Member for Community Development and Localities. The names of the successful candidates would be notified to the next available meeting of the Area Partnership. Suitable training would be provided to all members of the Assessment Panel. Details of the proposed constitution and procedural rules for the Assessment Panel were contained in the Appendix to the report. The Locality Development Co-ordinator, Mr Kenny Harrow, presented highlights from the report. The Area Partnership discussed the number of community members and the quorum for the Panel but agreed to keep them as 6 and 4 respectively for the time being. All were very supportive of the approach being proposed. With regard to the SBC Councillors to be appointed to the Panel, Councillor Anderson, seconded by Councillor Parker, nominated Councillor Jardine to represent the Galashiels & District Ward; Councillor Parker, seconded by Councillor Edgar, nominated Councillor Linehan to represent the Leaderdale & Melrose Ward; and Councillor Edgar, seconded by Councillor Parker, nominated Councillor Cochrane to represent the Selkirkshire Ward. Mr Harrow advised that there had been a positive response to date for recruitment to the Assessment Panel and there was still time for others to apply.

DECISION

AGREED to:

- (a) **delegate authority to the Service Director Customer and Communities, in consultation with the Chair of the Area Partnership and the Executive Member for Community Development and Localities, to appoint members of the Eildon community to the Eildon Community Fund Assessment Panel, following a suitable recruitment process;**

- (b) **approve the constitution and procedural rules for the Assessment Panel as detailed in the Appendix to this Minute; and**
- (c) **appoint SBC Councillors Jardine, Linehan and Cochrane as non-voting members of the Assessment Panel.**

3. **BUILD BACK A BETTER BORDERS FUND**

With reference to paragraph 9 of the Minute of 24 June 2021, copies of an assessment of an application by Melrose Scout Group to the Building Back a Better Borders Fund had been circulated. The Scout Group currently had 60 members but wanted to expand and start new Scout Groups in St Boswells and Newtown St Boswells where there was currently no provision; within these groups the focus would be on outdoor activities. In order to expand the outdoor activity, funding of £10,921.13 was sought to purchase more tents, camping and cooking equipment, canoes and safety equipment, and a heavy duty canvas tent and tables to enable sessions to be held outdoors in the winter months. The Area Partnership was highly supportive of the application.

DECISION

AGREED to award Melrose Scout Group £10,921.13 from the Build Back a Better Borders Fund.

4. **ANY OTHER BUSINESS**

No other items of business were raised.

5. **DATE OF NEXT MEETING**

It was noted that the next meeting of the Area Partnership would be held on Thursday 9 September 2021 at 6:00pm via Microsoft Teams.

The meeting concluded at 6.20 pm

Eildon Community Fund Assessment Panel

Membership

Six members of the Eildon community (appointed through a recruitment process) with, in addition, three non-voting SBC Elected Members (one from each of the Eildon Wards). The term of office for Eildon public members of the Assessment Panel is 3 years.

Chairman

The Chairman of the Panel shall be one of the public members from the Eildon community and shall be elected by the Panel.

Quorum

Four members of the Panel (excluding the SBC Elected Members) shall constitute a quorum.

Meetings

Meetings of the Panel shall take place online via Microsoft Teams or some other such suitable online platform or in a pre-identified place when restrictions allow. Meetings will be held in private.

Voting

Decisions of the Panel should be reached by consensus where possible. Otherwise, each member of the Panel shall have equal voting rights, with the Chair having a casting vote if required. SBC Elected Members on the Panel have no voting rights.

Remit and powers

1. To assess applications for grants from the Eildon Community Fund in line with current criteria.
2. To question as necessary applicants and officers on the details of specific applications.
3. To complete a scoring matrix/assessment on the suitability or otherwise of an application for grant funding.
4. To make recommendations to the Area Partnership on applications to the Eildon Community Fund.
5. The Chair or other Member of the Panel shall present the Panel's recommendations, with appropriate, supporting paperwork to the Area Partnership meeting for decision.
6. An annual report shall be provided to the Area Partnership by the Panel with details of its work throughout the year.
7. Any such other matters, as delegated by the Area Partnership.

Procedural rules

1. All members of the Assessment Panel must behave respectfully at any meeting, and should not behave in a manner that is improper or offensive, or disruptive to the business of the meeting.
2. Meetings of the Panel shall be held online, hosted by SBC if MS Teams is the chosen platform, and likely quarterly.
3. An agenda and papers for each meeting shall be provided by SBC Officers.
4. At least 7 clear days before a meeting, the agenda and papers for the meeting will be issued by electronic means to members of the Panel.

5. Meetings of the Panel will be held in private to ensure a free and frank exchange of views.
6. A special meeting of the Panel may be called to deal with urgent business if necessary.
7. Members will be required to declare an interest in any application in which they have an interest (financial or otherwise) and may not participate in any debate or decision, whether it be by consensus or voting, around that particular application.
8. If the Chair is not present at a meeting, the meeting will be chaired by another member of the Panel appointed at the meeting.
9. No business will be carried out at a meeting unless a quorum of members is present.
10. No substitute members are allowed.
11. If a member fails to attend more than 3 meetings in any one calendar year, without suitable reason, then he/she will be deemed to have resigned from the Panel.
12. It is the duty of the Chair to ensure that meetings are held in accordance with these Procedural Rules and that a fair hearing is given to all participants.
13. The Chair shall have discretion to determine all questions of procedure where no specific provision is made under these Procedural Rules. The Chair may seek guidance from an SBC Officer. The Chair's decision in these matters shall be final.
14. Where one or more options for decision are before a meeting of the Panel, each of these options shall be proposed and seconded, and then voted on by individual members of the Panel (no SBC Elected Member shall propose or second any option). An SBC Officer will record the final decision.
15. A note of the decisions of the Panel about each application will be taken by an SBC Officer.
16. Only the Area Partnership may amend any of the above Procedural Rules.

SCOTTISH BORDERS COUNCIL CIVIC GOVERNMENT LICENSING COMMITTEE

MINUTE of Meeting of the CIVIC
GOVERNMENT LICENSING COMMITTEE
held via Microsoft Teams on Friday, 23 July
2021 at 10.45 a.m.

Present:- Councillors J. Greenwell (Convener), J. Brown, N. Richards, D. Paterson, S. Scott, R. Tatler, G. Turnbull T. Weatherston.

Apologies:- Councillor E. Thornton-Nicol.

In Attendance:- Managing Solicitor (Property and Licensing), Licensing Standards and Enforcement Officer (M. Wynne), Chief Inspector V. Fisher, Police Scotland, Democratic Services Officer (F. Henderson).

1. **MINUTE**

The Minute of the Meeting of 26 March 2021 had been circulated.

DECISION

APPROVED and signed by the Chairman.

2.0 **LICENCES DEALT WITH UNDER DELEGATED POWERS**

For Members' information there had been circulated copies of lists of licences dealt with under delegated powers for the period 12 May 2021 – 14 July 2021.

DECISION

NOTED.

PRIVATE BUSINESS

DECISION

AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in the Appendix to this Minute on the grounds that they involved the likely disclosure of exempt information as defined in paragraph 14 of part 1 of Schedule 7A to the Act.

SUMMARY OF PRIVATE BUSINESS

3. **Licensing of Taxi, Private Hire Vehicles and Drivers**

There had been circulated copies of a letter requesting the revocation of a taxi driver licence dated 1 July 2021, from Police Scotland on the grounds that the licenceholder was no longer a fit and proper person to hold a licence. The licence holder was present via Microsoft Teams. After hearing both parties, the Committee agreed to take no action.

The meeting concluded at 11.15 a.m.

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**SCOTTISH BORDERS COUNCIL
PLANNING AND BUILDING STANDARDS COMMITTEE**

MINUTE of Meeting of the PLANNING AND
BUILDING STANDARDS COMMITTEE held
via Microsoft Teams on Monday, 2 August
2021 at 10.00 a.m.

Present:- Councillors S Mountford (Chairman), A. Anderson, J. Fullarton, S.
Hamilton, H. Laing, D. Moffat, C. Ramage, N. Richards, E. Small.
In Attendance:- Lead Planning Officer (C. Miller), Lead Planning Officer (B. Fotheringham),
Senior Roads Planning Officer, Solicitor (F. Rankine), Democratic Services
Team Leader.

1. **MINUTE**

There had been circulated copies of the Minute of the Meeting held on 28 June 2021.

DECISION

APPROVED for signature by the Chairman.

2. **APPLICATIONS**

There had been circulated copies of a report by the Chief Planning and Housing Officer on applications for planning permission requiring consideration by the Committee.

DECISION

DEALT with the applications as detailed in Appendix I to this Minute.

3. **APPEALS AND REVIEWS**

There had been circulated copies of a briefing note by the Chief Planning Officer on Appeals to the Scottish Ministers and Local Reviews.

DECISION

NOTED that:-

(a) **two Appeals remained outstanding in respect of Lidl UK GmbH, Wilton Park, Hawick and 1 Broad Street, Eyemouth;**

(b) **Review request had been received in respect of :-**

(i) **Change of use of site to business and industrial land with associated perimeter security fence, Phase 4 Store and Yard, Acredale Industrial Estate, Eyemouth;**

(ii) **Erection of ancillary accommodation to dwellinghouse and installation of 12 KW ground mounted solar array, Penvalla, Broughton;**

(iii) **Erection of agricultural machinery dealership premises incorporating workshop, show space, office and associated works, Slaters Yard off Charlesfield Road, St Boswells; and**

(iv) **Part Change of Use of ground floor to Class 10 and alterations to form additional office space from attic floor, Site: 3 Rowan Court Suite 3, Cavalry Park, Peebles.**

(c) there remained four reviews previously reported on which a decision was still awaited when the report was prepared on 26 July 2021 relating to sites at:-

- Linden, Causewayend, Ancrum, Jedburgh**
- Site East of Dogcraig Cottage Scotsmill, Peebles**
- Land West of The Old Barn Westwater, West Linton**
- Land South West of Rachan Woodlands, Broughton**

The meeting concluded at 12.30 p.m.

APPENDIX I
APPLICATION FOR PLANNING PERMISSION

<u>Reference</u>	<u>Nature of Development</u>	<u>Location</u>
21/00222/FUL	Extension of existing quarry for mineral extraction	Edston Quarry, Peebles

Decision: Approved subject to the following conditions and informatives and a legal agreement relating to mitigation planting and the restoration bond:

Conditions

1. This quarry shall be permitted to operate for a maximum period of 22 years beginning from the date of planning consent ref 21/00222/FUL. Within six months of the end date, or of cessation of workings, whichever is the earlier, all buildings, structures and plant, shall be removed from the site.
Reason: To minimise the environmental effects of the proposed development in a manner consistent with its operational capacity.
2. The development shall be carried out in accordance with the details specified in the planning application, the supporting documents and the scheme of working detailed in the phasing plans submitted in support of the application. No commencement will be allowed on Phase 3 until Phase 1 restoration works are complete and thereafter, no commencement on Phase 4 until Phase 2 complete, Phase 5 until Phase 3 complete and Phase 6 until Phase 4 complete.
Reason: To minimise the environmental effects of the proposed development and safeguard the amenity of nearby property occupiers.
3. No development to be commenced until a detailed compensatory planting scheme, as indicated in Figure 3.1, has been submitted to, and approved in writing by, the Planning Authority in liaison with Scottish Forestry. This shall include all tree planting within and outwith the site and shall include a method statement for the retention and translocation of trees, a scheme for the future maintenance of the planting and specified monitoring inspection dates by the Planning Authority, all consistent with the phasing proposals. Once approved, the scheme shall be implemented concurrently with the commencement of development or no later than the end of the next available planting season.
Reason: To minimise the visual impact of the development and safeguard the landscape and woodland resource.
4. No development to be commenced until a detailed Landscape and Habitat Enhancement and Management Plan is submitted to, and approved in writing by, the Planning Authority. This plan should include detailed specifications of planting and seeding consistent with the proposed phases of the quarry extension, including provision for rock-rose and other habitat retention, an invasive non-native species eradication/management plan, bat/bird boxes and an annual programme of inspections within each five year aftercare period per phase, to ensure satisfactory establishment. The plan should include detailed plans and cross-sections at appropriate scales to be agreed with the planning authority. Thereafter, the measures specified therein shall be implemented in accordance with the terms of the approved scheme.
Reason: To ensure that appropriate landscaping is undertaken and to compensate for potential habitat loss associated with the Development.
5. No development shall commence until the applicant and /or the operator of the quarry provide to the Planning Authority details of the bond or other financial provision which

it proposes to put in place to cover all the decommissioning, site restoration and aftercare costs of the development. Thereafter:

- (a) No development shall commence on the site until the applicant and /or the operator of the quarry has provided documentary evidence that the proposed bond or other financial provision is in place and written confirmation has been given by the Planning Authority that the proposed bond or other financial provision is acceptable in all respects.
- (b) The applicant and /or the operator of the quarry shall ensure that the approved bond or other financial provision is maintained throughout the duration of this consent. If at any stage of the operations a bond or other financial provision is not in place, all operations at the quarry shall cease. Operations shall only recommence once a replacement bond or other financial provision is accepted by the Planning Authority.
- (c) The bond or other financial provision will be subject to a five yearly review which shall include a monitoring statement of extracted and reinstated levels, paid for by the applicant and /or the operator of the quarry, from the Commencement of Development, to be conducted by a competent independent professional (Compliance Monitoring Officer) who has relevant experience within the quarrying sector and provided to the Company, the landowners (if different), and the Planning Authority.

Reason: To ensure suitable provisions are made for restoration of the site, and to minimise the longer term visual impacts of the development.

6. No development to be commenced until a scheme of details for raising above and/or anchoring to the ground existing containers and oil/diesel storage tanks in the southern area of the quarry (within the area defined as a surface water flood risk) is submitted to, and approved in writing by, the Planning Authority. The development then to be implemented in accordance with the approved scheme of details.

Reason: To safeguard against any increased flood risk on downstream receptors

7. The formation of any newly formed hard surfaces and any discharges from SUDS and other drainage should be attenuated to at least existing Greenfield runoff rates which should firstly be submitted to, and agreed in writing by, the Planning Authority before the development is commenced

Reason: To safeguard against any increased flood risk on downstream receptors

8. No development to be commenced until details of silt traps and other sediment intervention measures are submitted to, and approved in writing by, the Planning Authority. The development then to be implemented in accordance with the approved details.

Reason: To minimise sediment reaching watercourses and public roads.

9. No development to be commenced until a Species Protection Plan for badger has been submitted to, and approved in writing by, the Planning Authority. This should include the requirement for supplementary surveys for each phase of the development. The development to be implemented in accordance with the approved scheme.

Reason: To safeguard protected species at the site.

10. Should a licence for disturbance of badger setts be required from Nature Scot, no development for the relevant phase of the quarry be commenced until the licence has been obtained and evidence is exhibited to the Planning Authority

Reason: To safeguard protected species at the site.

11. No development to be commenced until supplementary surveys for bats (to address any potential impacts and mitigation arising from lighting at the site), red squirrel, pine marten and reptiles are carried out. The development then to be implemented in accordance with any mitigation subsequently identified in the surveys as necessary.
Reason: To safeguard protected species at the site.
12. No development to be carried out in the breeding bird season unless it has been demonstrated to the Planning Authority through supplementary surveys and a Species Protection Plan, that the development will not prejudice breeding bird interests at the site.
Reason: To safeguard breeding birds at the site.
13. Monitoring and reporting of findings to continue to be carried out in accordance with the agreed scheme for annual monitoring programme for peregrine falcons.
Reason: To ensure that the development does not have an adverse effect on a protected species.
14. Hours of operation shall be restricted to 07:00 - 19:00 Monday to Friday & 07:00 - 13:00 on Saturdays, with the exception of emergency work necessary for site safety. Operations outside these hours may only take place after prior notification to, and approval in writing by the Planning Authority.
Reason: To safeguard the amenity of nearby property occupiers.
15. Vibration levels measured at any sensitive property shall not exceed 6 mms⁻¹ peak particle velocity for 95% of blast events. No event shall exceed 10 mms⁻¹ peak particle velocity. The developer shall undertake ongoing monitoring that is sufficient to verify that these limits are not breached. The Council reserves the right to require prior notification of blasting operations to enable independent monitoring to take place.
Reason: To safeguard the amenity of nearby property occupiers.
16. Noise levels measured at any sensitive property shall not exceed 55dB LAeq, 1hour.
Reason: To safeguard the amenity of nearby property occupiers.
17. The development shall be carried out entirely in accordance with a Site Dust Management Plan which should firstly be submitted to, and approved in writing by, the Planning Authority before the development is commenced. The Plan should be based upon that included at para 10.9 of the Planning and Environmental Review Report but provide more detail in the form of an enforceable and implementable Plan
Reason: To safeguard the amenity of nearby property occupiers and the natural heritage of the area.
18. Vehicle wheel cleaning facilities details of which are specified in the document dated September 2011 on planning application 09/00938/MIN, shall be retained throughout the operation of the quarry.
Reason: To ensure material from the site is not deposited on the A class road to the detriment of road safety
19. No development shall take place until the applicant has secured the implementation of a programme of archaeological work in accordance with a Written Scheme of Investigation outlining an Archaeological Evaluation. This will be formulated by a contracted archaeologist and approved in writing by the Planning Authority. Access should be afforded to allow investigation by a contracted archaeologist(s) nominated by the developer and agreed to by the Planning Authority. The developer shall allow the archaeologist(s) to conduct a programme of evaluation prior to development. This will include the evaluation and the full recording of archaeological features and finds. Results will be submitted to the Planning Authority for review in the form of a Data

Structure Report. If significant archaeology is discovered the nominated archaeologist(s) will contact the Archaeology Officer for further consultation. The developer will ensure that any significant data and finds undergo post-excavation analysis, the results of which will be submitted to the Planning Authority.

Reason: The site is within an area where ground works may interfere with, or result in the destruction of, archaeological remains, and it is therefore desirable to afford a reasonable opportunity to record the history of the site.

20. All soils shall be retained on the site and none shall be sold off or removed from the site.

Reason: To enable sound agricultural restoration; to minimise the movement of soils and to minimise traffic movement's out with the site.

21. The Waste Management Plan, included as Appendix 7 of the Planning and Environmental Review report shall be adhered to at all times. Any proposed amendments to the plan shall be submitted to and approved by the Planning Authority, prior to any changes taking place.

Reason: To ensure the satisfactory control of waste materials on the site.

Informatives

1. For Condition 12, you should follow Nature Scot's guidance on construction and breeding birds available at www.nature.scot/dealing-construction-and-birds
2. If groundwater is encountered and dewatering required, please contact SEPA for authorisation under The Water Environment (Controlled Activities) (Scotland) Regulations 2011 (CAR). Any sewage discharges will require authorisation from SEPA under CAR. If crushing or screening is proposed then this will require a permit under The Pollution Prevention and Control (Scotland) Regulations 2012.
3. If there are to be any culverts, watercourse crossings or alterations to crossings, these must not reduce the flow conveyance of the watercourse.
4. Please note the advice of Scottish Water in their consultation response on the planning application, dated 16 June 2021.
5. For Condition 3, any woodland loss should be compensated for, in accordance with Scottish Government Policy on the Control of Woodland Removal as informed by Scottish Borders Woodland Strategy.
6. For Condition 11, any lighting scheme shall be in accordance with the ILP "Bats and artificial lighting in the UK" (2018) guidance.

<u>Reference</u>	<u>Nature of Development</u>	<u>Location</u>
21/00417/FUL	Residential development comprising 69 units with associated access, parking, landscaping and servicing	Land North of 5 Hillside Drive, Galashiels (Phase 2 Buckholm Corner)

Decision: approved subject to the following conditions and Informatives:

Conditions

1. All approved residential units shall meet the definition of "affordable housing" as set out in the adopted Local Development Plan 2016 and Supplementary Planning Guidance "Affordable Housing" 2015 and shall only be occupied in accordance with arrangements (to include details of terms of occupation and period of availability)

which shall first have been submitted to and approved in writing by the Planning Authority prior to development commencing.

Reason: The permission has been granted for affordable housing, and development of the site for unrestricted market housing would not comply with development plan policies and guidance with respect to contributions to infrastructure and services, including local schools.

2. No development shall commence until samples of materials and colours for all buildings within the development, and the plot layout distribution for those colours, has first been submitted to and approved in writing by the Planning Authority. The development shall be carried out in accordance with the approved samples.

Reason: To ensure external materials are visually appropriate to the development and sympathetic to the surrounding area.

3. No development shall commence, (notwithstanding the details provided in the approved landscaping drawings), until a detailed scheme of landscaping and boundary planting (incorporating protection of existing trees and hedges, layout, location, species, schedule, implementation date(s) and future maintenance of all new planting and communal open space within the site and details of any retaining features such as walls, timber crib or reinforced soil embankments) has first been submitted to and approved in writing by the Planning Authority. The development shall only be carried out in accordance with the approved details in implementation and maintenance of the approved scheme.

Reason: Further information is required to achieve an acceptable landscape scheme for the site.

4. The development shall remain outwith the Root Protection Area of the trees identified on the Tree Protection Plan dated 3 March 2021 prepared by Adam Riedi, the trees to be protected in accordance with BS5837 during construction work. Only those trees identified for removal within the site shall be so removed, and all other trees shall be retained and shall not be lopped or felled unless with the written approval of the Planning Authority

Reason: To safeguard existing trees within the site.

5. No development shall commence, (notwithstanding the details provided in the approved drawings), until a detailed scheme of boundary treatments (walls and fencing) has first been submitted to and approved in writing by the Planning Authority. The scheme shall include the layout/route of all existing and proposed walls and fencing, and their detailed design, height and materials. All boundary treatments within the application site shall thereafter accord with the approved scheme.

Reason: Further information is required to achieve an acceptable boundary treatment scheme for the site.

6. The development to be carried out entirely in accordance with a Construction Environment Management Plan which should firstly be submitted to, and approved in writing by, the Planning Authority before the development is commenced.

Reason: To protect the ecological interest in accordance with Local Development Plan policies EP1, EP2 and EP3.

7. Prior to commencement of development, a Species Protection Plan for badger, breeding birds and reptiles shall be submitted to and approved in writing by the Planning Authority. The SPP shall incorporate provision for a pre-development supplementary surveys and a mitigation plan. No development shall be undertaken except in accordance with the approved in writing SPP.

Reason: To protect the ecological interest in accordance with Local Development Plan policies EP1, EP2 and EP3.

8. Prior to commencement of development, a Landscape and Habitat Management Plan (LHMP) shall be submitted to and approved in writing by the Planning Authority. The LHMP shall incorporate provision for native woodland planting and bird boxes within the new properties. No development shall be undertaken except in accordance with the approved scheme.
Reason: To protect the ecological interest in accordance with Local Development Plan policies EP1, EP2 and EP3.
9. No development to be commenced until a scheme of phasing has been submitted to, and agreed in writing by, the Planning Authority. This shall include a programme for completion of all roads, parking spaces, EV charging points, footpaths, drainage, the SUDs/open space features, new planting and all, or a substantial proportion, of the dwellinghouses within each phase.
Reason: To ensure the development is carried out in a manner which ensures that occupied residential units are provided with necessary infrastructure, services and landscaping.
10. No development shall commence until further details of proposed levels within the site have first been submitted to, and approved in writing by, the Planning Authority. These details shall include existing and proposed ground, road and other hardstanding levels; proposed house and finished floor levels, garden levels and surface water flow paths. The levels shall relate to a fixed, off-site datum point. The development shall be carried out in accordance with the approved details
Reason: To ensure levels within the site achieve a sympathetic visual appearance and make satisfactory provision for surface water drainage.
11. Samples of the surfacing materials for the proposed roads, footpaths and parking spaces to be submitted to, and approved in writing by, the Planning Authority before the development commences. The development is then to be completed in accordance with the approved details.
Reason: To ensure that the proposed development is laid out in a proper manner with adequate provision for traffic and in a manner which enhances the character and visual appearance of the development.
12. The proposed roads, footpaths and parking spaces/areas indicated on the approved drawings shall be constructed to ensure that each dwellinghouse, before it is occupied, shall be served by a properly consolidated and surfaced carriageway, parking area and footpath/shared surface.
Reason: To ensure that the proposed development is laid out in a proper manner with adequate provision for traffic and pedestrians.
13. No development to be commenced until a detailed surface water drainage scheme is submitted to, and approved in writing by, the Planning Authority. The scheme to include:
 - i. Silt traps or similar for the SuDS tanks to ensure the viability of the system and improve water quality.
 - ii. Details of the proposed boundary drainage for the site including boundary drainage for the north of the site and crest and toe drainage for the proposed earth embankments.
 - iii. Details of maintenance of the scheme.Once approved, the development then to be implemented and maintained in accordance with the approved scheme.
Reason: To ensure the sustainable disposal of surface water in a manner that safeguards neighbouring land and to ensure future maintenance for the scheme.
14. No development to be commenced until a scheme of maintenance for the play facilities shown on the drawing submitted 8 July 2021 is submitted to, and agreed in writing by,

the Planning Authority. Once approved, the play facilities then to be completed in accordance with the drawing before the development is completed and maintained thereafter in accordance with the agreed scheme.

Reason: To ensure that the development is provided with childrens' play facilities.

15. No development to be commenced until a scheme of maintenance and revised surfacing for the play facilities shown on the drawing submitted 8 July 2021 is submitted to, and agreed in writing by, the Planning Authority. Once approved, the play facilities then to be completed in accordance with the drawing before the development is completed and maintained thereafter in accordance with the agreed scheme.
Reason: To ensure that the development is provided with children's play facilities

16. Details relating to the location and type of north and southbound bus stops on the A7, as indicated on Drawings 20029-004 and 20029-005, should be submitted to, and approved in writing by, the Planning Authority and then completed in accordance with the approved details, all before occupation of the first dwellinghouse.
Reason: In the interests of road and pedestrian safety and to provide effective connection between the development and the existing footpath and public transport network.

Informatives

1. All prospectively adoptable roads, pavements and associated infrastructure will require Road Construction Consent. The applicant should discuss this separately with the Council's Roads Planning Service to establish the scope and requirements of Council adoption.

All works within the public road boundary must be undertaken by a contractor first approved by the Council.

2. Development should be carried out in a manner consistent with British Standard guidance on construction works, to maintain neighbouring amenity, in particular BS5228
3. Regarding Condition 6, the CEMP should be produced by a suitably qualified ecologist or environmental specialist (e.g. as part of a construction environmental management system).
4. The designs shall incorporate renewable energy technology in the provision of heating and power to each dwellinghouse in the development.
5. In order to reflect the Council's Supplementary Planning Guidance on "Placemaking and Design", the designs of the dwellinghouses to incorporate features to improve the interest and punctuation of the roof scape.

Reference
21/00293/FUL

Nature of Development
Erection of dwellinghouse
and detached barn

Location
Land South Of Eckford Moss
Cottage, Kelso

Decision: Approved subject to the following conditions and informatives:

Conditions

1. The development hereby permitted shall not be carried out otherwise than in complete accordance with the plans and specifications approved by the Planning Authority, unless otherwise agreed by the Planning Authority.

Reason: To ensure that the development is carried out in accordance with the approved details.

2. A sample of all materials to be used on all exterior surfaces of the development hereby permitted shall be submitted to and approved in writing by the Planning Authority before development.

Reason: The materials to be used require further consideration to ensure a satisfactory form of development, which contributes appropriately to its setting.

3. The barn hereby approved is permitted for domestic use incidental to the dwellinghouse hereby approved and shall not be used for independent or ancillary commercial, industrial or agricultural business use.

Reason: The road safety and design impacts of this development have only been considered for domestic use and not ancillary commercial purposes, which are likely to be incompatible with the site

4. Notwithstanding the Landscape Plan and Maintenance Management proposal hereby approved, no development shall take place except in strict accordance with amendments to this Plan, which shall first have been submitted to and approved in writing by the Planning Authority, and shall include:

- i. Management and retention of goat willow along the north east boundary
- ii. Additional screen planting along the north east elevation of the barn.
- iii. The southern boundary should be planted with hedgerow.
- iv. Use of cell grown plants for hedging and rootballed trees, for reason of higher survival rates.

Thereafter development only to be undertaken in accordance with these amended details.

Reason: To enable the proper form and layout of the development and the effective assimilation of the development into its wider surroundings.

5. The amended Landscaping and Maintenance plan, as approved by condition 4, shall be implemented following the occupation of the dwellinghouse or the completion of the development, whichever is the sooner, unless otherwise agreed in writing by the Planning Authority. These landscaping works will be maintained for a period of three years upon habitation, during which time, all failed planting shall be replaced. The applicant shall notify the Planning Authority after this three year period, and make it available for inspection, at which point the approved landscaping plan shall have been implemented and landscaping established.

Reason: To ensure effective assimilation of the development to its surroundings.

6. No development shall commence until a drawing showing the existing and proposed ground levels and the finished floor level of the dwellinghouse and barn hereby approved have been submitted for the prior written approved of the Planning Authority. This to include a clearly identifiable datum point, or clearly identifiable datum points, located outwith the site and sufficient for the purpose of establishing the heights of the existing and proposed levels relative to the surround level(s). Development then to be completed in accordance with the approved details.

Reason: To ensure that the consented development does not have any detrimental impact upon the appearance of the surrounding area or upon the amenity of neighbouring properties as a consequence of the levels within the site being raised to an inappropriate height.

7. No development shall take place until the applicant has secured a programme of archaeological work in accordance with a Written Scheme of Investigation outlining a Watching Brief. This will be formulated by a contracted archaeologist and approved in

writing by the Planning Authority. Access should be afforded to allow investigation by a contracted archaeologist(s) nominated by the developer and agreed to by the Planning Authority. The developer shall allow the archaeologist(s) to observe relevant below ground excavation during development, investigate and record features of interest and recover finds and samples if necessary. Results will be submitted to the Planning Authority for review in the form of a Data Structure Report. If significant archaeology is discovered below ground excavation should cease pending further consultation with the Planning Authority. The developer will ensure that any significant data and finds undergo post-excavation analysis, the results of which will be submitted to the Planning Authority.

Reason: The site is within an area where ground works may interfere with, or result in the destruction of, archaeological remains, and it is therefore desirable to afford a reasonable opportunity to record the history of the site.

8. The private access to the site to be upgraded in accordance with the specification and plans hereby approved prior to occupation of the dwellinghouse.

Reason: To ensure the access track is suitable for non-agricultural vehicles.

9. Two parking spaces and turning to be provided within the curtilage of the site prior to occupation of the dwelling and retained thereafter in perpetuity. Reason: To ensure the dwelling is served by adequate parking provision at all times.

10. No development shall commence until a Species Protection Plan (SPP) for breeding birds (which should be in accordance with the amended Landscape Plan required by Condition 3 above) has been submitted to and approved in writing by the Planning Authority. The SPP shall incorporate provision for a pre-development supplementary survey and a mitigation plan. No development shall be undertaken except in accordance with the approved SPP.

Reason: To protect the ecological interest in accordance with Local Development Plan policies EP1, EP2 and EP3.

11. No development shall commence except in accordance with a Construction Method Statement (CMS) which shall have first been submitted to and approved in writing in writing by the Planning Authority. The CMS shall incorporate the latest good practice guidelines and statutory advice (including as outlined in GPP5: Works and maintenance in or near water) to protect freshwater habitats. Thereafter works to be carried out strictly in accordance with the approved scheme.

Reason: To protect the ecological interest in accordance with Local Development Plan policies EP1, EP2 and EP3.

12. The development hereby permitted shall not be commenced until fully detailed design proposals for foul and surface water drainage, demonstrating that there will be no negative impact to public health, the environment or the quality of watercourses or ground water, have been submitted to and approved in writing by the Planning Authority. The development then to be completed in accordance with the approved details.

Reason: The Planning Authority have only established the land-use principle of the area of land identified in the submitted drawing(s). Further plans are required to ensure the site is adequately serviced.

13. No development is to commence until evidence of adequate water supply has been provided, either by submission of written confirmation of provision of a public mains supply or otherwise by a report, by a suitably qualified person, having been submitted to and approved in writing by the Planning Authority, demonstrating the provision of an adequate water supply to the development in terms of quality, quantity and the impacts of this proposed supply on surrounding supplies or properties. The provisions of the

approved report shall be implemented prior to the occupation of the building(s)/dwellinghouse(s) hereby approved.

Reason: To ensure that the development is adequately serviced with water without a detrimental effect on the water supplies of surrounding properties.

14. Details to be provided prior to occupation of proposals for housing household waste and recycling bins, either on site or at the public roadside. Thereafter development to be undertaken with this scheme of details.

Reason: To ensure an appropriate for of development.

Note. Mr R Martin spoke in support of the application.

<u>Reference</u>	<u>Nature of Development</u>	<u>Location</u>
21/00687/FUL	Modification of planning permission 15/01353/FUL to allow dog boarding service, erection of insulated kennels and siting of cabin for staff use	Land North East Of Newlands Farm Cottage, Hawick

Decision: Approved subject to the following conditions and informatives:

Conditions

1. The development hereby permitted shall not be carried out otherwise than in complete accordance with the plans and specifications approved by the Planning Authority, unless otherwise agreed by the Planning Authority.

Reason: To ensure that the development is carried out in accordance with the approved details.

2. Notwithstanding the description of the materials in the application, no development shall be commenced until precise details of the materials and external colours to be used in the construction of the external walls, roofs, and of the windows and doors of the cabin have been submitted to and approved in writing by the Planning Authority, and thereafter no development shall take place except in strict accordance with those details.

Reason: The materials require further consideration to ensure a satisfactory form of development, which contributes appropriately to its setting.

3. The cabin hereby approved shall be occupied by an employer or employee with a direct link to the dog caring business at the site and shall not be used as a person's sole or main residence or as temporary or permanent residential accommodation.

Reason: The accommodation on the site is not designed for permanent occupation and permanent residential use would be contrary to the council's housing in the countryside policies.

4. The overnight accommodation for dogs shall be restricted to a maximum of six dogs and is permitted 24 hours a day unless otherwise agreed by the Planning Authority. Sections i, ii and iii relating to condition 6 of application 15/01353/FUL for daycentre operations shall remain valid.

Reason: To limit potential adverse impacts on the amenity of nearby properties

5. The finished floor levels of the cabin hereby permitted, shall be consistent with those indicated on a scheme of details which shall first have been submitted to and approved in writing by the Planning Authority. Such details shall indicate the existing and proposed levels throughout the application site.

Reason: To limit the visual impact of the development.

6. No development shall commence until full details of the means of water supply, and of foul and surface water drainage have been submitted to and approved in writing by the planning authority. Thereafter the development shall be completed in accordance with the agreed details, unless subsequently agreed in writing by the planning authority.
Reason: To ensure that the development is adequately serviced.

7. Prior to commencement of development full details of all exterior lighting on the proposed cabin are to be submitted to and approved in writing by the planning authority. This is to include type, height and intensity of lighting, and indication of any sensors or timers. Thereafter the development is to be completed in accordance with the approved lighting details, and retained as such, with no further lighting provided unless first confirmed and agreed with the planning authority.

Reason: It is anticipated from the hours of operation that there will be a need for lighting, and it is important that this meets operational requirements without causing unnecessary light pollution.

Informatives

1 There is a low potential for encountering buried archaeology during excavations. If buried features (e.g. walls or stone-constructions, pits or ditches) or artefacts (e.g. pottery, shaped and chipped stone) of potential antiquity are discovered, please contact the planner or Archaeology Officer for further discussions. Further investigation secured by the development may be required if significant archaeology is discovered.

2 The Environmental Health Service advises that the applicant contacts Scottish Borders Council's Trading Standards and Animal Health team at an early stage in order to discuss animal boarding establishment licensing requirements.

3 The applicant/developer is reminded that where works are proposed to existing trees within or adjacent to the application site (including felling, lopping, topping, thinning etc.), no development should be carried out during the breeding bird season (March to August). Further advice on is available directly from NatureScot at <https://www.nature.scot/professional-advice>

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SCOTTISH BORDERS COUNCIL TWEEDDALE AREA PARTNERSHIP

MINUTES of Meeting of the TWEEDDALE
AREA PARTNERSHIP held Via Microsoft
teams on Wednesday, 4 August 2021 at 9.00
a.m.

Present:- Councillors R. Tatler (Chairman), H. Anderson, S. Bell, S. Haslam and
E. Small
Absent:- Councillor K. Chapman
In Attendance:- Locality Development Co-ordinator (K. Harrow), Democratic Services Team
Leader

1. **WELCOME**

The Chairman welcomed everyone to the special meeting of the Area Partnership held via MS Teams and outlined how the meeting would be conducted and how those both in the meeting and watching via the Livestream could participate.

2. **BUILD BACK A BETTER BORDERS RECOVERY FUND**

There had been circulated copies of an assessment form for an application to the Build Back a Better Borders Recovery Fund from Peebles Rugby Club who were seeking a grant of £9,800 towards the running of their festival of rugby which was due to be held over the weekend of 4-6 August 2021. Mr. Harrow, Locality Development Co-ordinator advised that the festival incorporated a number of new elements including a women's tournament and Clan Rugby, an inclusive form of rugby for those with and without disabilities to play together. However, it did not meet the criteria as the required 3 quotes had not been obtained. Members discussed the merits of the application and in response to a question on whether this was for retrospective funding, Mr Harrow advised that no invoices had been paid so far. Councillor Small, seconded by Councillor Tatler proposed that the funding of £9,800 be awarded and this was unanimously approved. Members expressed concern that it had been difficult for the requirement to provide 3 quotations to be met and Mr Harrow confirmed this had also been a problem for an application in another area. Members agreed that officers should look at the possibility of amending the threshold for the requirement of quotations.

The meeting concluded at 9.15 a.m.

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